

EXHIBITOR SERVICES MANUAL



Hunters Extravaganza Houston

NRG Center
Exhibit Hall A

August 1-3, 2025



Show Name: Hunters Extravaganza Houston

Show Dates: August 1-3, 2025

Show Venue: NRG Center

Deadline to Receive Discount Pricing: Wednesday, July 16, 2025



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QUICK FACTS

EVENT SCHEDULE:

	Day	Date	Time
Big Exhibitor Move-In	Wednesday	July 30, 2025	8:00 AM - 5:00 PM
Exhibitor Move-In	Thursday Friday	July 31, 2025 August 1, 2025	8:00 AM - 7:00 PM 8:00 AM - 12:00 PM (NO DRIVE IN)
Show Hours	Friday Saturday Sunday	August 1, 2025 August 2, 2025 August 3, 2025	3:00 PM - 8:00 PM 9:00 AM - 7:00 PM 10:00 AM - 5:00 PM
Exhibitor Move-Out	Sunday	August 3, 2025	5:00 PM - 10:00 PM

BIG EXHIBITOR MOVE-IN:

Any booth 10' x 20' and bigger and not located in a Drive lane. ***BY APPOINTMENT ONLY***

*Please contact Jennifer Beaman via text message at (210) 367-9769 or email at jenn@ttha.com by the deadline of **July 7th** to schedule a time to set up.

GENERAL EXHIBITOR MOVE-IN

- Exhibitors are allowed to drive vehicles to the venue with a max time of 15 minutes to unload. **NO DRIVE IN ON FRIDAY**; cart items **ONLY**. Please [CLICK HERE](#) to order cart service!
- All Exhibitors must be setup by **12:00 PM Friday, August 1, 2025**. Check-in closes at 11:00 AM. Any exhibitor attempting to check-in after 1:00 PM must pay admission into the show.

BOOTH PACKAGE:

Each 10' x 10' booth will be provided with:

- 8' - **BLACK** backwall drape
- 3' - **BLACK** sidewall drapes
- 1 - 6' x 30" **BLACK** skirted table
- 2 - Side chairs
- 1 - Wastebasket
- ID Sign

Exhibit Hall Carpet

The booth area & aisle areas **will not** be carpeted. You may choose to carpet your booth area in any offered color. Please see the **Carpet Rental Order Form** for pricing and options

SHIPPING:

Materials should be shipped to ARRIVE at our warehouse no later than: **Wednesday, July 23, 2025**. Any shipments received more than 30-days prior to the move-in or after the deadline will incur additional charges. Please refer to the Material Handling Order Form for more details.

ADVANCE WAREHOUSE:

Hunters Extravaganza Houston
Exhibiting Company Name / Booth Number
c/o AEX Convention Services
4610 S Sam Houston Pkwy W
Suite 520
Houston, TX 77053

Warehouse Hours (Monday - Friday): 9:00 AM - 3:00 PM

DIRECT TO FACILITY:

NRG Center
Hunters Extravaganza Houston
Exhibiting Company Name / Booth Number
c/o AEX Convention Services
One NRG Park - Hall A
Houston, TX 77054

Shipments will be received at the exhibit facility **ONLY** on: **Thursday, July 31, 2025 between 8:00 AM - 7:00 PM and Friday, August 1, 2025 between 8:00 AM - 12:00 PM.**

Move-Out Note: All carriers must check in no later than **8:00 PM, Sunday, August 3, 2025** or freight will be shipped via the house carrier.

Customer Service

Phone: (609) 272-1600 / Fax: (609) 272-1680

Email: Orders@AEXServices.com

Show Management

Texas Trophy Hunters Association

654 Richland Hills, Suite 160

San Antonio, Texas 78245

Phone: (210) 523-8500 / Fax: (210) 523-8871

25-TX0801-T

DEFINITIONS AND RESPONSIBILITIES: The Terms and Conditions set forth become a part of the contract between AEX Convention Services, LLC. ("AEX Convention Services") and the Exhibitor. Acceptance of said terms and conditions will be construed when any of the following conditions are met: (1) An Exhibitor's materials are delivered to the Contractor's Advance Warehouse or to an event site; (2) The Authorization and Agreement Form is accepted or signed; (3) An order for labor, services and/or rental equipment is placed by the Exhibitor with the contractor; (4) Work is performed on behalf of Exhibitor by labor secured through the contractor. For purposes of this contract, the name "the contractor" shall be construed with the meaning of AEX Convention Services, LLC. ("AEX Convention Services"), DBA the contractor and its employees, directors, officers, agents, assigns, affiliates, and related entities including any subcontractors the contractor may hire. The contractor shall be responsible only for those services which it directly provides, and hereby agrees to execute its contracted duties in good faith. The contractor does not assume responsibility for any acts of, or loss to, persons, parties and/or other contracting firms not under the contractor's direct supervision and control.

PAYMENT TERMS: Full payment, including applicable tax, is due in advance or at event. All payments must be in U.S. funds and all checks must be drawn on a U.S. bank. Orders received without advance payment or after the deadline date will incur additional after deadline charges as indicated on each order form. All materials and equipment are on a rental basis for the duration of the event and remain the property of the contractor except where specifically identified as a sale. All rentals include delivery, installation, and removal from Exhibitor's booth. In case of cancellation of any orders or services by Exhibitor, a one-hour "per person requested, per hour" charge will be applied for all labor orders that are not canceled in writing at least 24 hours prior to the scheduled start time. A 100% pick-up fee will be applied to all on site exchanges or cancellations. If the event is canceled because of reasons beyond the contractor's control, Exhibitor remains responsible for all charges for services and equipment provided up to and including the date of cancellation. It is Exhibitor's responsibility to advise the contractor of any problems with any orders, and to check the Exhibitor's invoice for accuracy prior to the close of the show or event. If Exhibitor is exempt from payment of sales tax, the contractor requires an exemption certificate for the state in which the services are to be provided. Should there be any unpaid balance after the close of the event, terms will be net, due and payable upon receipt of invoice. Effective thirty (30) days after invoice date, any unpaid balance will bear a finance charge at the lesser of the maximum rate allowed by applicable law, or 1.5% per month (annual rate 18%), and future orders will be on a pre-paid basis only. These payment terms and conditions shall be governed by and construed in accordance with the laws of the State of New Jersey. In the event of any dispute between the Exhibitor and the contractor relative to any loss, damages, or claim, such Exhibitor shall not be entitled to and shall not withhold payment, or any partial payment, due to the contractor for its services, as an offset against the amount of any alleged loss or damages. Any claim against the contractor shall be considered a separate transaction, and shall be resolved on its own merits. The contractor reserves the right to charge Exhibitor for the difference between the Exhibitor's estimate of charges and the actual charges incurred by the Exhibitor, or for any charges that the contractor may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. If Exhibitor provides a credit card for payment and charges are rejected by the Exhibitor's credit card company for any reason, the contractor hereby provides notice that it reserves the right, and Exhibitor authorizes the contractor, to continue to attempt to secure payment through that or any other Exhibitor(s) credit card for as long as unpaid balances remain on Exhibitor's account.

INDEMNIFICATION: Exhibitor agrees to indemnify and forever hold harmless the contractor and its employees, directors, officers, and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) on account of personal injury, death, or damage to or loss of property or profits arising out of contributed to by any of the following: (1) Exhibitor's negligent supervision of any labor secured through the contractor, or the negligent supervision of such labor by any of Exhibitor's employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractors (EAC); (2) Exhibitor's negligence, willful misconduct, or deliberate act, or the negligence, willful misconduct, or deliberate act of Exhibitor's employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractors (EAC) at the show or exposition to which this Contract related, including but not limited to the misuse, improper use, unauthorized alteration, or negligent handling of the contractor's equipment. (3) Exhibitor's violation of Federal, State, County or Local ordinances; (4) Exhibitor's violation of event regulations and/or rules as published and set forth by facility, show management, or the contractor.

CLAIM(S) FOR LOSS: Exhibitor agrees that any and all claims for loss or damage must be submitted to the contractor immediately at the show site, as well as in writing to csr@aexservices.com at the time of the potential claim for loss or damage. In any case not later than thirty (30) days after the conclusion of the event (for purposes of claim reporting, the "conclusion" of the event is the earlier of the conclusion date of the event or the time when Exhibitor's materials are delivered to the carrier for transportation from the event site or from the contractor's warehouse). All claims reported after the thirty (30) day period will be rejected. In no event shall a suit or action be brought against the contractor more than one (1) year after the date of loss or damage occurred. If found liable for any loss, the contractor's sole and exclusive maximum liability for loss or damage to Exhibitor's materials and Exhibitor's sole and exclusive remedy is limited to the lesser of \$.50 (USD) per pound per article with a maximum liability of \$100.00 (USD) per item, or \$1,500.00 (USD) per shipment whichever is less, and in no event shall exceed the total rental fees paid by exhibitor to the contractor for the event.

INBOUND AND OUTBOUND SHIPMENTS: Consistent with trade show industry practices, there may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of Exhibitor or its representative, and during such time the materials will be left unattended. The contractor will not be responsible for any loss, damage, theft, or disappearance of Exhibitor's materials after same have been delivered to Exhibitor's booth. Additionally, there may be a lapse of time between the completion of packing and the actual pickup of materials from the booths for loading onto a carrier and during such time the materials will be left unattended. The contractor will not be responsible for any loss, damage, theft, or disappearance of Exhibitor's materials before same have been picked up for reloading at the conclusion of the event. All Material Handling Agreements submitted to the contractor by Exhibitor will be checked at the time of pickup from the booth and corrections will be made where discrepancies exist between the quantities of items on any form submitted to the contractor and the actual count of such items in the booth at the time of pickup. Exhibitor agrees to accept and be bound by the contractor's count.

PACKAGING, CRATES, & EMPTY CONTAINERS: the contractor shall not be responsible for damage to loose or uncrated materials, pad-wrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed materials. In addition, the contractor shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition, or have prior damage. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. Empty container labels will be available at the show site service desk. Affixing labels to the containers is the sole responsibility of the Exhibitor or its representative. All previous labels must be removed. The contractor assumes no responsibility for error in the above procedures, removal of containers with old empty labels and without the contractor labels, or improper information on the empty labels. The contractor will not be liable for loss or damage to crates and containers or their contents while same are in empty container storage.

SEVERABILITY: If any provision of this Contract proves to be illegal, invalid, or unenforceable, the remainder of this Contract will not be affected by such finding, and in lieu of each provision of this Contract that is proven to be illegal, invalid, or unenforceable, a provision will be added as part of this Contract as similar in terms to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid and enforceable.

NO ORAL MODIFICATION OR WAIVERS: The Limits and Liabilities are the complete and final agreement between Exhibitors and the contractor. The terms herein may not be modified or waived orally, but only by an instrument in writing signed by the party against which enforcement of the modification or waiver (as the case may be) is sought.

ORDER NOW!

Follow these simple steps to order Online:

1. **Go To:** https://aex_services.boomerecommerce.com/
2. **Login** using your email address and password
 - a. New Users: Username = Email address you've provided to Show Management
Password = You will receive an email containing a temporary password to create your own unique password to use
 - b. Previous Users: Username = Your email address
Password = Your pre-existing password
3. Find **Hunters Extravaganza Houston** from the list of My Events on the left side of the Dashboard.
4. Click the **"Shop Now"** button to begin ordering.

For questions contact:
AEX Convention Services
609.272.1600
Orders@AEXServices.com

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CREDIT CARD AUTHORIZATION & AGREEMENT

Please complete the information requested below and return this Authorization Form with your order. This form is required to be on file to process any orders for service.

Exhibiting Company Name

Booth#

Cardholder Name (please print)

Billing Address

City, State, Zip

Cardholder Email

Phone

METHOD OF PAYMENT

☐ Personal Card ☐ Corporate Card

☐ AMEX ☐ VISA ☐ MASTERCARD ☐ DISCOVER ☐ CHECK*

Card Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Exp. Date:

M	M	Y	Y

*A credit card authorization is required to be held on file regardless of the method of payment selected.

Are you tax exempt for the state in which this event is held? ☐ Yes ☐ No

If yes, a tax exemption certificate is required to be submitted with this agreement.

By signing below, the Cardholder acknowledges receipt of goods and or services in the amount of such invoice and agrees to perform the obligations set forth in the Cardholder's Agreement with the issuer. Refunds cannot be given after the close of the event on items or services ordered but not received. Orders cancelled for any reason will receive a 50% refund. No refund can be provided once installation begins. Accounts past due are subject to a monthly charge of 1.5% (annual rate 18%) and all costs of collections including reasonable attorneys' fees. Rental items are only for the Exhibiting entity who has properly completed our rental forms and may not be sub-rented, "loaned" or given to other Exhibitors. If you do not need items rented or provided in a package, please contact the contractor for removal. Booth inventory is conducted daily and items not rented from the contractor will either be removed or charged to the Exhibiting company with improper possession.

PAYMENT INFORMATION

- Checks will not be accepted at show site
- All balances must be paid by the conclusion of the event.
- For your convenience, we will use this authorization to pay for any additional amounts ordered by your representative for services rendered for this event.
- A final invoice will be prepared and can be requested by contacting Exhibitor Services.
- If the credit card is declined, standard floor pricing prevails and a \$25.00 service charge will be added.

An Authorized Signature is required for orders to be processed

You and your organization agree to all terms and conditions on the front and back of all forms, including the contractor Limits & Liabilities and Terms & Conditions.

Sign Here

X

Authorized Signature

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FURNITURE RENTAL ORDER FORM



FURNITURE

Item #	Description	Discount	Standard	Qty.	Total
F10	Plastic Side Chair	\$130.25	\$182.25	_____	\$ _____
F20	Padded Side Chair	\$177.75	\$248.75	_____	\$ _____
F30	Padded Arm Chair	\$154.00	\$215.50	_____	\$ _____
F40	Padded Counter Stool	\$216.75	\$303.50	_____	\$ _____
F60	Cocktail Table 30"H	\$296.50	\$415.00	_____	\$ _____
F70	Cocktail Table 42"H	\$296.50	\$415.00	_____	\$ _____
F3104	Black Spandex Drape 42" Cocktail Table	\$ 51.50	\$ 72.00	_____	\$ _____



(actual products may vary)

ACCESSORIES

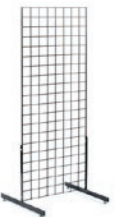
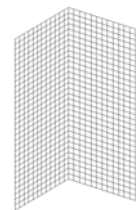
Item #	Description	Discount	Standard	Qty.	Total
F80	Literature Rack	\$266.25	\$372.75	_____	\$ _____
F100	Wastebasket	\$ 35.50	\$ 49.75	_____	\$ _____
F110	Easel	\$ 72.25	\$101.25	_____	\$ _____
F120	Chrome Sign Frame (22"W x 28"H)	\$165.00	\$231.00	_____	\$ _____
F130	Waterfall Bag Rack	\$353.00	\$494.25	_____	\$ _____
F150	Chrome Bag Holder	\$148.75	\$208.25	_____	\$ _____
F160	Chrome Clothes Tree	\$111.75	\$156.50	_____	\$ _____
F191	6' Garment Rack w/Wheels	\$272.25	\$381.25	_____	\$ _____

GRID WALL

Each Panel is 2' x 8' with a 3" x 3" grid.

At least two panels are needed to be free standing without the use of feet.

Item #	Description	Discount	Standard	Qty.	Total
F550	2' x 8' Grid Wall	\$272.25	\$381.25	_____	\$ _____
F5501	Pair of feet	\$ 31.25	\$ 43.75	_____	\$ _____



TACK BOARD

Item #	Description	Discount	Standard	Qty.	Total
F640	Style A - 4' w x 8' h Panel	\$406.25	\$568.75	_____	\$ _____
F660	Style B - 8' w x 4' h Panel	\$406.25	\$568.75	_____	\$ _____



Vertical to Floor

Style B
Horizontal off Floor
(30" Off the Floor)

Company Name: _____ Booth#: _____ Order Total: _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement
Form and I understand that all orders are subject to State Sales Tax 8.25%.

25-TX0801-T

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TABLE RENTAL ORDER FORM



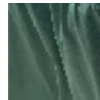
Blue



Burgundy



Black



Green



Gray



Red



White



Yellow

(actual colors may vary)

DISPLAY TABLES (Price includes top covered with white vinyl and 3 sides skirted)

Description	Discount	Standard	Qty.	Total
4' L x 24" W x 30" H	\$200.50	\$280.75	_____	\$ _____
4' L x 24" W x 42" H	\$244.25	\$342.00	_____	\$ _____
6' L x 24" W x 30" H	\$246.75	\$345.50	_____	\$ _____
6' L x 24" W x 42" H	\$312.50	\$437.50	_____	\$ _____
8' L x 24" W x 30" H	\$312.75	\$437.75	_____	\$ _____
8' L x 24" W x 42" H	\$368.00	\$515.25	_____	\$ _____
4th Side Skirt 30"	\$ 64.00	\$ 89.50	_____	\$ _____
4th Side Skirt 42"	\$ 71.75	\$100.50	_____	\$ _____

Please select skirt color:

- ☐ Blue ☐ Burgundy
☐ Black ☐ Green
☐ Gray ☐ Red
☐ White ☐ Yellow
☐ Un-skirted

Undraped Tables - 25% off of skirted rate.

TABLETOP RISERS -12"w x 8"h (Covered in white vinyl)

Description	Discount	Standard	Qty.	Total
4' Long, Single Step Riser	\$ 77.50	\$108.50	_____	\$ _____
6' Long, Single Step Riser	\$ 99.75	\$139.75	_____	\$ _____

MASKING DRAPE (Drape rates are per linear foot)

Description	Discount	Standard	Qty.	Total
Side Rail Drape 3'	\$ 25.25	\$ 35.25	_____	\$ _____
8' Background Drape	\$ 33.75	\$ 47.25	_____	\$ _____

Please select drape color:

- ☐ Blue ☐ Burgundy
☐ Black ☐ Green
☐ Gray ☐ Red
☐ White ☐ Yellow

Company Name: _____ Booth#: _____ Order Total: _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

25-TX0801-T



2025 TRADESHOW CATALOG











ESSENTIAL FURNISHINGS AND HELPFUL TIPS TO PLAN YOUR NEXT TRADESHOW EXHIBIT











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-  Lighted
-  Outdoor
-  Powered

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	3 Style Strategies		5 Soft Seating
	17 Group Seating		26 Bar Seating
	32 Bar & Café Tables		38 Powered Product
	41 Accent & Side Tables		53 Essential Accessories, Lighting & Greenery

STYLE STRATEGIES

Create innovative exhibit solutions with these tips to help promote engagement and functional booth environments.

1 Resimmercial

Incorporate natural materials and elements of home to inspire creativity and productivity.



2 Green with Envy

Biophilic elements such as life-like plants and hedges enhance the feeling of serenity and well-being for attendees.



3 Power Up

Include powered products throughout your exhibit to provide a place to relax and recharge.



4 Make it Pop

Add bursts of color to your design for unforgettable environments that draw attention and reinforce brand themes.



STYLE STRATEGIES

Create innovative exhibit solutions with these tips to help promote engagement and functional booth environments.

5 Work Together

Enjoy communal tables that make it easy to network and build connections.



6 Experience First

Got limited space? Use ottomans and end tables to create campfire settings for quick selling conversations and to enhance seating environments.



7 Gather Round

Create small theaters for demonstrations or design places for brainstorming and casual networking.



8 Define Space

Use dividers or greenery to define space and create semi-private zones for breakout meetings and selling conversations.



SOFAS, LOVESEATS, CLUB CHAIRS

White



Baja



Fairfax



Palm Beach

Black



Naples



Key Largo



SOFAS, LOVESEATS, CLUB CHAIRS

Cool Tones



Montreal



Allegro



Neutral Tones



Cordoba



Sterling













Valencia







Warm Tones











Valencia

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Allegro Chair	CHR002	Blue Fabric	Length: 36" Depth: 34.5" Height: 30" Seat Length: 23" Seat Depth: 23" Seat Height: 17"
	Allegro Loveseat	LVS002	Blue Fabric	Length: 63" Depth: 34.5" Height: 30" Seat Length: 57" Seat Depth: 23" Seat Height: 17"
	Allegro Sofa	SFA002	Blue Fabric	Length: 73" Depth: 34.5" Height: 30" Seat Length: 61" Seat Depth: 23" Seat Height: 17"
	Baja Chair	BCHWHT	White Vinyl	Length: 36" Depth: 30.5" Height: 28" Seat Length: 25.75" Seat Depth: 22" Seat Height: 16"
	Baja Loveseat	BLVWHT	White Vinyl	Length: 61" Depth: 30.5" Height: 28" Seat Length: 51" Seat Depth: 23" Seat Height: 16"
	Baja Sofa	BSFWHT	White Vinyl	Length: 86" Depth: 30" Height: 28" Seat Length: 77" Seat Depth: 23" Seat Height: 16"






Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Cordoba Chair	COCHTP	Taupe Fabric, Black	Length: 37" Depth: 32" Height: 33" Seat Length: 22.5" Seat Depth: 21" Seat Height: 18"
	Cordoba Loveseat	COLVTP	Taupe Fabric, Black	Length: 60.5" Depth: 32" Height: 33" Seat Length: 46" Seat Depth: 21" Seat Height: 18"
	Fairfax Chair	FAIRCW	White Vinyl, Brushed Metal	Length: 27" Depth: 26" Height: 30" Seat Length: 24" Seat Depth: 20.5" Seat Height: 17"
	Fairfax Loveseat	FAIRSW	White Vinyl, Brushed Metal	Length: 62" Depth: 26" Height: 30" Seat Length: 62" Seat Depth: 20.5" Seat Height: 17"
	Key Largo Chair	KEYCHR	Black Fabric, Wood	Length: 35" Depth: 35" Height: 34" Seat Length: 22" Seat Depth: 22" Seat Height: 19"
	Key Largo Loveseat	KEYLOV	Black Fabric, Wood	Length: 57" Depth: 35" Height: 34" Seat Length: 44" Seat Depth: 22" Seat Height: 19"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Key Largo Sofa	KEYSOF	Black Fabric, Wood	Length: 79" Depth: 35" Height: 34" Seat Length: 66" Seat Depth: 22" Seat Height: 19"
	Montreal Chair	MONCHA	Blue, Black Metal	Length: 30" Depth: 23.25" Height: 30" Seat Length: 22.5" Seat Depth: 18.5" Seat Height: 16"
	Montreal Loveseat	MONLOV	Blue, Black Metal	Length: 62" Depth: 27.25" Height: 29.5" Seat Length: 57" Seat Depth: 18.5" Seat Height: 16"
	Naples Chair	Powered: NPLCHP Non-Powered: NPLCHR	Black Vinyl	Length: 36" Depth: 30" Height: 33.25" Seat Length: 25" Seat Depth: 20.5" Seat Height: 18"
	Naples Loveseat	Powered: NPLLOP Non-Powered: NPLLOV	Black Vinyl	Length: 62" Depth: 30" Height: 33.25" Seat Length: 52.5" Seat Depth: 20.5" Seat Height: 18"
	Naples Sofa	Powered: NPLSOP Non-Powered: NPLSOF	Black Vinyl	Length: 87" Depth: 30" Height: 33.25" Seat Length: 77.5" Seat Depth: 20.5" Seat Height: 18"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Palm Beach Sofa	PALSOF	White Vinyl	Length: 69" Depth: 29" Height: 33" Seat Length: 48-62" Seat Depth: 19" Seat Height: 18"
	Sterling Chair	STECHA	Gray Fabric	Length: 33" Depth: 33.5" Height: 32" Seat Length: 25.75" Seat Depth: 21" Seat Height: 17"
	Sterling Sofa	STESOF	Gray Fabric	Length: 82" Depth: 33.5" Height: 32" Seat Length: 72.5" Seat Depth: 21" Seat Height: 17"
	Valencia Chair	VALCGN	Green Fabric	Length: 28" Depth: 30.5" Height: 31" Seat Length: 17.5" Seat Depth: 21" Seat Height: 17.5"
	Valencia Chair	VALCOT	Oat Fabric	Length: 28" Depth: 30.5" Height: 31" Seat Length: 17.5" Seat Depth: 21" Seat Height: 17.5"
	Valencia Chair	VALCHA	Spice Orange Velvet	Length: 28" Depth: 30.5" Height: 31" Seat Length: 17.5" Seat Depth: 21" Seat Height: 17.5"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Valencia Loveseat	VALVOT	Oat Fabric	Length: 63" Depth: 30.5" Height: 31" Seat Length: 53" Seat Depth: 20.5" Seat Height: 17.5"
	Valencia Loveseat	VALSOF	Coffee Brown Velvet	Length: 63" Depth: 30.5" Height: 31" Seat Length: 53" Seat Depth: 20.5" Seat Height: 17.5"



Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Naples Chair	Powered: NPLCHP Non-Powered: NPLCHR	Black Vinyl	Length: 36" Depth: 30" Height: 33.25" Seat Length: 25" Seat Depth: 20.5" Seat Height: 18"
	Naples Loveseat	Powered: NPLLOP Non-Powered: NPLLOV	Black Vinyl	Length: 62" Depth: 30" Height: 33.25" Seat Length: 52.5" Seat Depth: 20.5" Seat Height: 18"
	Naples Sofa	Powered: NPLSOP Non-Powered: NPLSOF	Black Vinyl	Length: 87" Depth: 30" Height: 33.25" Seat Length: 77.5" Seat Depth: 20.5" Seat Height: 18"
	Tech Tablet Chair	Powered: TCHGRY Non-Powered: TCHTNP	Gray Vinyl, White Metal Tablet, Chrome Base	Length: 30.5" Depth: 29" Height: 33.5" Seat Length: 22.5" Seat Depth: 19.5" Seat Height: 19"
	Tech Chair, No Tablet	Powered: TCHP Non-Powered: TCHNTP	Gray Vinyl, Chrome Base	Length: 30.5" Depth: 29" Height: 33.5" Seat Length: 22.5" Seat Depth: 19.5" Seat Height: 19"

ACCENT CHAIRS

White



Brooklyn



Pasadena



Swanson



Madrid

Black



Brooklyn



Pro Executive Guest

Neutral Tones



Century



La Brea



Munich



Tech



Warm Tones



Lorna



Bowery









Terrace

















Atherton



Wentworth

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Atherton Chair	ATHCHA	Brown Leather, Black Metal	Length: 27" Depth: 31" Height: 30" Seat Length: 21.5" Seat Depth: 24" Seat Height: 17"
	Bowery Chair	BOWCHA	Ochre Fabric	Length: 29.75" Depth: 31" Height: 27.25" Seat Length: 30" Seat Depth: 21" Seat Height: 17"
	Brooklyn Meeting Chair	BNMCSW	White Vinyl, Black Swivel Base	Length: 24.5" Depth: 25.5" Height: 31.75" Seat Length: 18" Seat Depth: 17" Seat Height: 18"
	Brooklyn Meeting Chair	BNMCSB	Black Vinyl, Black Swivel Base	Length: 24.5" Depth: 25.5" Height: 31.75" Seat Length: 18" Seat Depth: 17" Seat Height: 18"
	Brooklyn Meeting Chair	BNMCOW	White Vinyl, Oak-Look Base	Length: 24.5" Depth: 25.5" Height: 31.75" Seat Length: 18" Seat Depth: 17" Seat Height: 18"
	Brooklyn Meeting Chair	BNMCOB	Black Vinyl, Oak-Look Base	Length: 24.5" Depth: 25.5" Height: 31.75" Seat Length: 18" Seat Depth: 17" Seat Height: 18"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Century Chair	CNTCHR	Gray Velvet	Length: 30" Depth: 30" Height: 31" Seat Length: 21.5" Seat Depth: 23" Seat Height: 17"
	La Brea Swivel Chair	LABREA	Charcoal Gray Fabric, Chrome	Length: 35" Depth: 27" Height: 40" Seat Length: 17" Seat Depth: 16" Seat Height: 20"
	Lorna Chair	LRCHGN	Green Leather, Antique Brass	Length: 26" Depth: 25" Height: 30" Seat Length: 18.5" Seat Depth: 19.5" Seat Height: 18"
	Madrid Chair	BCW	White Vinyl, Chrome	Length: 30" Depth: 30" Height: 31" Seat Length: 30.5" Seat Depth: 20.5" Seat Height: 18"
	Munich Armless Chair	MNCHCH	Gray Fabric, Black	Length: 22.5" Depth: 27" Height: 28.5" Seat Length: 22" Seat Depth: 21" Seat Height: 17"
	Pasadena Chair	PASCHR	White Molded Plastic, Chrome Tower Base	Length: 27" Depth: 25" Height: 26" Seat Length: 17" Seat Depth: 17" Seat Height: 17"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Pro Executive Guest Chair	PROGB	Black Vinyl, Chrome	Length: 24" Depth: 26" Height: 36" Seat Length: 19.5" Seat Depth: 19" Seat Height: 18"
	Swanson Swivel Chair	SWAN	White Vinyl	Length: 28" Depth: 25" Height: 30" Seat Length: 22" Seat Depth: 17.5" Seat Height: 17"
	Tech Tablet Chair	Powered: TCHGRY Non-Powered: TCHTNP 	Gray Vinyl, White Metal Tablet, Chrome Base	Length: 30.5" Depth: 29" Height: 33.5" Seat Length: 22.5" Seat Depth: 19.5" Seat Height: 19"
	Tech Chair, No Tablet	Powered: TCHP Non-Powered: TCHNTP 	Gray Vinyl, Chrome Base	Length: 30.5" Depth: 29" Height: 33.5" Seat Length: 22.5" Seat Depth: 19.5" Seat Height: 19"
	Terrace Accent Chair	TRCHCO	Cognac Leather, Black Base	Length: 24" Depth: 30.5" Height: 31.25" Seat Length: 22.5" Seat Depth: 21.5" Seat Height: 17.5"
	Wentworth Swivel Chair	WENCHA	Brown Vinyl	Length: 31" Depth: 24" Height: 31.5" Seat Length: 21.5" Seat Depth: 19" Seat Height: 18"

GROUP SEATING

White



Christopher



Marina



Razor



Zenith

Black



Blade



Brewer



Chelsea



Duet



Marina



Syntax

Cool Tones



Blade



Chelsea



Marina



Malba

GROUP SEATING

Neutral Tones



Lucent



Chelsea



Malba



Marina



Rustique

Warm Tones



Chelsea



Blade



Marina








Laguna












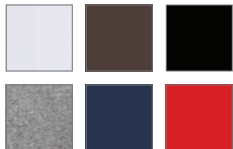


Chelsea









Marina





Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	Blade Chair	BLDCBK BLDCRD BLDCSB	Black Red Sky Blue	Length: 20.5" Depth: 19" Height: 30.5" Seat Length: 15" Seat Depth: 16.75" Seat Height: 17.75"
	Brewer Chair	SC3	Onyx, Chrome	Length: 20" Depth: 20" Height: 32" Seat Length: 19.5" Seat Depth: 16.5" Seat Height: 18.75"
 	Chelsea Chair	CCBTWL CCBTAZ CCBTBK CCBTYL CCBTGY CCBTOR	Walnut-Look, Black Tower Base Azure Blue, Black Tower Base Black, Black Tower Base Goldenrod Yellow, Black Tower Base Gray, Black Tower Base Orange, Black Tower Base	Length: 18.5" Depth: 22" Height: 34" Seat Length: 18" Seat Depth: 16" Seat Height: 18.5"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	Chelsea Chair	CCSCGY CCSCAZ CCSCBK CCSCYL CCSCOR CCSCWL	Gray, Black Swivel Base w/ Casters Azure Blue, Black Swivel Base w/ Casters Black, Black Swivel Base w/ Casters Goldenrod Yellow, Black Swivel Base w/ Casters Orange, Black Swivel Base w/ Casters Walnut-Look, Black Swivel Base w/ Casters	Length: 18.5" Depth: 22" Height: 34" Seat Length: 18" Seat Depth: 16" Seat Height: 18.5"
	Christopher Chair	XCHR	White Vinyl, Chrome	Length: 17" Depth: 19" Height: 35" Seat Length: 16.75" Seat Depth: 14.75" Seat Height: 18"
	Duet Stack Chair	DUET	Black, Chrome	Length: 21" Depth: 23" Height: 33" Seat Length: 18" Seat Depth: 18" Seat Height: 18"
	Laguna Chair	LMCHR	Maple, Chrome	Length: 18" Depth: 19" Height: 34" Seat Length: 17" Seat Depth: 16" Seat Height: 18"
	Lucent Chair	LUCHCL	Frosted Acrylic, Chrome	Length: 19.5" Depth: 19.75" Height: 32.5" Seat Length: 16.25" Seat Depth: 15.5" Seat Height: 18.75"






Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Malba Chair	MALGRY	Gray, Chrome	Length: 20" Depth: 20" Height: 32" Seat Length: 17" Seat Depth: 14" Seat Height: 19"
	Malba Chair	MALGRN	Green, Chrome	Length: 20" Depth: 20" Height: 32" Seat Length: 17" Seat Depth: 14" Seat Height: 19"
 	Marina Chair	MARCWH MARCBR MARCBK MARCGY MARCBE MARCRD	White Vinyl, Brushed Metal Brown Fabric, Brushed Metal Black Vinyl, Brushed Metal Gray Fabric, Brushed Metal Ocean Blue Fabric, Brushed Metal Red Fabric, Brushed Metal	Length: 17.5" Depth: 19.5" Height: 35" Seat Length: 15" Seat Depth: 13" Seat Height: 19"
	Razor Armless Chair	SC10	White	Length: 19" Depth: 23.5" Height: 31.75" Seat Length: 16" Seat Depth: 17.25" Seat Height: 17.75"
	Rustique Chair w/ Arms	RSTDIN	Gunmetal	Length: 20" Depth: 18" Height: 31" Seat Length: 15" Seat Depth: 15" Seat Height: 18"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Syntax Chair	CS4	Black, Chrome	Length: 23" Depth: 19" Height: 32.25" Seat Length: 18" Seat Depth: 17" Seat Height: 18.5"
	Zenith Chair	ZENCHR	White, Chrome	Length: 18.25" Depth: 22" Height: 32" Seat Length: 18.25" Seat Depth: 16" Seat Height: 19"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	Beverly Bench Ottoman	BVLYBK BVLYBN BVLYGR BVLYLN BVLYOB BVLYRD BVLYWH	Black Vinyl Brown Fabric Gray Fabric Linen Fabric Ocean Blue Fabric Red Fabric White Vinyl	Length: 60" Depth: 20" Height: 18" Seat Length: 60" Seat Depth: 20" Seat Height: 18"
 	Beverly Small Bench Ottoman	BVSMBK BVSMBN BVSMGY BVSM LV BVSM LN BVSM BL BVSM GN BVSMOR BVSMRD BVSMWH BVSMYL	Black Vinyl Brown Fabric Gray Fabric Lavender Fabric Linen Fabric Ocean Blue Fabric Olive Green Fabric Orange Fabric Red Fabric White Vinyl Yellow Fabric	Length: 30" Depth: 20" Height: 18" Seat Length: 30" Seat Depth: 20" Seat Height: 18"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	Marche Swivel Ottoman	MAR001 MAR015 MAR010 MAR014 MAR012 MAR002 MAR016 MAR003 MAR008 MAR020 MAR011 MAR009 MAR007 MAR004 MAR005 MAR006 MAR013 MAR021	White Vinyl Black Vinyl Blue Fabric Distressed Brown Vinyl Forest Green Vinyl Gray Fabric Ivory Faux Sheep Fur Linen Fabric Meadow Green Olive Faux Sheep Fur Orange Velvet Pear Yellow Fabric Plum Fabric Raspberry Fabric Red Fabric Rose Quartz Fabric Teal Velvet Terracotta Faux Sheep Fur	Round: 17" Height: 18" Seat Round: 17" Seat Height: 18"
 	Vibe Cube Ottoman	VIB10 VIB02 VIB05 VIB21 VIB14 VIB17 VIB01 VIB22 VIB08 VIB13 VIB04 VIB12 VIB16 VIB11 VIB15 VIB09	Black Vinyl Blue Vinyl Bright Yellow Vinyl Caramel Vinyl Citrus Green Vinyl Desert Rose Vinyl Green Vinyl Navy Vinyl Orange Vinyl Purple Vinyl Red Vinyl Silver Vinyl Spice Orange Vinyl Steel Blue Vinyl Taupe Vinyl White Vinyl	Length: 18" Depth: 18" Height: 18" Seat Length: 18" Seat Depth: 18" Seat Height: 18"



Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Endless Curved Ottoman	END01B	Black Vinyl, Chrome	Length: 60.5" Depth: 37.5" Height: 15" Seat Length: 60.5" Seat Depth: 34"
	Endless Curved Ottoman	END01W	White Vinyl, Chrome	Length: 60.5" Depth: 37.5" Height: 15" Seat Length: 60.5" Seat Depth: 34"
	Endless Square Ottoman	END02B	Black Vinyl, Chrome	Length: 34" Depth: 34" Height: 15" Seat Length: 34" Seat Depth: 34"
	Endless Square Ottoman	END02W	White Vinyl, Chrome	Length: 34" Depth: 34" Height: 15" Seat Length: 34" Seat Depth: 34"
	Regis Bench	REGBEN	Brushed Metal	Length: 47" Depth: 15.5" Height: 16"

BAR SEATING

White



Banana



Blade



Christopher



Kamden



Lift



Marina



Shark



Zenith



Zoey

Black



Banana



Blade



Chelsea



Lift



Marina



Syntax

BAR SEATING

Cool Tones



Blade



Chelsea



Marina

Neutral Tones



Lucent



Chelsea



Lift



Marina



Rustique

Warm Tones



Chelsea



Blade



Lift



Marina






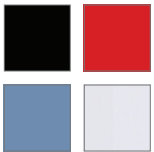

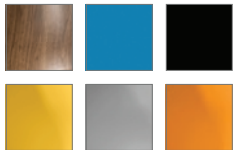
Laguna





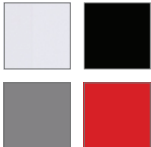








Chelsea











Marina







Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Banana Barstool	BSS	Black, Chrome	Length: 21" Depth: 22" Height: 41" Seat Length: 18" Seat Depth: 18" Seat Height: 30.25"
	Banana Barstool	BST	White, Chrome	Length: 21" Depth: 22" Height: 41" Seat Length: 18" Seat Depth: 18" Seat Height: 30.25"
 	Blade Barstool	BLDBBK BLDBRD BLDBSB BLDBWH	Black Red Sky Blue White Molded Plastic	Length: 20.5" Depth: 20" Height: 40.5" Seat Length: 14" Seat Depth: 15.75" Seat Height: 30.25"
 	Chelsea Barstool	CBSBWL CBSBAZ CBSBBK CBSBYL CBSBGY CBSBOR	Walnut-Look, Black Tower Base Azure Blue, Black Tower Base Black, Black Tower Base Goldenrod Yellow, Black Tower Base Gray, Black Tower Base Orange, Black Tower Base	Length: 18.5" Depth: 22" Height: 46" Seat Length: 18" Seat Depth: 16" Seat Height: 30.75"







Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Christopher Barstool	XBAR	White Vinyl, Chrome	Length: 19" Depth: 19" Height: 41" Seat Length: 14.5" Seat Depth: 15" Seat Height: 29"
	Kamden Barstool	KABSWH	White Vinyl, Chrome	Length: 16.5" Depth: 20" Height: 25-33.5" Seat Length: 15" Seat Depth: 19" Seat Height: 22-32"
	Laguna Barstool	LMBAR	Maple, Chrome	Length: 18" Depth: 20" Height: 47" Seat Length: 17" Seat Depth: 16" Seat Height: 31"
 	Lift Barstool	ROLLWH ROLLBL ROLLGY ROLLRD	White Vinyl, Chrome Black Vinyl, Chrome Gray Vinyl, Chrome Red Vinyl, Chrome	Round: 15" Height: 23-33.5" Seat Round: 15" Seat Height: 22.25-31.5"



Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	Marina Barstool	MARBWH MARBBK MARBBR MARBGY MARBBE MARBRD	White Vinyl, Brushed Metal Black Vinyl, Brushed Metal Brown Fabric, Brushed Metal Gray Fabric, Brushed Metal Ocean Blue Fabric, Brushed Metal Red Fabric, Brushed Metal	Length: 21" Depth: 17.5" Height: 41.5" Seat Length: 17" Seat Depth: 16" Seat Height: 30.5"
	Lucent Barstool	LUBSCL	Frosted Acrylic, Chrome	Length: 22" Depth: 22.5" Height: 45.5" Seat Length: 16.25" Seat Depth: 15.5" Seat Height: 31"
	Rustique Barstool	RSTSTL	Gunmetal	Length: 13" Depth: 13" Height: 30" Seat Length: 12" Seat Depth: 12" Seat Height: 30"
	Shark Barstool	BS001	White, Chrome	Length: 22" Depth: 19" Height: 34-44" Seat Length: 17.5" Seat Depth: 14.5" Seat Height: 21.5-32"
	Syntax Barstool	BSR	Black, Chrome	Length: 23" Depth: 19" Height: 43.25" Seat Length: 18" Seat Depth: 17" Seat Height: 28.5"








Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Zenith Barstool	ZENBAR	White, Chrome	Length: 19" Depth: 20" Height: 44" Seat Length: 18" Seat Depth: 16" Seat Height: 29"
	Zoey Barstool	BS002	White, Chrome	Length: 15" Depth: 16" Height: 30-34.75" Seat Length: 14" Seat Depth: 13" Seat Height: 26-30.5"








Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	30" Round Bar Table w/ Hydraulic Base	30WHHB 30WDHB 30BKHB 30BEHB 30AGHB 30YSHB 30GRHB 30GSHB 30MTHB 30OSHB 30BRHB 30MAHB	White Top Barnwood Top Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top Maple Top Orange Top Red Top Gray Acajou Top	Round: 30" Height: 45"
 	30" Round Bar Table w/ Standard Black Base	30WH42 30WDBB 30BKSB 30BEBB 30AGBB 30YBBB VTJ 30GSBB VTK 30OSBB VTB VTA	White Top Barnwood Top Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top Maple Top Orange Top Red Top Gray Acajou Top	Round: 30" Height: 42"
 	30" Round Bar Table, Powered	P30BWH	White Top, Black Base	Round: 30" Height: 42"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	36" Round Bar Table w/ Hydraulic Base	36WTHB 36BKHB 36GRHB 36MTHB	White Top Black Top Graphite Nebula Top Maple Top	Round: 36" Height: 45"
 	36" Round Bar Table w/ Standard Black Base	VTW 36BKSB VTN VTP	White Top Black Top Graphite Nebula Top Maple Top	Round: 36" Height: 42"
 	30" Round Cafe Table w/ Hydraulic Base	30WHHC 30WDHC 30BKHC 30BEHC 30AGHC 30YSHC 30GRHC 30GSHC 30MTHC 30OSHC 30BRHC 30MAHC	White Top Barnwood Top Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top Maple Top Orange Top Red Top Gray Acajou Top	Round: 30" Height: 29"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	30" Round Cafe Table w/ Standard Black Base	30WH29 30WDBC 30BKSC 30BEBC 30AGBC 30YSBC ZTJ 30GSBC ZTK 30OSBC ZTB ZTA	White Top Barnwood Top Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top Maple Top Orange Top Red Top Gray Acajou Top	Round: 30" Height: 29"
 	30" Round Cafe Table, Powered	P30CWH	White Top, Black Base	Round: 30" Height: 29"
 	36" Round Cafe Table w/ Hydraulic Base	36WTHC 36BKHC 36MTHC 36GRHC	White Top Black Top Maple Top Graphite Nebula Top	Round: 36" Height: 29"







Product Image	Product Name	Product Code	Color/Materials	Dimensions
	36" Round Cafe Table w/ Standard Black Base	ZTQ 36BKSC ZTN ZTP	White Top Black Top Graphite Nebula Top Maple Top	Round: 36" Height: 29"
	Rustique Square Metal Bar Table	RSTSQT	Gunmetal	Length: 23.75" Depth: 23.75" Height: 41.25"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	Ventura Communal Bar Table	VNTBNP VNTWNP VNTMNP	Black Top, Silver White Top, Silver Maple Top, Silver	Length: 72.25" Depth: 26.25" Height: 42"
  	Ventura Communal Bar Table, Powered	VNTBLK VNTWHT	Black Top, Silver White Top, Silver	Length: 72.25" Depth: 26.25" Height: 42"
 	Ventura Communal Bar Table w/ Grommet Holes	VNTBWW VNTBMW	White Top, Silver Maple Top, Silver	Length: 72.25" Depth: 26.25" Height: 42"







Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	Ventura Communal Cafe Table	VNTCBN VNTCWN VNTCMN	Black Top, Silver White Top, Silver Maple Top, Silver	Length: 72.25" Depth: 26.25" Height: 30"
  	Ventura Communal Cafe Table, Powered	VNTCBK VNTCWH	Black Top, Silver White Top, Silver	Length: 72.25" Depth: 26.25" Height: 30"
 	Ventura Communal Cafe Table w/ Grommet Holes	VNTCWW VNTCMW	White Top, Silver Maple Top, Silver	Length: 72.25" Depth: 26.25" Height: 30"







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Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Village Charging Hub	VILHUB	Cream	Length: 12" Depth: 12" Height: 28.25"
	Wireless Charging Table	CUBPOW	White, AC Outlets	Length: 20" Depth: 20" Height: 18"
	30" Round Bar Table, Powered	P30BWH	White Top, Black Base	Round: 30" Height: 42"
	30" Round Cafe Table, Powered	P30CWH	White Top, Black Base	Round: 30" Height: 29"
 	10' Table	Powered: C10PWR Non-Powered: CONF10 Powered: BKC10P Non-Powered: BKC10N	White Top, Silver Black Top, Silver	Length: 120" Depth: 48" Height: 29"






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Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	Adelaide Cocktail Table	Non-Powered: ADCTWH Powered: ADCTWP Non-Powered: ADCTBK Powered: ADCTBP ADCTGL	White Top, Silver Black Top, Silver Glass Top, Silver	Length: 48.875" Depth: 25.375" Height: 18"
 	Adelaide End Table	ADETWH ADETBK ADETGL	White Top, Silver Black Top, Silver Glass Top, Silver	Length: 21.5" Depth: 21.5" Height: 18"
 	Alondra Cocktail Table	ALC200 ALC100	Brandy Maple Top, Chrome Glass Top, Chrome	Length: 47" Depth: 24" Height: 17" Length: 47" Depth: 24" Height: 16"







Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	Alondra End Table	ALE200	Brandy Maple Top, Chrome	Length: 20" Depth: 20" Height: 21"
		ALE100	Glass Top, Chrome	Length: 20" Depth: 20" Height: 20"
 	Geo Cocktail Table	C1FWB	Brandy Maple Top, Black Base	Length: 47" Depth: 24" Height: 17"
		C1C	Glass Top, Chrome Base	Length: 50" Depth: 22" Height: 16"
 	Geo End Table	E1FWB	Brandy Maple Top, Black Base	Length: 20" Depth: 20" Height: 21"
		E1C	Glass Top, Chrome Base	Length: 24" Depth: 24" Height: 20"







Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	Mesa Cocktail Table	MESCTW MESCTB MESCTG	Barnwood Top, Bronze Black Top, Bronze Glass Top, Bronze	Round: 32.25" Height: 17.25" Round: 36" Height: 17.25"
 	Mesa End Table	MESETW MESETB MESETG	Barnwood Top, Bronze Black Top, Bronze Glass Top, Bronze	Round: 20.5" Height: 21.25" Round: 24" Height: 21.25"
	Regis Bench/Table	REGBEN	Brushed Metal	Length: 47" Depth: 15.5" Height: 16"
	Regis End Table	REGOTT	Brushed Metal	Length: 16" Depth: 15.5" Height: 16.5"







Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Silverado Cocktail Table	C1E	Glass Top, Chrome	Round: 36" Height: 17"
	Silverado End Table	E1E	Glass Top, Chrome	Round: 24" Height: 22"
	Timber Cocktail Table	TMBCKT	Distressed Wood	Round: 30" Height: 15"
	Timber End Table	TMBTBL	Distressed Wood	Round: 16" Height: 17"







Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Aura Round Table	AURA	White Metal	Round: 15" Height: 22"
 	Sedona Side Table	SEDBWH SEDBWD SEDBBK	White Top, Bronze Barnwood Top, Bronze Black Top, Bronze	Length: 15.75" Depth: 15.75" Height: 24"
 	Taos Side Table	TAOBWH TAOBWD TAOBBK	White Top, Bronze Barnwood Top, Bronze Black Top, Bronze	Length: 15.75" Depth: 15.75" Height: 24"



Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Madison Executive Desk	JD8	Gray Acajou	Length: 60" Depth: 30" Height: 29"
	Tech Desk, Powered	TECH	Black Metal, Black Laminate w/electrical unit	Length: 60" Depth: 30" Height: 30"
	Tech Desk, Powered w/ 3 Drawer File Cabinet	TECH3B	Black Metal, Black Laminate w/electrical unit	Length: 60" Depth: 30" Height: 30"
	3 Drawer File Cabinet on Castors	TECH3	Black Top, Black Metal	Length: 16" Depth: 20" Height: 28"
	Madison Bookcase	BC8	Gray Acajou	Length: 36" Depth: 12" Height: 72"
	Posh Shelving	PSHCCS	Chrome, Acrylic	Length: 36" Depth: 18" Height: 72"
	Divider, Freestanding Whiteboard	DIVFWB	Silver, White	Length: 39" Depth: 1.5" Height: 72"







Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Atomic 42" Round Table	42ATO	Glass Top, Chrome	Round: 42" Height: 30"
	Atomic 36" Round Table	36ATO	Glass Top, Chrome	Round: 36" Height: 30"
	Geo Table, Rectangle	CF2 CE2	Glass Top, Black Glass Top, Chrome	Length: 60" Depth: 36" Height: 29"
	Geo Table, Rounded Square	CE1 CF1	Glass Top, Chrome Glass Top, Black	Length: 42" Depth: 42" Height: 29"
	Work Table	WD3	White Top, White	Length: 48" Depth: 24" Height: 30"
	42" Round Madison Table	CB8	Gray Acajou, Black	Round: 42" Height: 29"







Product Image	Product Name	Product Code	Color/Materials	Dimensions
 	42" Round Table	CONF42 42BKCT	White Top, Black Black Top, Black	Round: 42" Height: 29"
 	10' Table	Powered: BKC10P Non-Powered: BKC10N Powered: C10PWR Non-Powered: CONF10	Black Top, Silver White Top, Silver	Length: 120" Depth: 48" Height: 29"
 	8' Table	Powered: BKCT8P Non-Powered: BKCT8N Powered: C8PWR Non-Powered: CONF8	Black Top, Silver White Top, Silver	Length: 96" Depth: 60" Height: 29"





Product Image	Product Name	Product Code	Color/Materials	Dimensions
  	5' Table	Powered: BKCT5P Non-Powered: BKCT5N Powered: C5PWR Non-Powered: CONF5	Black Top, Silver White Top, Silver	Length: 60" Depth: 48" Height: 29"
	Madison 10' Table	MADC10	Gray Acajou, Silver	Length: 120" Depth: 48" Height: 29"
	Madison 8' Table	MADC08	Gray Acajou, Silver	Length: 96" Depth: 60" Height: 29"
	Madison 5' Table	MADC05	Gray Acajou, Silver	Length: 60" Depth: 48" Height: 29"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Ace High Back Chair	ACHBCB	Black Vinyl, Chrome	Length: 26" Depth: 26" Height: 41.75-44.25" Seat Length: 19.5" Seat Depth: 18" Seat Height: 18.5-21"
	Ace High Back Chair	ACEHBC	White Vinyl, Chrome	Length: 26" Depth: 26" Height: 41.75-44.25" Seat Length: 19.5" Seat Depth: 18" Seat Height: 18.5-21"
	Ace Mid Back Chair	ACMBCB	Black Vinyl, Chrome	Length: 26" Depth: 26" Height: 33.25-33.75" Seat Length: 19.5" Seat Depth: 18" Seat Height: 18-20.5"
	Ace Mid Back Chair	ACEMBC	White Vinyl, Chrome	Length: 26" Depth: 26" Height: 33.25-33.75" Seat Length: 19.5" Seat Depth: 18" Seat Height: 18-20.5"
	Cupertino Mid Back Chair	CUPCHA	Black Vinyl, Chrome	Length: 27" Depth: 30.5" Height: 40-43" Seat Length: 19.5" Seat Depth: 19" Seat Height: 18.5-20.5"
	Genesis Chair	GENCHA	Black	Length: 27.5" Depth: 27.5" Height: 40-43.5" Seat Length: 20" Seat Depth: 17.5" Seat Height: 17.5-21"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Pro Executive Guest Chair	PROGB	Black Vinyl, Chrome	Length: 24" Depth: 26" Height: 36" Seat Length: 19.5" Seat Depth: 19" Seat Height: 18"
	Task Stool	TASKST	Black Fabric, Black	Length: 27.5" Depth: 27.5" Height: 32.75-40.25" Seat Length: 18.5" Seat Depth: 18.5" Seat Height: 18-25.5"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Midtown Bar, Lighted w/ Plug In	MTBLPI	Taupe Glass Top, Pewter	Length: 60" Depth: 18" Height: 42"
	Midtown Bar, Unlighted	MTBUUL	Taupe Glass Top, Pewter	Length: 60" Depth: 18" Height: 42"
	Midtown Powered Counter, Lighted w/ Plug In	MTCLPI	Taupe Glass Top, Pewter	Length: 60" Depth: 18" Height: 42"
	Midtown Powered Counter, Unlighted	MTCPUUL	Taupe Glass Top, Pewter	Length: 60" Depth: 18" Height: 42"
	Powered Locking Pedestal, 36"	PDL36B PDL36W	Black White	Length: 24" Depth: 24" Height: 36"
	Powered Locking Pedestal, 42"	PDL42B PDL42W	Black White	Length: 24" Depth: 24" Height: 42"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Clear Divider, Freestanding	DIVFRE	Silver, Clear	Length: 39" Depth: 1.5" Height: 72"
	Clear Divider, Freestanding Corner	DIVFCR	Silver, Clear	Length: 39" Depth: 39" Height: 72"
	Clear Divider, Freestanding Wall	DIVFWL	Silver, Clear	Length: 40" Depth: 1.5" Height: 72"
	Miramar Divider, White	MIRWHT	Molded Plastic	Length: 63" Depth: 23" Height: 83"
	Stanchion Sign Holder	STNSGN	Chrome	Length: 10" Height: 13"
	Stanchion w/ Retractable Belt	STNCH1	Black, Chrome	Length: 96" Height: 37"

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Mason Floor Lamp	LA15	Brushed Silver	Round: 18" Height: 55"
	Mason Table Lamp	LA14	Brushed Silver	Round: 16" Height: 26"
	Boxwood Hedge 7'	HDG7FT	Green, Black	Length: 36.5" Depth: 12" Height: 84"
	Boxwood Hedge 4'	HDG4FT	Green, Black	Length: 46" Depth: 9" Height: 47"

2025 Trade Show Kit Pricelist

CODE	CATEGORY	ITEM	DETAILS	DIMENSIONS	DISCOUNT	STANDARD
LVS002	Soft Seating	Allegro Loveseat	Blue Fabric, Brushed Metal	63"L 34.5"D 30"H	\$792	\$1,030
BLDBWH	Barstool	Blade Barstool	White Molded Plastic	20.5"L 20"D 40.5"H	\$142	\$184
LRCHGN	Chair	Lorna Chair	Green Leather, Antique Brass	26"L 25"D 30"H	\$552	\$718
MARBGY	Barstool	Marina Barstool	Gray Fabric, Brushed Metal	21"L 17.5"D 41.5"H	\$310	\$402
MARCGY	Chair	Marina Chair	Gray Fabric, Brushed Metal	17.5"L 19.5"D 35"H	\$187	\$243
TCHNTP	Chair	Tech Chair, Non-Powered, No Tablet	Gray Vinyl, Chrome Base	30.5"L 29"D 33.5"H	\$243	\$315
TCHTNP	Chair	Tech Tablet Chair, Non-Powered	Gray Vinyl, White Metal Tablet, Chrome Base	30.5"L 29"D 33.5"H	\$243	\$315
TMBCKT	Table	Timber Cocktail Table	Distressed Wood	30"R x 15"H	\$305	\$396
BKC10N	Table	10' Table	Black Top, Silver	120"L 48"D 29"H	\$1,095	\$1,423
CONF10	Table	10' Table	White Top, Silver	120"L 48"D 29"H	\$1,095	\$1,423
BKC10P	Powered	10' Table, Powered	Black Top, Silver	120"L 48"D 29"H	\$1,393	\$1,811
C10PWR	Powered	10' Table, Powered	White Top, Silver	120"L 48"D 29"H	\$1,393	\$1,811
TECH3	Office	3 Drawer File Cabinet	Black Top, Black Metal w/ Casters	16"L 20"D 28"H	\$217	\$282
P30BWH	Powered	30" Round Bar Table, Powered	White Top, Black	30"RND 42"H	\$875	\$1,137
P30CWH	Powered	30" Round Cafe Table, Powered	White Top, Black	30"RND 29"H	\$875	\$1,137
30VDBH	Table	30" Round Bar Table w/ Hydraulic Base	Barnwood Top	30"RND 45"H	\$337	\$438
30BKHB	Table	30" Round Bar Table w/ Hydraulic Base	Black Top	30"RND 45"H	\$337	\$438
30BEHB	Table	30" Round Bar Table w/ Hydraulic Base	Blue Top	30"RND 45"H	\$337	\$438
30AGHB	Table	30" Round Bar Table w/ Hydraulic Base	Brushed Gunmetal Top	30"RND 45"H	\$337	\$438
30YSHB	Table	30" Round Bar Table w/ Hydraulic Base	Brushed Yellow Top	30"RND 45"H	\$337	\$438
30GRHB	Table	30" Round Bar Table w/ Hydraulic Base	Graphite Nebula Top	30"RND 45"H	\$337	\$438
30GSHB	Table	30" Round Bar Table w/ Hydraulic Base	Green Top	30"RND 45"H	\$337	\$438
30MTHB	Table	30" Round Bar Table w/ Hydraulic Base	Maple Top	30"RND 45"H	\$337	\$438
30OSHB	Table	30" Round Bar Table w/ Hydraulic Base	Orange Top	30"RND 45"H	\$337	\$438
30BRHB	Table	30" Round Bar Table w/ Hydraulic Base	Red Top	30"RND 45"H	\$337	\$438
30VHHB	Table	30" Round Bar Table w/ Hydraulic Base	White Top	30"RND 45"H	\$337	\$438
30VDBB	Table	30" Round Bar Table w/ Standard Black Base	Barnwood Top	30"RND 42"H	\$273	\$354
30BKSB	Table	30" Round Bar Table w/ Standard Black Base	Black Top	30"RND 42"H	\$273	\$354
30BEBB	Table	30" Round Bar Table w/ Standard Black Base	Blue Top	30"RND 42"H	\$273	\$354
30AGBB	Table	30" Round Bar Table w/ Standard Black Base	Brushed Gunmetal Top	30"RND 42"H	\$273	\$354
30YBBB	Table	30" Round Bar Table w/ Standard Black Base	Brushed Yellow Top	30"RND 42"H	\$273	\$354
VTJ	Table	30" Round Bar Table w/ Standard Black Base	Graphite Nebula Top	30"RND 42"H	\$273	\$354
30GSBB	Table	30" Round Bar Table w/ Standard Black Base	Green Top	30"RND 42"H	\$273	\$354
VTK	Table	30" Round Bar Table w/ Standard Black Base	Maple Top	30"RND 42"H	\$273	\$354
30OSBB	Table	30" Round Bar Table w/ Standard Black Base	Orange Top	30"RND 42"H	\$273	\$354
VTB	Table	30" Round Bar Table w/ Standard Black Base	Red Top	30"RND 42"H	\$273	\$354
30WH42	Table	30" Round Bar Table w/ Standard Black Base	White Top	30"RND 42"H	\$273	\$354
30WDHC	Table	30" Round Cafe Table w/ Hydraulic Base	Barnwood Top	30"RND 29"H	\$337	\$438
30BKHC	Table	30" Round Cafe Table w/ Hydraulic Base	Black Top	30"RND 29"H	\$337	\$438
30BEHC	Table	30" Round Cafe Table w/ Hydraulic Base	Blue Top	30"RND 29"H	\$337	\$438
30AGHC	Table	30" Round Cafe Table w/ Hydraulic Base	Brushed Gunmetal Top	30"RND 29"H	\$337	\$438
30YSHC	Table	30" Round Cafe Table w/ Hydraulic Base	Brushed Yellow Top	30"RND 29"H	\$337	\$438
30GRHC	Table	30" Round Cafe Table w/ Hydraulic Base	Graphite Nebula Top	30"RND 29"H	\$337	\$438
30GSHC	Table	30" Round Cafe Table w/ Hydraulic Base	Green Top	30"RND 29"H	\$337	\$438
30MTHC	Table	30" Round Cafe Table w/ Hydraulic Base	Maple Top	30"RND 29"H	\$337	\$438
30OSHC	Table	30" Round Cafe Table w/ Hydraulic Base	Orange Top	30"RND 29"H	\$337	\$438
30BRHC	Table	30" Round Cafe Table w/ Hydraulic Base	Red Top	30"RND 29"H	\$337	\$438
30WHHC	Table	30" Round Cafe Table w/ Hydraulic Base	White Top	30"RND 29"H	\$337	\$438
30WDBC	Table	30" Round Cafe Table w/ Standard Black Base	Barnwood Top	30"RND 29"H	\$273	\$354
30BKSC	Table	30" Round Cafe Table w/ Standard Black Base	Black Top	30"RND 29"H	\$273	\$354
30BESC	Table	30" Round Cafe Table w/ Standard Black Base	Blue Top	30"RND 29"H	\$273	\$354
30AGBC	Table	30" Round Cafe Table w/ Standard Black Base	Brushed Gunmetal Top	30"RND 29"H	\$273	\$354
30YSCB	Table	30" Round Cafe Table w/ Standard Black Base	Brushed Yellow Top	30"RND 29"H	\$273	\$354
ZTJ	Table	30" Round Cafe Table w/ Standard Black Base	Graphite Nebula Top	30"RND 29"H	\$273	\$354
30GSBC	Table	30" Round Cafe Table w/ Standard Black Base	Green Top	30"RND 29"H	\$273	\$354
ZTK	Table	30" Round Cafe Table w/ Standard Black Base	Maple Top	30"RND 29"H	\$273	\$354
30OSBC	Table	30" Round Cafe Table w/ Standard Black Base	Orange Top	30"RND 29"H	\$273	\$354
ZTB	Table	30" Round Cafe Table w/ Standard Black Base	Red Top	30"RND 29"H	\$273	\$354
30WH29	Table	30" Round Cafe Table w/ Standard Black Base	White Top	30"RND 29"H	\$273	\$354
30MAHB	Table	30" Round Madison Bar Table w/ Hydraulic Base	Gray Acajou Top	30"RND 45"H	\$337	\$438
VTA	Table	30" Round Madison Bar Table w/ Standard Black Base	Gray Acajou Top	30"RND 42"H	\$273	\$354
30MAHC	Table	30" Round Madison Cafe Table w/ Hydraulic Base	Gray Acajou Top	30"RND 29"H	\$337	\$438
ZTA	Table	30" Round Madison Cafe Table w/ Standard Black Base	Gray Acajou Top	30"RND 29"H	\$273	\$354
36BKHB	Table	36" Round Bar Table w/ Hydraulic Base	Black Top	36"RND 45"H	\$395	\$513
36GRHB	Table	36" Round Bar Table w/ Hydraulic Base	Graphite Nebula Top	36"RND 45"H	\$395	\$513
36MTHB	Table	36" Round Bar Table w/ Hydraulic Base	Maple Top	36"RND 45"H	\$395	\$513
36WTHB	Table	36" Round Bar Table w/ Hydraulic Base	White Top	36"RND 45"H	\$395	\$513
36BKSB	Table	36" Round Bar Table w/ Standard Black Base	Black Top	36"RND 42"H	\$282	\$367
VTN	Table	36" Round Bar Table w/ Standard Black Base	Graphite Nebula Top	36"RND 42"H	\$282	\$367
VTW	Table	36" Round Bar Table w/ Standard Black Base	White Top	36"RND 42"H	\$282	\$367
36BKHC	Table	36" Round Cafe Table w/ Hydraulic Base	Black Top	36"RND 29"H	\$395	\$513
36BKSC	Table	36" Round Cafe Table w/ Standard Black Base	Black Top	36"RND 29"H	\$282	\$367
VTP	Table	36" Round Bar Table w/ Standard Black Base	Maple Top	36"RND 42"H	\$282	\$367
36GRHC	Table	36" Round Cafe Table w/ Hydraulic Base	Graphite Nebula Top	36"RND 29"H	\$395	\$513
36MTHC	Table	36" Round Cafe Table w/ Hydraulic Base	Maple Top	36"RND 29"H	\$395	\$513
36WTHC	Table	36" Round Cafe Table w/ Hydraulic Base	White Top	36"RND 29"H	\$395	\$513
ZTN	Table	36" Round Cafe Table w/ Standard Black Base	Graphite Nebula Top	36"RND 29"H	\$282	\$367
ZTP	Table	36" Round Cafe Table w/ Standard Black Base	Maple Top	36"RND 29"H	\$282	\$367
ZTQ	Table	36" Round Cafe Table w/ Standard Black Base	White Top	36"RND 29"H	\$282	\$367
CB8	Table	42" Round Madison Table	Gray Acajou, Black	42"RND 29"H	\$478	\$621
42BKCT	Table	42" Round Table	Black Top, Black	42"RND 29"H	\$478	\$621
CONF42	Table	42" Round Table	White Top	42"RND 29"H	\$478	\$621
BKCT5N	Table	5' Table	Black Top, Silver	60"L 48"D 29"H	\$597	\$775
CONF5	Table	5' Table	White Top, Silver	60"L 48"D 29"H	\$597	\$775
BKCT5P	Powered	5' Table, Powered	Black Top, Silver	60"L 48"D 29"H	\$676	\$878



C5PWR	Powered	5' Table, Powered	White Top, Silver	60"L 48"D 29"H	\$676	\$878
BKCT8N	Table	8' Table	Black Top, Silver	96"L 60"D 29"H	\$1,095	\$1,423
CONF8	Table	8' Table	White Top, Silver	96"L 60"D 29"H	\$1,095	\$1,423
BKCT8P	Powered	8' Table, Powered	Black Top, Silver	96"L 60"D 29"H	\$1,393	\$1,811
C8PWR	Powered	8' Table, Powered	White Top, Silver	96"L 60"D 29"H	\$1,393	\$1,811
ACHBCB	Chair	Ace High Back Chair	Black Vinyl, Chrome	26"L 26"D 41.75-44.25"H	\$310	\$402
ACEHBC	Chair	Ace High Back Chair	White Vinyl, Chrome	26"L 26"D 41.75-44.25"H	\$310	\$402
ACMBCB	Chair	Ace Mid Back Chair	Black Vinyl, Chrome	26"L 26"D 33.25-35.75"H	\$292	\$379
ACEMBC	Chair	Ace Mid Back Chair	White Vinyl, Chrome	26"L 26"D 33.25-35.75"H	\$292	\$379
ADCTBK	Table	Adelaide Cocktail Table	Black Top, Silver	48.875"L 25.375D 18"H	\$328	\$426
ADCTGL	Table	Adelaide Cocktail Table	Glass Top, Silver	48.875"L 25.375"D 18"H	\$328	\$426
ADCTWH	Table	Adelaide Cocktail Table	White Top, Silver	48.875"L 25.375"D 18"H	\$328	\$426
ADETBK	Table	Adelaide End Table	Black Top, Silver	21.5"L 21.5"D 18"H	\$317	\$412
ADETGL	Table	Adelaide End Table	Glass Top, Silver	21.5"L 21.5"D 18"H	\$317	\$412
ADETWH	Table	Adelaide End Table	White Top, Silver	21.5"L 21.5"D 18"H	\$317	\$412
ADCTBP	Powered	Adelaide Powered Cocktail Table	Black Top, Silver	48.875"L 25.375"D 18"H	\$457	\$594
ADCTWP	Powered	Adelaide Powered Cocktail Table	White Top, Silver	48.875"L 25.375"D 18"H	\$457	\$594
CHR002	Chair	Allegro Chair	Blue Fabric, Gray	36"L 34.5"D 30"H	\$748	\$972
SFA002	Soft Seating	Allegro Sofa	Blue Fabric, Gray	73"L 34.5"D 30"H	\$966	\$1,256
ALC200	Table	Alondra Cocktail Table	Brandy Maple Top, Chrome	47"L 24"D 17"H	\$397	\$516
ALC100	Table	Alondra Cocktail Table	Glass Top, Chrome	47"L 24"D 16"H	\$397	\$516
ALE200	Table	Alondra End Table	Brandy Maple Top, Chrome	20"L 20"D 21"H	\$317	\$412
ALE100	Table	Alondra End Table	Glass Top, Chrome	20"L 20"D 20"H	\$317	\$412
ATHCHA	Chair	Atherton Chair	Brown Leather, Black Metal	27"L 31"D 30"H	\$687	\$892
36ATO	Table	Atomic 36" Round Table	Glass Top, Chrome	36"RND 30"H	\$317	\$412
42ATO	Table	Atomic 42" Round Table	Glass Top, Chrome	42"RND 30"H	\$317	\$412
AURA	Table	Aura Side Table	White Metal	15"RND 22"H	\$177	\$229
BCHWHT	Chair	Baja Chair	White Vinyl	36"L 30.5"D 28"H	\$748	\$972
BLVWHT	Soft Seating	Baja Loveseat	White Vinyl	61"L 30.5"D 28"H	\$947	\$1,231
BSFWHT	Soft Seating	Baja Sofa	White Vinyl	86"L 30"D 28"H	\$1,137	\$1,477
BSS	Barstool	Banana Barstool	Black, Chrome	21"L 22"D 41"H	\$310	\$402
BST	Barstool	Banana Barstool	White, Chrome	21"L 22"D 41"H	\$310	\$402
BVLYBK	Ottoman	Beverly Bench Ottoman	Black Vinyl	60"L 20"D 18"H	\$429	\$557
BVLYBN	Ottoman	Beverly Bench Ottoman	Brown Fabric	60"L 20"D 18"H	\$429	\$557
BVLYGR	Ottoman	Beverly Bench Ottoman	Gray Fabric	60"L 20"D 18"H	\$429	\$557
BVLYLN	Ottoman	Beverly Bench Ottoman	Linen Fabric	60"L 20"D 18"H	\$429	\$557
BVLYOB	Ottoman	Beverly Bench Ottoman	Ocean Blue Fabric	60"L 20"D 18"H	\$429	\$557
BVLYRD	Ottoman	Beverly Bench Ottoman	Red Fabric	60"L 20"D 18"H	\$429	\$557
BVLYWH	Ottoman	Beverly Bench Ottoman	White Vinyl	60"L 20"D 18"H	\$429	\$557
BVSMBK	Ottoman	Beverly Small Bench Ottoman	Black Vinyl	30"L 24.5"D 18"H	\$359	\$466
BVSMBN	Ottoman	Beverly Small Bench Ottoman	Brown Fabric	30"L 24.5"D 18"H	\$359	\$466
BVSMGY	Ottoman	Beverly Small Bench Ottoman	Gray Fabric	30"L 24.5"D 18"H	\$359	\$466
BVSMMLV	Ottoman	Beverly Small Bench Ottoman	Lavender Fabric	30"L 24.5"D 18"H	\$359	\$466
BVSMMLN	Ottoman	Beverly Small Bench Ottoman	Linen Fabric	30"L 24.5"D 18"H	\$359	\$466
BVSMBL	Ottoman	Beverly Small Bench Ottoman	Ocean Blue Fabric	30"L 24.5"D 18"H	\$359	\$466
BVSMGN	Ottoman	Beverly Small Bench Ottoman	Olive Green Fabric	30"L 24.5"D 18"H	\$359	\$466
BVSMOR	Ottoman	Beverly Small Bench Ottoman	Orange Fabric	30"L 24.5"D 18"H	\$359	\$466
BVSMRD	Ottoman	Beverly Small Bench Ottoman	Red Fabric	30"L 24.5"D 18"H	\$359	\$466
BVSMWH	Ottoman	Beverly Small Bench Ottoman	White Vinyl	30"L 24.5"D 18"H	\$359	\$466
BVSMYL	Ottoman	Beverly Small Bench Ottoman	Yellow Fabric	30"L 24.5"D 18"H	\$359	\$466
BLDBBK	Barstool	Blade Barstool	Black Molded Plastic	20.5"L 20"D 40.5"H	\$142	\$184
BLDBRD	Barstool	Blade Barstool	Red Molded Plastic	20.5"L 20"D 40.5"H	\$142	\$184
BLDBSB	Barstool	Blade Barstool	Sky Blue Molded Plastic	20.5"L 20"D 40.5"H	\$142	\$184
BLDCBK	Chair	Blade Chair	Black Molded Plastic	20.5"L 19"D 30.5"H	\$93	\$120
BLDCRD	Chair	Blade Chair	Red Molded Plastic	20.5"L 19"D 30.5"H	\$93	\$120
BLDCSB	Chair	Blade Chair	Sky Blue Molded Plastic	20.5"L 19"D 30.5"H	\$93	\$120
BOWCHA	Chair	Bowery Chair	Ochre Fabric	29.75"L 31"D 27.25"H	\$687	\$892
HDG4FT	Accessory	Boxwood Hedge, 4'	Green, Black	46"L 9"D 47"H	\$695	\$903
HDG7FT	Accessory	Boxwood Hedge, 7'	Green, Black	36.5"L 12"D 84"H	\$1,095	\$1,423
SC3	Chair	Brewer Chair	Onyx, Chrome	20"L 20"D 32"H	\$160	\$207
BNMCOW	Chair	Brooklyn Meeting Chair	White Vinyl, Oak-look	24.5"L 25.5"D 31.75"H	\$397	\$516
BNMCSB	Chair	Brooklyn Meeting Chair	Black Vinyl, Black Swivel Base	24.5"L 25.5"D 31.75"H	\$397	\$516
BNMCOB	Chair	Brooklyn Meeting Chair	Black Vinyl, Oak-look Base	24.5"L 25.5"D 31.75"H	\$397	\$516
BNMCSW	Chair	Brooklyn Meeting Chair	White Vinyl, Black Swivel Base	24.5"L 25.5"D 31.75"H	\$397	\$516
CNTCHR	Chair	Century Chair	Gray Velvet	30"L 30"D 31"H	\$687	\$892
CBSBAZ	Barstool	Chelsea Barstool	Black Tower Base, Azure Blue	18.5"L 22"D 46"H	\$216	\$281
CBSBBK	Barstool	Chelsea Barstool	Black Tower Base, Black	18.5"L 22"D 46"H	\$216	\$281
CBSBYL	Barstool	Chelsea Barstool	Black Tower Base, Goldenrod Yellow	18.5"L 22"D 46"H	\$216	\$281
CBSBGY	Barstool	Chelsea Barstool	Black Tower Base, Gray	18.5"L 22"D 46"H	\$216	\$281
CBSBOR	Barstool	Chelsea Barstool	Black Tower Base, Orange	18.5"L 22"D 46"H	\$216	\$281
CBSBWL	Barstool	Chelsea Barstool	Black Tower Base, Walnut-look	18.5"L 22"D 46"H	\$216	\$281
CCSCAZ	Chair	Chelsea Chair	Black Swivel Base w/ Casters, Azure Blue	18.5"L 22"D 34"H	\$160	\$207
CCSCBK	Chair	Chelsea Chair	Black Swivel Base w/ Casters, Black	18.5"L 22"D 34"H	\$160	\$207
CCSCYL	Chair	Chelsea Chair	Black Swivel Base w/ Casters, Goldenrod Yellow	18.5"L 22"D 34"H	\$160	\$207
CCSCGY	Chair	Chelsea Chair	Black Swivel Base w/ Casters, Gray	18.5"L 22"D 34"H	\$160	\$207
CCSCOR	Chair	Chelsea Chair	Black Swivel Base w/ Casters, Orange	18.5"L 22"D 34"H	\$160	\$207
CCSCWL	Chair	Chelsea Chair	Black Swivel Base w/ Casters, Walnut-look	18.5"L 22"D 34"H	\$160	\$207
CCBTAZ	Chair	Chelsea Chair	Black Tower Base, Azure Blue	18.5"L 22"D 34"H	\$160	\$207
CCBTBK	Chair	Chelsea Chair	Black Tower Base, Black	18.5"L 22"D 34"H	\$160	\$207
CCBTYL	Chair	Chelsea Chair	Black Tower Base, Goldenrod Yellow	18.5"L 22"D 34"H	\$160	\$207
CCBTGY	Chair	Chelsea Chair	Black Tower Base, Gray	18.5"L 22"D 34"H	\$160	\$207
CCBTOR	Chair	Chelsea Chair	Black Tower Base, Orange	18.5"L 22"D 34"H	\$160	\$207
CCBTWL	Chair	Chelsea Chair	Black Tower Base, Walnut-look	18.5"L 22"D 34"H	\$160	\$207
XBAR	Barstool	Christopher Barstool	White Vinyl, Chrome	19"L 19"D 41"H	\$243	\$315
XCHR	Chair	Christopher Chair	White Vinyl, Chrome	17"L 19"D 35"H	\$160	\$207
DIVFRE	Divider	Clear Divider, Freestanding	Silver, Clear	39"L 1.5"D 72"H	\$397	\$516
DIVFCR	Divider	Clear Divider, Freestanding Corner	Silver, Clear	39"L 39"D 72"H	\$792	\$1,030
DIVFWL	Divider	Clear Divider, Freestanding Wall	Silver, Clear	40"L 1.5"D 72"H	\$397	\$516
COCHTP	Soft Seating	Cordoba Chair	Taupe Fabric, Black	37"L 32"D 33"H	\$597	\$775



COLVTP	Soft Seating	Cordoba Loveseat	Taupe Fabric, Black	60.5"L 32"D 33"H	\$855	\$1,111
CUPCHA	Chair	Cupertino Mid Back Chair	Black Vinyl	27"L 30.5"D 40-43"H	\$292	\$379
DIVFWB	Divider	Divider, Freestanding Whiteboard	Silver, White	39"L 1.5"D 72"H	\$535	\$696
DUET	Chair	Duet Stack Chair	Black, Chrome	21"L 23"D 33"H	\$93	\$120
END01B	Ottoman	Endless Curved Ottoman	Black Vinyl, Chrome	60.5"L 37.5"D 15"H	\$561	\$729
END01W	Ottoman	Endless Curved Ottoman	White Vinyl, Chrome	60.5"L 37.5"D 15"H	\$561	\$729
END02B	Ottoman	Endless Square Ottoman	Black Vinyl, Chrome	34"L 34"D 15"H	\$467	\$607
END02W	Ottoman	Endless Square Ottoman	White Vinyl, Chrome	34"L 34"D 15"H	\$467	\$607
FAIRCW	Chair	Endless Square Ottoman	White Vinyl, Brushed Metal	27"L 26"D 30"H	\$509	\$661
FAIRSW	Soft Seating	Fairfax Loveseat	White Vinyl, Brushed Metal	62"L 26"D 30"H	\$655	\$852
GENCHA	Chair	Genesis Chair	Black	27.5"L 27.5"D 40-43.5"H	\$216	\$281
C1FWB	Table	Geo Cocktail Table	Brandy Maple Top, Black	47"L 24"D 17"H	\$328	\$426
C1C	Table	Geo Cocktail Table	Glass Top, Chrome	50"L 22"D 16"H	\$328	\$426
E1FWB	Table	Geo End Table	Brandy Maple Top, Black	20"L 20"D 21"H	\$257	\$334
E1C	Table	Geo End Table	Glass Top, Chrome	24"L 24"D 20"H	\$257	\$334
CF2	Table	Geo Table, Rectangle	Glass Top, Black	60"L 36"D 29"H	\$597	\$775
CE2	Table	Geo Table, Rectangle	Glass Top, Chrome	60"L 36"D 29"H	\$597	\$775
CF1	Table	Geo Table, Rounded Square	Glass Top, Black	42"L 42"D 29"H	\$358	\$465
CE1	Table	Geo Table, Rounded Square	Glass Top, Chrome	42"L 42"D 29"H	\$358	\$465
KABSWH	Barstool	Kamden Barstool	Chrome Base, White Vinyl	16.5"L 20"D 25"-33.5"	\$287	\$373
KEYCHR	Chair	Key Largo Chair	Black Fabric, Wood	35"L 35"D 34"H	\$509	\$661
KEYLOV	Soft Seating	Key Largo Loveseat	Black Fabric, Wood	57"L 35"D 34"H	\$597	\$775
KEYSOF	Soft Seating	Key Largo Sofa	Black Fabric, Wood	79"L 35"D 34"H	\$655	\$852
LABREA	Chair	La Brea Swivel Chair	Charcoal Gray Fabric, Chrome	35"L 27"D 40"H	\$597	\$775
LMBAR	Barstool	Laguna Barstool	Maple, Chrome	18"L 20"D 47"H	\$216	\$281
LMCHR	Chair	Laguna Chair	Maple, Chrome	18"L 19"D 34"H	\$160	\$207
ROLLBL	Barstool	Lift Barstool	Black Vinyl, Chrome	15"RND 23-33.5"H	\$243	\$315
ROLLGY	Barstool	Lift Barstool	Gray Vinyl, Chrome	15"RND 23-33.5"H	\$243	\$315
ROLLRD	Barstool	Lift Barstool	Red Vinyl, Chrome	15"RND 23-33.5"H	\$243	\$315
ROLLWH	Barstool	Lift Barstool	White Vinyl, Chrome	15"RND 23-33.5"H	\$243	\$315
LUBSCL	Barstool	Lucent Barstool	Frosted Acrylic, Chrome	22"L 22.5"D 45.5"H	\$310	\$402
LUCHCL	Chair	Lucent Chair	Frosted Acrylic, Chrome	19.5"L 19.75"D 32.5"H	\$243	\$315
MADC10	Table	Madison 10' Table	Gray Acajou, Silver	120"L 48"D 29"H	\$1,095	\$1,423
MADC05	Table	Madison 5' Table	Gray Acajou, Silver	60"L 48"D 29"H	\$597	\$775
MADC08	Table	Madison 8' Table	Gray Acajou, Silver	96"L 60"D 29"H	\$1,095	\$1,423
BC8	Office	Madison Bookcase	Gray Acajou	36"L 12"D 72"H	\$556	\$722
JD8	Office	Madison Executive Desk	Gray Acajou, Chrome	60"L 30"D 29"H	\$717	\$931
BCW	Chair	Madrid Chair	White Vinyl, Chrome	30"L 30"D 31"H	\$687	\$892
MALGRY	Chair	Malba Chair	Gray, Chrome	20"L 20"D 32"H	\$93	\$120
MALGRN	Chair	Malba Chair	Green, Chrome	20"L 20"D 32"H	\$93	\$120
MAR015	Ottoman	Marche Swivel Ottoman	Black Vinyl	17"RND 18"H	\$243	\$315
MAR010	Ottoman	Marche Swivel Ottoman	Blue Fabric	17"RND 18"H	\$243	\$315
MAR014	Ottoman	Marche Swivel Ottoman	Distressed Brown Vinyl	17"RND 18"H	\$243	\$315
MAR012	Ottoman	Marche Swivel Ottoman	Forest Green Vinyl	17"RND 18"H	\$243	\$315
MAR002	Ottoman	Marche Swivel Ottoman	Gray Fabric	17"RND 18"H	\$243	\$315
MAR016	Ottoman	Marche Swivel Ottoman	Ivory Faux Sheep Fur	17"L 17"D 18"H	\$243	\$315
MAR003	Ottoman	Marche Swivel Ottoman	Linen Fabric	17"RND 18"H	\$243	\$315
MAR008	Ottoman	Marche Swivel Ottoman	Meadow Green	17"RND 18"H	\$243	\$315
MAR020	Ottoman	Marche Swivel Ottoman	Olive Faux Sheep Fur	17"RND 18"H	\$243	\$315
MAR011	Ottoman	Marche Swivel Ottoman	Orange Velvet	17"RND 18"H	\$243	\$315
MAR009	Ottoman	Marche Swivel Ottoman	Pear Yellow Fabric	17"RND 18"H	\$243	\$315
MAR007	Ottoman	Marche Swivel Ottoman	Plum Fabric	17"RND 18"H	\$243	\$315
MAR004	Ottoman	Marche Swivel Ottoman	Raspberry Fabric	17"RND 18"H	\$243	\$315
MAR005	Ottoman	Marche Swivel Ottoman	Red Fabric	17"RND 18"H	\$243	\$315
MAR006	Ottoman	Marche Swivel Ottoman	Rose Quartz Fabric	17"RND 18"H	\$243	\$315
MAR013	Ottoman	Marche Swivel Ottoman	Teal Velvet	17"RND 18"H	\$243	\$315
MAR021	Ottoman	Marche Swivel Ottoman	Terracotta Faux Sheep Fur	17"RND 18"H	\$243	\$315
MAR001	Ottoman	Marche Swivel Ottoman	White Vinyl	17"RND 18"H	\$243	\$315
MARBBK	Barstool	Marina Barstool	Black Vinyl, Brushed Metal	21"L 17.5"D 41.5"H	\$310	\$402
MARBBR	Barstool	Marina Barstool	Brown Fabric, Brushed Metal	21"L 17.5"D 41.5"H	\$310	\$402
MARBBE	Barstool	Marina Barstool	Ocean Blue Fabric, Brushed Metal	21"L 17.5"D 41.5"H	\$310	\$402
MARBRD	Barstool	Marina Barstool	Red Fabric, Brushed Metal	21"L 17.5"D 41.5"H	\$310	\$402
MARBWH	Barstool	Marina Barstool	White Vinyl, Brushed Metal	21"L 17.5"D 41.5"H	\$310	\$402
MARCBK	Chair	Marina Chair	Black Vinyl, Brushed Metal	17.5"L 19.5"D 35"H	\$187	\$243
MARCBR	Chair	Marina Chair	Brown Fabric, Brushed Metal	17.5"L 19.5"D 35"H	\$187	\$243
MARCBE	Chair	Marina Chair	Ocean Blue Fabric, Brushed Metal	17.5"L 19.5"D 35"H	\$187	\$243
MARCRD	Chair	Marina Chair	Red Fabric, Brushed Metal	17.5"L 19.5"D 35"H	\$187	\$243
MARCWH	Chair	Marina Chair	White Vinyl, Brushed Metal	17.5"L 19.5"D 35"H	\$187	\$243
LA15	Accessory	Mason Floor Lamp	Brushed Silver	18"RND 55"H	\$317	\$412
LA14	Accessory	Mason Table Lamp	Brushed Silver	16"RND 26"H	\$169	\$220
MESCTW	Table	Mesa Cocktail Table	Barnwood Top, Bronze	32.25"RND 17.25"H	\$328	\$426
MESCTB	Table	Mesa Cocktail Table	Black Top, Bronze	32.25"RND 17.25"H	\$328	\$426
MESCTG	Table	Mesa Cocktail Table	Glass Top, Bronze	36"RND 17.25"H	\$328	\$426
MESETW	Table	Mesa End Table	Barnwood Top, Bronze	20.5"RND 21.25"H	\$257	\$334
MESETB	Table	Mesa End Table	Black Top, Bronze	20.5"RND 21.25"H	\$257	\$334
MESETG	Table	Mesa End Table	Glass Top, Bronze	24"RND 21.25"H	\$257	\$334
MTBLPI	Bar	Midtown Bar, Lighted w/ Plug In	Taupe Glass Top, Pewter	60"L 18"D 42"H	\$1,523	\$1,980
MTBUUL	Bar	Midtown Bar, Unlighted	Taupe Glass Top, Pewter	60"L 18"D 42"H	\$1,344	\$1,747
MTCLPI	Counter	Midtown Powered Counter, Lighted w/ Plug In	Taupe Glass Top, Pewter	60"L 18"D 42"H	\$1,524	\$1,981
MTCPUL	Counter	Midtown Powered Counter, Unlighted	Taupe Glass Top, Pewter	60"L 18"D 42"H	\$1,345	\$1,749
MIRWHT	Divider	Miramar Divider, White	Molded Plastic	63"L 23"D 83"H	\$576	\$749
MONCHA	Chair	Montreal Chair	Blue, Black Metal	30"L 23.25"D 30"H	\$748	\$972
MONLOV	Soft Seating	Montreal Loveseat	Blue, Black Metal	62"L 27.25"D 29.5"H	\$947	\$1,231
MNCHCH	Chair	Munich Armless Chair	Gray Fabric, Black	22.5"L 27"D 28.5"H	\$468	\$608
NPLCHR	Chair	Naples Chair	Black Vinyl	36"L 30"D 33.25"H	\$748	\$972
NPLCHP	Powered	Naples Chair, Powered	Black Vinyl	36"L 30"D 33.25"H	\$927	\$1,204
NPLLOV	Soft Seating	Naples Loveseat	Black Vinyl	62"L 30"D 33.25"H	\$947	\$1,231
NPLLOP	Powered	Naples Loveseat, Powered	Black Vinyl	62"L 30"D 33.25"H	\$1,146	\$1,490
NPLSOF	Soft Seating	Naples Sofa	Black Vinyl	87"L 30"D 33.25"H	\$1,137	\$1,477



NPLSOP	Powered	Naples Sofa, Powered	Black Vinyl	87"L 30"D 33.25"H	\$1,354	\$1,760
PALSOF	Soft Seating	Palm Beach Loveseat	White Vinyl, Chrome	69"L 29"D 33"H	\$966	\$1,256
PASCHR	Chair	Pasadena Chair	White Molded Plastic w/Chrome Tower Base	27"L 25"D 26"H	\$397	\$516
PSHCCS	Product Display	Posh Shelving	Chrome, Acrylic	36"L 18"D 72"H	\$457	\$594
PDL36B	Product Display	Powered Locking Pedestal, 36"	Black	24"L 24"D 36"H	\$636	\$827
PDL36W	Product Display	Powered Locking Pedestal, 36"	White	24"L 24"D 36"H	\$636	\$827
PDL42B	Product Display	Powered Locking Pedestal, 42"	Black	24"L 24"D 42"H	\$748	\$972
PDL42W	Product Display	Powered Locking Pedestal, 42"	White	24"L 24"D 42"H	\$748	\$972
PROGB	Chair	Pro Executive Guest Chair	Black Vinyl, Chrome	24"L 26"D 36"H	\$262	\$340
SC10	Chair	Razor Armless Chair	White	19"L 23.5"D 31.75"H	\$93	\$120
REGBEN	Ottoman	Regis Bench/Table	Brushed Metal	47"L 15.5"D 16"H	\$359	\$466
REGOTT	Table	Regis End Table	Brushed Metal	16"L 15.5"D 16.5"H	\$317	\$412
RSTSTL	Barstool	Rustique Barstool	Gunmetal	13"L 13"D 30"H	\$142	\$184
RSTDIN	Chair	Rustique Chair w/ Arms	Gunmetal	20"L 18"D 31"H	\$160	\$207
RSTSQT	Table	Rustique Square Metal Bar Table	Gunmetal	23.75"L 23.75"D 41.25"H	\$377	\$490
SEDBBK	Table	Sedona Side Table	Black Top, Bronze	15.75"L 15.75"D 24"H	\$177	\$229
SEDBWH	Table	Sedona Side Table	White Top, Bronze	15.75"L 15.75"D 24"H	\$177	\$229
SEDBWD	Table	Sedona Side Table	Barnwood Top, Bronze	15.75"L 15.75"D 24"H	\$177	\$229
BS001	Barstool	Shark Barstool	White, Chrome	22"L 19"D 34-44"H	\$337	\$438
C1E	Table	Silverado Cocktail Table	Glass Top, Chrome	36"RND 17"H	\$328	\$426
E1E	Table	Silverado End Table	Glass, Chrome	24"RND 22"H	\$257	\$334
STNSGN	Product Display	Stanchion Sign Holder	Chrome	10"L 13"H	\$79	\$103
STNCHI	Product Display	Stanchion w/ Retractable Belt	Black, Chrome	96"L 37"H	\$89	\$115
STECCHA	Chair	Sterling Chair	Gray Fabric	33"L 33.5"D 32"H	\$927	\$1,204
STESOF	Soft Seating	Sterling Sofa	Gray Fabric	82"L 33.5"D 32"H	\$1,354	\$1,760
SWAN	Chair	Swanson Swivel Chair	White Vinyl, Chrome	28"L 25"D 30"H	\$468	\$608
BSR	Barstool	Syntax Barstool	Black, Chrome	23"L 19"D 43.25"H	\$243	\$315
CS4	Chair	Syntax Chair	Black, Chrome	23"L 19"D 32.25"H	\$225	\$292
TAOBBK	Table	Taos Side Table	Black Top, Bronze	15.75"L 15.75"D 24"H	\$177	\$229
TAOBWH	Table	Taos Side Table	White Top, Bronze	15.75"L 15.75"D 24"H	\$177	\$229
TAOBWD	Table	Taos Side Table	Barnwood Top, Bronze	15.75"L 15.75"D 24"H	\$177	\$229
TASKST	Chair	Task Stool	Black Fabric, Black	27.5"L 27.5"D 32.75"-40.25"H	\$187	\$243
TCHP	Powered	Tech Chair, Powered, No Tablet	Gray Vinyl, Chrome Base	30.5"L 29"D 33.5"H	\$243	\$315
TECH	Powered	Tech Desk, Powered	Black Metal, Black Laminate w/electrical unit	60"L 30"D 30"H	\$468	\$608
TECH3B	Powered	Tech Desk, Powered w/ 3 Drawer File Cabinet	Black Metal, Black Laminate w/electrical unit	60"L 30"D 30"H	\$707	\$919
TCHGRY	Powered	Tech Tablet Chair, Powered	Gray Vinyl, White Metal Tablet, Chrome Base	30.5"L 29"D 33.5"H	\$243	\$315
TRCHCO	Chair	Terrace Accent Chair	Black Base, Cognac Leather	24"L 30.5"D 31.25"H	\$636	\$827
TMBTBL	Table	Timber End Table	Distressed Wood	16"RND 17"H	\$177	\$229
VALCGN	Soft Seating	Valencia Chair	Green Fabric	28"L 30.5"D 31"H	\$509	\$661
VALCOT	Soft Seating	Valencia Chair	Oat Fabric	28"L 30.5"D 31"H	\$509	\$661
VALCHA	Soft Seating	Valencia Chair	Spice Orange Velvet	28"L 30.5"D 31"H	\$509	\$661
VALVOT	Soft Seating	Valencia Loveseat	Oat Fabric	63"L 30.5"D 31"H	\$655	\$852
VALSOF	Soft Seating	Valencia Loveseat	Coffee Brown Velvet	63"L 30.5"D 31"H	\$655	\$852
VNTBNP	Table	Ventura Communal Bar Table	Black Top, Silver	72.25"L 26.25"D 42"H	\$927	\$1,204
VNTMNP	Table	Ventura Communal Bar Table	Maple Top, Silver	72.25"L 26.25"D 42"H	\$927	\$1,204
VNTWNP	Table	Ventura Communal Bar Table	White Top, Silver	72.25"L 26.25"D 42"H	\$927	\$1,204
VNTBMW	Table	Ventura Communal Bar Table w/ Grommet Holes	Maple Top, Silver	72.25"L 26.25"D 42"H	\$927	\$1,204
VNTBWW	Table	Ventura Communal Bar Table w/ Grommet Holes	White Top, Silver	72.25"L 26.25"D 42"H	\$927	\$1,204
VNTBLK	Powered	Ventura Communal Bar Table, Powered	Black Top, Silver	72.25"L 26.25"D 42"H	\$1,194	\$1,552
VNTWHT	Powered	Ventura Communal Bar Table, Powered	White Top, Silver	72.25"L 26.25"D 42"H	\$1,194	\$1,552
VNTCBN	Table	Ventura Communal Cafe Table	Black Top, Silver	72.25"L 26.25"D 30"H	\$695	\$903
VNTCMN	Table	Ventura Communal Cafe Table	Maple Top, Silver	72.25"L 26.25"D 30"H	\$695	\$903
VNTCWN	Table	Ventura Communal Cafe Table	White Top, Silver	72.25"L 26.25"D 30"H	\$695	\$903
VNTCMW	Table	Ventura Communal Cafe Table w/ Grommet Holes	Maple Top, Silver	72.25"L 26.25"D 30"H	\$695	\$903
VNTCWW	Table	Ventura Communal Cafe Table w/ Grommet Holes	White Top, Silver	72.25"L 26.25"D 30"H	\$695	\$903
VNTCBK	Powered	Ventura Communal Cafe Table, Powered	Black Top, Silver	72.25"L 26.25"D 30"H	\$975	\$1,267
VNTCWH	Powered	Ventura Communal Cafe Table, Powered	White Top, Silver	72.25"L 26.25"D 30"H	\$975	\$1,267
VIB10	Ottoman	Vibe Cube Ottoman	Black Vinyl	18"L 18"D 18"H	\$130	\$168
VIB02	Ottoman	Vibe Cube Ottoman	Blue Vinyl	18"L 18"D 18"H	\$130	\$168
VIB05	Ottoman	Vibe Cube Ottoman	Bright Yellow Vinyl	18"L 18"D 18"H	\$130	\$168
VIB21	Ottoman	Vibe Cube Ottoman	Caramel Vinyl	18"L 18"D 18"H	\$130	\$168
VIB14	Ottoman	Vibe Cube Ottoman	Citrus Green Vinyl	18"L 18"D 18"H	\$130	\$168
VIB17	Ottoman	Vibe Cube Ottoman	Desert Rose Vinyl	18"L 18"D 18"H	\$130	\$168
VIB01	Ottoman	Vibe Cube Ottoman	Green Vinyl	18"L 18"D 18"H	\$130	\$168
VIB22	Ottoman	Vibe Cube Ottoman	Navy Vinyl	18"L 18"D 18"H	\$130	\$168
VIB08	Ottoman	Vibe Cube Ottoman	Orange Vinyl	18"L 18"D 18"H	\$130	\$168
VIB13	Ottoman	Vibe Cube Ottoman	Purple Vinyl	18"L 18"D 18"H	\$130	\$168
VIB04	Ottoman	Vibe Cube Ottoman	Red Vinyl	18"L 18"D 18"H	\$130	\$168
VIB12	Ottoman	Vibe Cube Ottoman	Silver Vinyl	18"L 18"D 18"H	\$130	\$168
VIB16	Ottoman	Vibe Cube Ottoman	Spice Orange Vinyl	18"L 18"D 18"H	\$130	\$168
VIB11	Ottoman	Vibe Cube Ottoman	Steel Blue Vinyl	18"L 18"D 18"H	\$130	\$168
VIB15	Ottoman	Vibe Cube Ottoman	Taupe Vinyl	18"L 18"D 18"H	\$130	\$168
VIB09	Ottoman	Vibe Cube Ottoman	White Vinyl	18"L 18"D 18"H	\$130	\$168
VILHUB	Powered	Village Charging Hub	Cream	12"L 12"D 28.25"H	\$359	\$466
WENCHA	Chair	Wentworth Swivel Chair	Brown Vinyl	31"L 24"D 31.5"H	\$468	\$608
CUBPOW	Powered	Wireless Charging Table, Powered	White, AC Plug In	20"L 20"D 18"H	\$538	\$699
WD3	Table	Work Table	White Top, White	48"L 24"D 30"H	\$367	\$477
ZENBAR	Barstool	Zenith Barstool	White, Chrome	19"L 20"D 44"H	\$216	\$281
ZENCHR	Chair	Zenith Chair	White, Chrome	18.25"L 22"D 32"H	\$160	\$207
BS002	Barstool	Zoey Barstool	White, Chrome	15"L 16"D 30-34.75"H	\$310	\$402



Show Name: Hunters Extravaganza Houston

Show Dates: August 1-3, 2025

Show Venue: NRG Center

Deadline to Receive Discount Pricing: Wednesday, July 16, 2025



CARPET RENTAL ORDER FORM



Blue



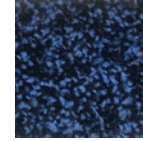
Black



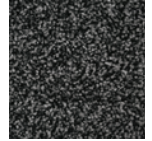
Gray



Red



Bluejay



Tuxedo

(actual colors may vary)

STANDARD BOOTH CARPET (Standard booth carpet is not available for Island Booths. Please see the Cut & Lay Carpet below.)

Description	Discount	Standard	Total
10' x 10'	\$ 360.25	\$ 504.25	\$ _____
10' x 20'	\$ 720.50	\$1,008.50	\$ _____
10' x 30'	\$1,080.75	\$1,512.75	\$ _____
10' x 40'	\$1,441.00	\$2,017.00	\$ _____

Please select standard or cut & lay carpet color:

- ☐ Blue ☐ Black
☐ Gray ☐ Red
☐ Bluejay ☐ Tuxedo

For islands and booths larger than 400 sq ft., standard booth carpet is not an available option. If complete exhibit area carpet is desired, see Cut & Lay and Plush Carpet offerings below.

CUT & LAY CARPET (100 sq. ft. minimum)

Description	Discount	Standard	Total
_____sq. ft.	\$7.00	\$9.75	\$ _____

PLUSH CARPET (200 sq. ft. minimum. Plush Carpet Order must be received at least four weeks prior to the show.)

Description	Discount	Standard	Total
_____sq. ft.	\$10.75	\$15.00	\$ _____

Please select plush carpet color:

- ☐ White ☐ Ivory
☐ Beige ☐ Big Blue Top
☐ Royal Blue ☐ Navy Blue
☐ Red ☐ Burgundy
☐ Charcoal ☐ Pewter Gray
☐ Black ☐ Emerald Green

Please call if you don't see your color.



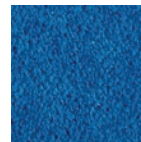
White



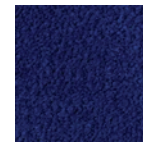
Ivory



Beige



Big Blue Top



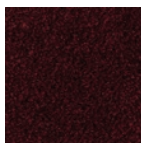
Royal Blue



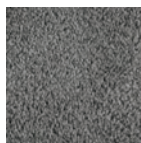
Navy Blue



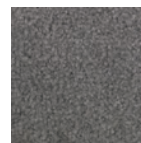
Red



Burgundy



Charcoal



Pewter Gray



Black



Emerald Green

(actual colors may vary)

PADDING & COVERING (per sq. ft.)

Sq Ft.	Description	Discount	Standard	Total
_____	Padding	\$2.00 sq ft	\$2.80 sq ft	\$ _____
_____	Double Padding	\$3.50 sq ft	\$5.60 sq ft	\$ _____
_____	Plastic Covering	\$0.50 sq ft	\$0.70 sq ft	\$ _____

Company Name: _____ Booth#: _____ Order Total: _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

25-TX0801-T

Show Name: Hunters Extravaganza Houston

Show Dates: August 1-3, 2025

Show Venue: NRG Center

Deadline to Receive Discount Pricing: Wednesday, July 16, 2025



TURNKEY MODULAR EXHIBIT RENTAL

The Briarwood - 10' Pop Up

\$2,564.50

10' Pop Up Design Includes:

- (1) 100 sq. ft. Standard Carpet
- (1) Back Wall Graphics

Additional Options Available:

Lighting and Carpet Padding



The Crestwood - 3 Meter Hardwall

\$4,566.50

Classic 3 Meter Hardwall Includes:

- (1) 100 sq. ft. Standard Carpet
- (1) Header Graphic

Additional Options Available:

Lighting, Back Wall Graphics, and Carpet Padding

The Frankford - 6 Meter Hardwall

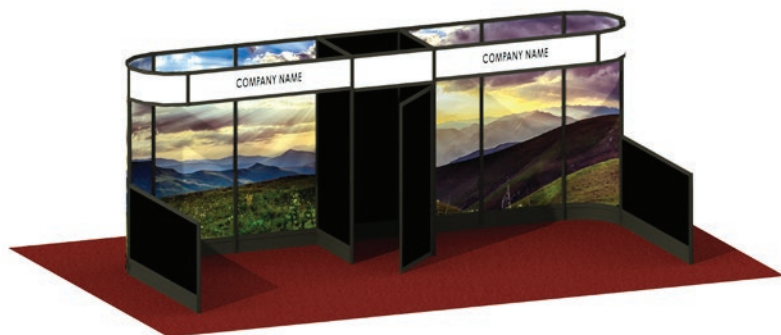
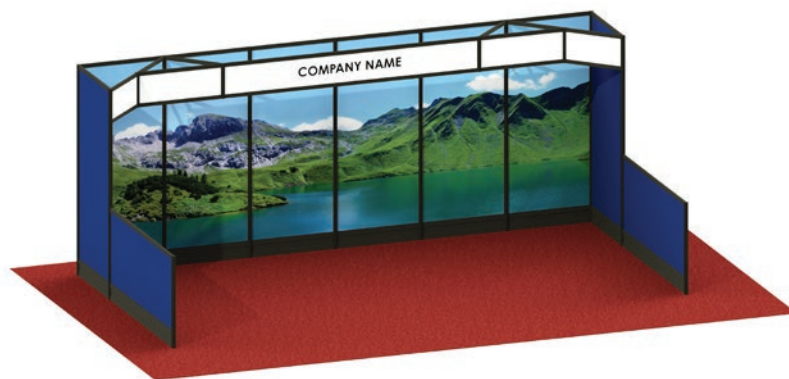
\$7,710.00

6 Meter Hardwall Design Includes:

- (1) 200 sq. ft. Standard Carpet
- (1) Header Graphic

Additional Options Available:

Lighting, Back Wall Graphics, and Carpet Padding



The Magnolia - 6 Meter Hardwall

\$9,009.25

6 Meter Hardwall Design Includes:

- (1) 200 sq. ft. Standard Carpet
- (2) Header Graphics

Additional Options Available:

Lighting, Back Wall Graphics, Shelving and Carpet Padding

25-TX0801-T

Show Name: Hunters Extravaganza Houston

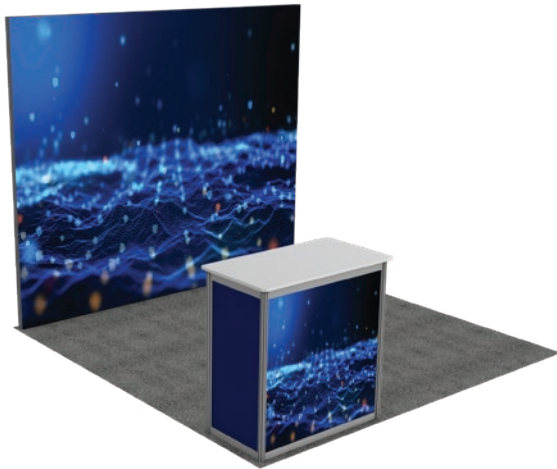
Show Dates: August 1-3, 2025

Show Venue: NRG Center

Deadline to Receive Discount Pricing: Wednesday, July 16, 2025



TURNKEY MODULAR EXHIBIT RENTAL



The Lakeview - 3 Meter Display

\$4,642.50

3 Meter Fabric Design Includes:

- (1) 100 sq. ft. Standard Carpet
- (1) 3 Meter Printed Fabric Backwall
- (1) 1 Meter Cabinet

Additional Options Available:

Cabinet Graphics and Carpet Padding

The Kensington - 3 Meter Hard Wall & Closet

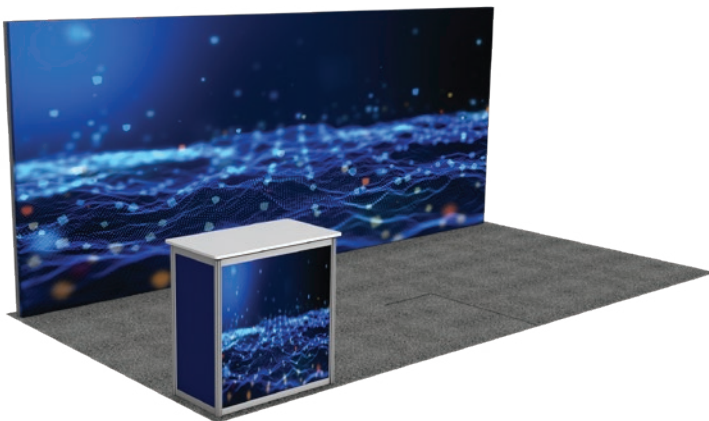
\$8,337.50

3 Meter Hardwall with Closet Includes:

- (1) 100 sq. ft. Standard Carpet
- (1) 3 Printed Panels
- (1) 1 Meter Cabinet

Additional Options Available:

Lighting, Monitor, Shelving, Graphics for Cabinet



The Mayflower - 6 Meter Display

\$7,940.75

6 Meter Fabric Display Includes:

- (1) 200 sq. ft. Standard Carpet
- (1) 6 Meter Printed Fabric Backwall
- (1) 1 Meter Cabinet

Additional Options Available:

Lighting, Graphics for Cabinet, and Carpet Padding

The Hillside - 6 Meter Hardwall Display

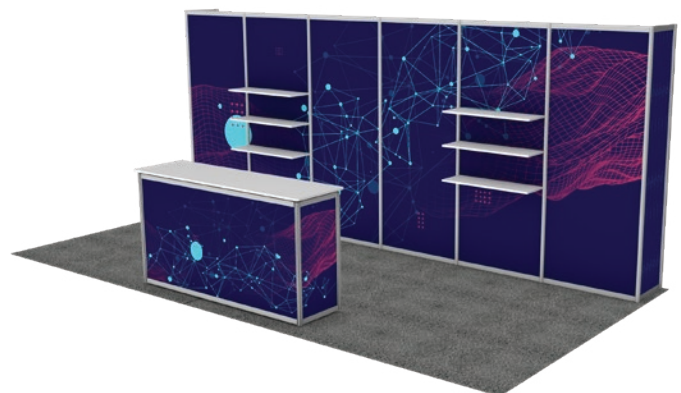
\$9,176.00

6 Meter Fabric Display Includes:

- (1) 200 sq. ft. Standard Carpet
- (6) Printed Backwall Panels
- (6) Shelves
- (1) Meter Cabinet

Additional Options Available:

Lighting, Graphics for Cabinet, and Carpet Padding



25-TX0801-T

Show Name: Hunters Extravaganza Houston

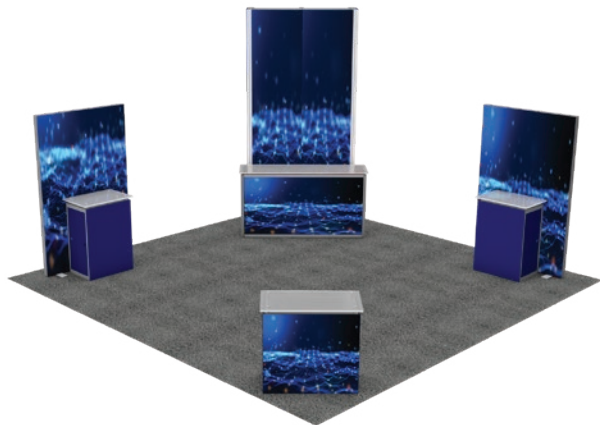
Show Dates: August 1-3, 2025

Show Venue: NRG Center

Deadline to Receive Discount Pricing: Wednesday, July 16, 2025



TURNKEY MODULAR EXHIBIT RENTAL



The Ridgewood - 20' x 20' Open Concept Display

\$17,200.50

20' x 20' Fabric Open Concept Includes:

- (1) 400 sq. ft. Standard Carpet
- (3) 1 Meter Work Stations
- (6) Printed Fabric for All Walls

Additional Options Available:

Monitors, Lighting, Graphics for Cabinets, and Carpet Padding

The Fairview - 20' x 20' Z Shaped Display

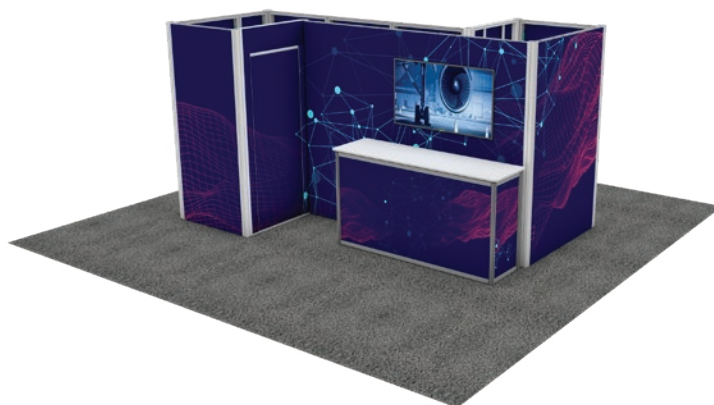
\$19,932.75

20' x 20' Fabric Open Concept Includes:

- (1) 400 sq. ft. Standard Carpet
- (2) 2 Meter Work Stations
- Printed Fabrics for Walls
- Closet

Additional Options Available:

Monitors, Lighting, Graphics for Work Stations, and Carpet Padding



The Lexington - 20' x 20' Fabric Display

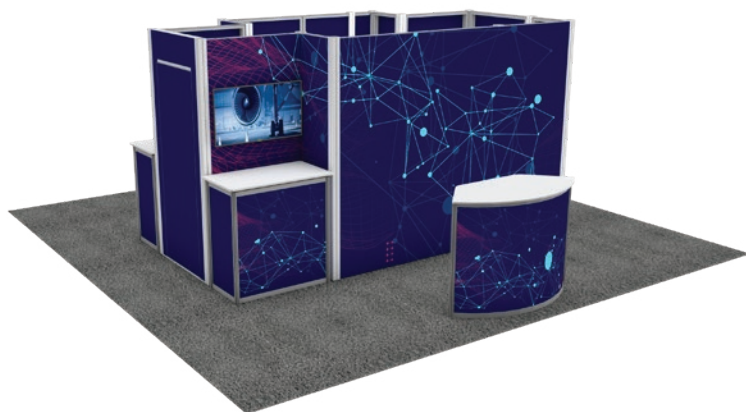
\$21,136.25

20'x x 20' Fabric Display Includes:

- (1) 400 sq ft Standard Carpet
- (3) 1 Meter Standard Work Stations
- (1) 1 Meter Curved Podium
- Printed Fabric for Walls

Additional Options Available:

Monitors, Lighting, Graphics for Work Stations, and Carpet Padding



• Additional Lights	Qty. _____	Light	@ \$173.50 each	=	\$ _____
• Additional Hardware Shelves	Qty. _____	Shelves	@ \$ 86.25 each	=	\$ _____
• Slatwall Per Panel	Qty. _____	Slatwall	@ \$283.50 each	=	\$ _____
• Units 3, 5, 6, & 7 are provided in white hard wall unless colored or Velcro compatible panels are ordered.					
<input type="radio"/> Red <input type="radio"/> Blue <input type="radio"/> Black <input type="radio"/> Gray	Qty. _____	Colored panels	@ \$ 30.00 each	=	\$ _____
	Qty. _____	Velcro panels	@ \$ 68.50 each	=	\$ _____

- Additional charges for custom graphic panels, please call for pricing.
- If you require a Custom Exhibit Design not shown above, please call (281) 800-1600.
- Electric service IS NOT included. Please make arrangements in advance with exhibit facility.
- Add 30% if ordered after discount deadline

Company Name: _____ Booth#: _____ Order Total: _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

25-TX0801-T

Show Name: Hunters Extravaganza Houston

Show Dates: August 1-3, 2025

Show Venue: NRG Center

Deadline to Receive Discount Pricing: Wednesday, July 16, 2025



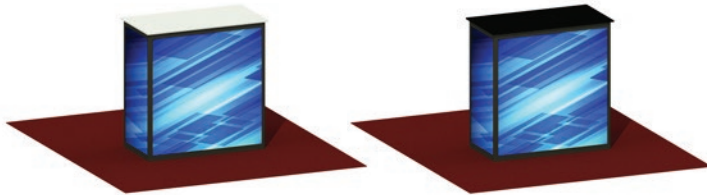
COUNTER OPTIONS

Giving You More Options

Order Your Custom Counter

Add Graphics for Additional Branding

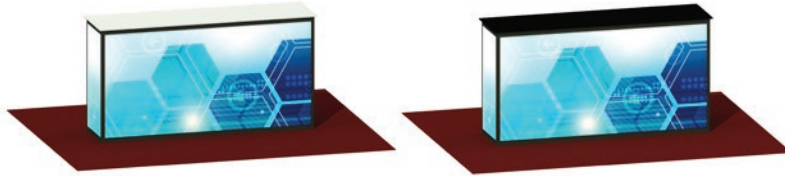
1 Meter Square Counters



Curved Counters



2 Meter Rectangle Counters



COUNTER OPTIONS

Description	Counter Size	Discount	Standard	Color Option	Quantity
1 Meter Square Counter	41" L x 42" H x 23" D	\$ 875.00	\$1,225.00	<input type="checkbox"/> White <input type="checkbox"/> Black	_____
Curved Counter	45" L x 42" H x 22" D	\$1,056.75	\$1,479.50	<input type="checkbox"/> White <input type="checkbox"/> Black	_____
2 Meter Rectangle Counter	80" L x 42" H x 23" D	\$1,154.25	\$1,616.00	<input type="checkbox"/> White <input type="checkbox"/> Black	_____

CUSTOM GRAPHICS

Description	Graphic Size	Discount	Standard	Quantity
1 Meter Square Counter (Front Panel Only)	38 1/4" x 39"	\$356.75	\$463.75	_____
Curved Counter	60 3/4" x 39"	\$319.50	\$415.25	_____
2 Meter Rectangle Counter (Front Panel Only)	77 1/2" x 39"	\$646.75	\$840.75	_____
Side Panel (Per Panel)	18 1/2" x 39"	\$106.25	\$138.25	_____

To receive the discount rate, order form, payment authorization and artwork (if applicable) must be received by the discount deadline. Orders received after discount deadline may not be available. Cancellations will not be accepted once your graphic artwork has been approved for production.

SUBTOTAL CUSTOM COUNTER ORDER: \$ _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

Company Name: _____ Booth#: _____

25-TX0801-T

Show Name: Hunters Extravaganza Houston
Show Dates: August 1-3, 2025
Show Venue: NRG Center
Deadline to Receive Discount Pricing: Wednesday, July 16, 2025



GRAPHICS ORDER FORM



Graphic elements provide opportunities for branding and messaging that increase visibility and contribute significantly to the impact of your exhibit!

BOOTH PANELS • BANNERS • GRAPHIC CLINGS • POSTERS • SIGNAGE • FLOOR GRAPHICS

For more information call the contractor at 609.272.1600

☐ I AM SUPPLYING MY OWN ART

☐ I NEED ITEMS DESIGNED. SEE COPY AND LAYOUT SPECS BELOW.

FULL COLOR POSTER AND COUNTER CARD

Description	Discount	Standard	Qty.	Total
18" x 24" Foamcore, single-sided	\$179.25	\$ 251.00	_____	\$ _____
18" x 24" Foamcore, double-sided	\$314.00	\$ 439.50	_____	\$ _____
22" x 28" Foamcore, single-sided	\$256.25	\$ 358.75	_____	\$ _____
22" x 28" Foamcore, double-sided	\$448.25	\$ 627.50	_____	\$ _____
24" x 36" Foamcore, single-sided	\$359.25	\$ 503.00	_____	\$ _____
24" x 36" Foamcore, double-sided	\$628.50	\$ 880.00	_____	\$ _____
28" x 44" Foamcore, single-sided	\$512.25	\$ 717.25	_____	\$ _____
28" x 44" Foamcore, double-sided	\$897.00	\$1,255.75	_____	\$ _____

For custom size signs please call our office for pricing. Half hour of design time included in prices above. For additional design time please contact Orders@aexservices.com for pricing.

FULL COLOR BANNER

Description	Discount	Standard	Qty.	Total
Custom Banner Size (per sq. ft.)	\$ 30.75	\$ 43.00	_____	\$ _____

CUSTOM SIZE GRAPHICS

SIZE	QUOTED PRICE	TOTAL
_____	_____	\$ _____

COPY AND LAYOUT SPECIFICATIONS

Indicate: ☐ Vertical ☐ Horizontal (Please attach a layout to this form)

E-mail address for proofing is required: _____

(Please note: Deadline for requesting a proof is 14 days prior to the first day of exhibitor move-in)

E-mail graphic files to Signshop@AEXServices.com. Please include your company name and the name of the show.

SUBTOTAL GRAPHICS ORDER: \$ _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

Company Name: _____ Booth#: _____ 25-TX0801-T

Sending your graphic and image files to AEX Convention Services

You are a valued client and we want your graphics and images to look the very best they can. AEX Convention Services is absolutely committed to making this a reality. In order to do that, certain guidelines for submitting your electronic files should be followed. If you are unable to provide digital artwork files for you signage, we can provide you with layout and design services. Contact your sales representative for details.

Vector vs. Bitmap (Raster)

Vector is the preferred file type. Vector-based artwork is resolution independent and is characterized by an outline of each element using lines and arcs to define its outer shape. They can be enlarged or reduced without loss of quality.

Bitmap files are resolution dependent, and will reproduce poorly if the appropriate file resolution is not supplied. They are characterized by tiny squares, known as pixels, placed adjacent to one another to define each elements shape and color. Bitmap files are commonly used for photographic digital print production.

Acceptable Vector Formats

PDF (preferred format), EPS, CS5 AI, and CS5 INDD
(Include all links/fonts/images for AI and INDD files)

Acceptable Raster Formats

EPS, JPEG, PDF, PSD, and TIFF

File Submission

E-mail (SignShop@AEXServices.com) or Online File Transfer Site
Contact us for more information regarding ftp.

**Please do not email large art files and do not send unnecessary files (ones that will not be used)*

Bleeds / Cropmarks / Registration Marks

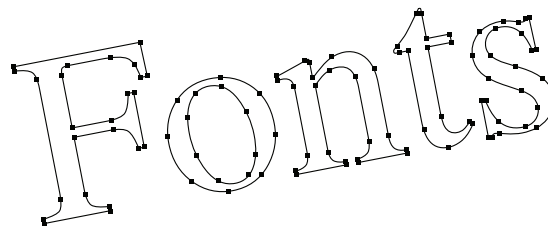
- Please do **NOT** include cropmarks or registration marks on graphic files.
- All signs printed on fabric require a **2" Bleed**
- All other signage requires a **1/4" Bleed**

Artwork In the Structures

Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

Color & Misc. Specifications

- All files are to be built using CMYK. Vector art can be produced using PMS colors.
- If PMS color matching is required, please use original Pantone® + Solid Coated® swatches in your artwork. Modifying Pantone® names will result in printing default color (CMYK).
- **Convert all type to outline.** If the type is not converted to outline and you do not send the fonts with the files then font substitution will occur.
**Once fonts are turned to outline they can not be edited so be sure to send the fonts with your files to be safe.*



- Bitmap art is best saved at no less than 150 dpi for large images and 300 dpi for any images under 8" x 10". Lower resolutions will result in reduced image quality. **Please avoid images pulled from the Internet because they are too low in resolution and will result in a poor quality print.*
- Documents should be created actual size (1" = 1" ratio). For larger artwork please indicate scale.
- Please supply the following information when sending your files:
Client Name, Show Name, Show Date and City of the Event
- We cannot use Gif, Power Point or Word files (with images), or images/logos downloaded from websites

Acceptable Software



Verifying Resolution on a Screen



UPLOADING GRAPHICS 101

ADDING FILES TO THE FTP SITE

All graphic files for ordered products should be uploaded to our FTP site.
Please see Graphic Guidelines page for detailed file specifications.

BEFORE SENDING FILES


1. Please name your files for easy identification using the following format:

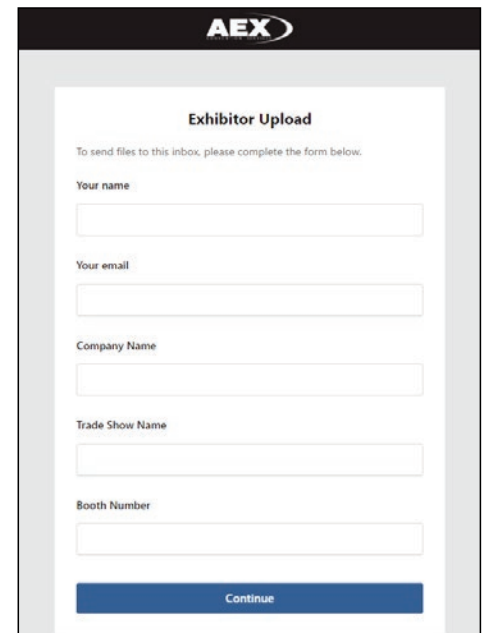
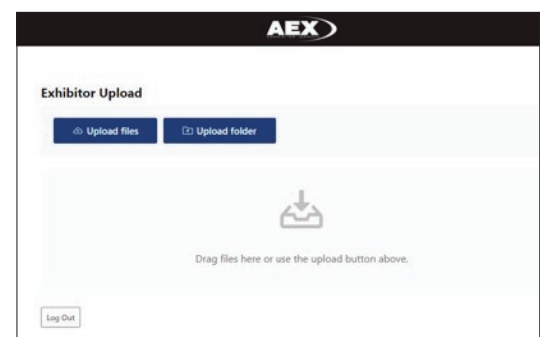
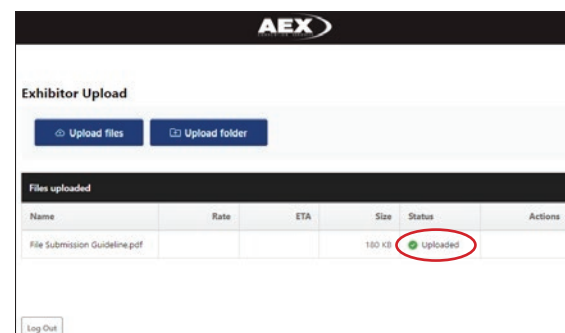
Company Name_Panel Letter

example: AEX_Panel A.pdf

2. Packaged files should be compressed (.zip) and include document, fonts and images needed.

SUBMITTING YOUR FILES

1. Go to <https://aexservices.files.com/u/exhibitor-upload>
2. Complete the form by filling out Your Name, Your Email Address, Your Company Name, Name of Trade Show you are attending, and Your Booth Number. If you do not know your booth number please put "N/A" in the required space.
3. Upload files by selecting the  button and browse to the files you want to upload. Or drag your files to the designated area in the browser.
4. Once your file is done uploading the status will change to "Uploaded"
5. When upload is complete, email the name of your files to: signshop@aexservices.com, with the subject line: "Show Name - Company Name" FTP Upload

Name	Rate	ETA	Size	Status	Actions
File Submission Guideline.pdf			130 KB	Uploaded	

Invest in Your Company's Success!

Order your Custom Hanging Sign Today

- More Visibility on the Show Floor
- Great Branding
- Draw More Attention to Your Booth Location

Circular Design



Size	Discount Rate	Standard Rate
10' x 36"	\$3,679.50	\$ 5,151.25
10' x 48"	\$4,908.75	\$ 6,872.25
15' x 36"	\$5,313.75	\$ 7,439.25
15' x 48"	\$7,270.75	\$10,179.00
20' x 48"	\$9,679.75	\$13,551.75

Square Design



Size	Discount Rate	Standard Rate
10' x 36"	\$ 4,666.50	\$ 6,533.00
10' x 48"	\$ 6,228.00	\$ 8,719.25
15' x 36"	\$ 6,908.00	\$ 9,671.25
15' x 48"	\$ 9,089.25	\$12,725.00
20' x 48"	\$11,963.00	\$16,748.25

Wave Design



Size	Discount Rate	Standard Rate
10' x 48"	\$2,947.25	\$4,126.25
15' x 48"	\$4,622.00	\$6,470.75
20' x 48"	\$6,311.75	\$8,836.50

Triangular Design



Size	Discount Rate	Standard Rate
10' x 48"	\$4,685.50	\$ 6,559.75
15' x 48"	\$7,028.75	\$ 9,840.25
20' x 48"	\$9,572.75	\$13,401.75

CUSTOM SIGNS INCLUDE:

- Rental Frame
- Basic Harness
- Printed Fabric Pillow Case (Dye Sublimation)
- Blockout Liner
- Carrying Case
- Delivery to Show Site

ASSEMBLY AND HANGING ARE NOT INCLUDED

To receive the discount rate, order form, payment authorization and artwork must be received by the discount deadline. Cancellations will not be accepted once your graphic artwork has been approved for production. Additional shapes/sizes are available.

SUBTOTAL CUSTOM HANGING SIGN ORDER: \$ _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

Company Name: _____ Booth#: _____

25-TX0801-T

The contractor is the exclusive provider of Material Handling.

Material Handling includes Unloading your exhibit material, Storing up to 30 days at the advance warehouse, Delivering to your booth, the Handling of empty containers to and from storage, and Removing of material from the booth for reloading onto your outbound carrier at the close of the show. You can either ship your materials in advance to the advance warehouse or ship directly to show site during designated move-in times. Material Handling is not to be confused with the cost of shipping/transporting your exhibit materials to and from the event.

Shipping to the ADVANCE WAREHOUSE?

- We will accept freight beginning 30 days prior to show move-in.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts. Your freight will still be received after the deadline, however additional charges will be incurred.
- The Warehouse will receive shipments Monday-Friday, except Holidays. Refer to the Quick Facts for warehouse hours.
- The Warehouse will accept crates, cartons, skids, trunks, cases and carpet/pads. Loose or pad wrapped materials must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip with the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as UPS and Fed Ex will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.
- Advance/Warehouse freight will be delivered to the booth prior to exhibitor set-up.

Shipping DIRECT TO SHOW SITE?

- Freight will be accepted during designated exhibitor move-in times. Refer to the Quick Facts for the specific delivery date/time window.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as UPS and Fed Ex, will be delivered to the booth without guarantee of piece count or condition.
- Certified weight tickets must accompany all shipments.
- Direct to show site shipments are not guaranteed to be in your booth prior to exhibitor move-in.

How should I LABEL MY FREIGHT?

- PLEASE USE THE PROVIDED SHIPPING LABELS.
- The label should contain the Exhibiting Company Name, Booth #, Name of the event, C/O AEX Convention Services and Facility Address.
- The specific shipping address for either the advance warehouse or direct to show site address is located on the Quick Facts and on the provided Shipping Labels.

How Do I ESTIMATE MY MATERIAL HANDLING CHARGES?

- Charges will be based on the weight of your shipment. Each shipment received is billed individually and is subject to the applicable show weight minimum. The shipment weight will be rounded to the next 100 pounds. Each 100 pounds is to be considered one "cwt" (one hundred weight).
- Note: All Shipments are subject to reweigh.
- On the Material Handling Order Form, be sure to select if your freight will arrive at the ADVANCE WAREHOUSE or DIRECT TO SHOW SITE.
- On the Material Handling Order Form, select the rate for the category that best describes your shipment. See types of freight shipment.



What are the FREIGHT CATEGORIES?

CRATED: Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

UNCRATED: Material that is shipped loose or pad wrapped, and/or unskidded machinery without proper lifting points.

SPECIAL HANDLING: Material delivered by the carrier in such a manner that it requires additional handling, such as designated piece unloading, loads mixed with pad wrapped materials, ground unloading, stacked and constricted space unloading, loads failing to maintain shipping integrity, and shipments that require additional equipment, time or labor to unload. UPS and FedEx are included in this category.

SPECIAL HANDLING Definitions

- Designated Piece Unloading - Shipments requiring multiple pieces of freight to be moved in order to select the next piece.
- Ground Loading - vehicles that are not dock height preventing the use of loading docks. (flat bed trailers, U-Hauls, company vehicles with trailers)
- Stacked Shipments - Shipments loaded in such a manner that requires multiple items to be removed to ground level for delivery to booth.
- Constricted Space - Shipments that are not easily accessible due to carrier being loaded high and tight.
- Shipment Integrity - Shipments that are delivered in such a manner that additional labor is needed to sort through and separate various shipments.

What happens to my EMPTY CONTAINERS?

- Pick up "Empty Labels" at the Contractor's Service Desk. Once the container is completely empty, place a label on each container individually.
- Labeled empty containers will be picked up periodically and stored in non-accessible storage during the event.
- At the close of the show, the empty containers will be returned to the booth in random order. This process may take several hours.

Do I need INSURANCE?

- Be sure your materials are insured from the time they leave your company until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by the contractor are subject to the Terms and Conditions.

How do I ensure that my SHIPPED MATERIALS ARE SECURELY delivered by or before they are picked up after the show?

- There may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. Which may also be the case for the close of the show phase. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or hire security services to monitor your booth/materials.

\$\$ MONEY SAVING TIPS \$\$

- Ship via common carrier to avoid possible special handling charges.
- CONSOLIDATE your shipments. Each separate shipment will incur a 200 lb minimum charge.
- Ship early to avoid rush/overnight charges whenever possible.
- Furnish accurate weight tickets with your shipment(s).
- Label your freight with the number of total pieces - example 1 of 3, 2 of 3, 3 of 3.
- Properly Address/Label all shipments to avoid time consuming re-routes, mis-deliveries and delays. Remove old shipping labels before shipping out again.
- When shipping to Show Site, confirm in advance that your carrier can guarantee delivery of your freight to the facility during designated move-in times. When possible, schedule your shipments to arrive during ST rather than OT.

Show Name: Hunters Extravaganza Houston

Show Dates: August 1-3, 2025

Show Venue: NRG Center

Deadline to Receive Discount Pricing: Wednesday, July 16, 2025



MATERIAL HANDLING ORDER FORM

MATERIAL HANDLING RATES: All rates are per 100 pounds (per cwt.) with a 200 pound minimum charge. These rates are based on round trip Material Handling. Certified weight tickets are required on all shipments.

ADVANCE - WAREHOUSE SHIPMENTS - 200 LB. MINIMUM

Shipments can arrive to the Advance Warehouse up to 30 days prior to move in. Advance freight is delivered to your booth before direct shipments.

Description	Overtime In or Out	O.T. In / O.T. Out
A1 - ON TIME Crated or Skidded shipments (LTL Carriers with established local terminals)	\$317.25 per cwt. \$634.50 minimum	\$ 423.00 per cwt. \$ 846.00 minimum
A2 - SPECIAL HANDLING (FedEX, UPS, DHL)	\$412.50 per cwt. \$825.00 minimum	\$ 550.00 per cwt. \$1,10.00 minimum
C - *Small Package Rates - A qualifying shipment totaling 3 pieces, delivered to the same booth, from the same shipper, by the same carrier, on the same day. Weighing a total of 40 lbs. or less.....\$ 70.00		

DIRECT - SHOW SITE SHIPMENTS - 200 LB. MINIMUM

Shipments must arrive only during published move in dates and times. Refer to the Quick Facts page for details.

Description	Overtime In or Out	O.T. In / O.T. Out
B1 - ON TIME Crated or Skidded shipments (LTL Carriers with established local terminals)	\$287.25 per cwt. \$574.50 minimum	\$383.00 per cwt. \$766.00 minimum
B2 - SPECIAL HANDLING (FedEX, UPS, DHL)	\$373.50 per cwt. \$747.00 minimum	\$498.00 per cwt. \$996.00 minimum

C - *Small Package Rates - Shipments totaling any number of pieces with a combined weight not to exceed 40 lbs. Shipments must be received on the same day at the same time and from the same shipper. If combined weight exceeds 40 lbs. normal material handling rates will apply.....\$ 96.25

Labor Hours

Straight Time - ST:	Monday - Friday, 8:00 AM - 3:00 PM
Overtime - OT:	Monday - Friday, Before 8:00 AM, After 3:00 PM Anytime Saturday/Sunday
Double Time - DT:	Anytime on holidays

Early/Late Shipments to Warehouse

50% Surcharge

Re-weigh of Shipments

An additional charge per forklift load may be applied to shipments that have to be re-weighed at the dock due to the lack of a certified weight ticket, or an incorrect or an understated weight on delivery document.

Outbound Shipments

A transfer fee of \$350.00 + \$50.00 per cwt. will apply:

- In the event your carrier is unable to pick-up your shipment at the close of the event and you elect to transfer your shipment to the warehouse to be picked up at a later date.
- If you choose to have your shipments transferred to the warehouse for pick-up by an outside carrier.

Estimated Charges - Material Handling _____ lbs. x _____ per cwt. = \$ _____

Material Handling fees will be based on actual certified weight ticket(s) for each shipment or the reweigh ticket on the inbound receiving report.

SUBTOTAL MATERIAL HANDLING ORDER: \$ _____

Company Name: _____ Booth#: _____ Order Total: _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

25-TX0801-T

Show Name: Hunters Extravaganza Houston

Show Dates: August 1-3, 2025

Show Venue: NRG Center

Deadline to Receive Discount Pricing: Wednesday, July 16, 2025



CART SERVICE ORDER FORM

Cartload services are provided for personally owned vehicles with small hand-carried items to be delivered to the booth or dock location. If you arrive in a truck, van, trailer, or any commercial vehicle you will not qualify for this service and will be billed regular material handling rates.



(2' wide x 6' long x 3' high)

\$279.50

Cartload service includes one laborer,
one cart, one trip.

Cart Service is for exhibitor's with small items weighing less than 200 lbs. that will fit on a flatbed cart and can be transported in one trip.

Delivery must be made in a POV (Privately Owned Vehicle) to qualify for this service, otherwise, freight will be charged at prevailing material handling rates. This service will only be available during published move-in and move-out times.

SUBTOTAL CART SERVICE ORDER: \$ _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

Company Name: _____ Booth#: _____

25-TX0801-T

Priority Empty Container Storage

This service provides for the priority return of your empties to your booth after the close of the show and after aisle carpet has been rolled up. If you would like this service, please fill out the information below and return it to the contractor. The number of containers can be adjusted on showsite if necessary.

Priority Empty Container Return \$100.00 per container/skid _____

Estimated number of containers/skids _____

Total = \$ _____

**** PLEASE NOTE THAT THIS SERVICE CANNOT BE ORDERED AFTER THE EMPTIES HAVE BEEN TAKEN TO STORAGE. Special priority empty container labels are required for this service. Obtain priority labels from the Contractor's Service Desk to indicate the priority status on your empty containers.**

Accessible Storage

A storage area will be available for exhibitor's samples and literature during show hours, one hour prior to show opening, and one half hour after show closing each day. All material in storage on the last day of the show will be returned to their designated booth space at the close of the show. Storage space may be limited and subject to show rules.

The charge for storage space is as follows:

Accessible Storage Rates \$125.00 per container/skid _____

Estimated number of containers/skids _____

Total = \$ _____

The contractor will not be liable for loss or damage to crates and containers or their contents while they are in accessible storage. If secured/locked storage is required, please contact the contractor for rates and availability.

ADVANCE/WAREHOUSE SHIPPING LABEL



Hunters Extravaganza Houston
C/O AEX Convention Services
4610 S Sam Houston Parkway W
Suite 520
Houston, TX 77053

EXHIBITOR/COMPANY NAME: _____

BOOTH NUMBER: _____

#

DELIVER NO LATER THAN: **WEDNESDAY, JULY 23, 2025**

Receiving 9:00 AM - 3:00 PM, Monday-Friday; Check In by 2:00 PM

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

ADVANCE/WAREHOUSE SHIPPING LABEL



Hunters Extravaganza Houston
C/O AEX Convention Services
4610 S Sam Houston Parkway W
Suite 520
Houston, TX 77053

EXHIBITOR/COMPANY NAME: _____

BOOTH NUMBER: _____

#

DELIVER NO LATER THAN: **WEDNESDAY, JULY 23, 2025**

Receiving 9:00 AM - 3:00 PM, Monday-Friday; Check In by 2:00 PM

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

DIRECT/SHOW SITE SHIPPING LABEL



NRG Center
Hunters Extravaganza Houston
C/O AEX Convention Services
One NRG Park - Hall A
Houston, TX 77054

EXHIBITOR/COMPANY NAME: _____

BOOTH NUMBER: _____

#

DELIVER ONLY ON: THURSDAY, JULY 31, 2025 BETWEEN 8:00 AM - 7:00 PM AND FRIDAY,
AUGUST 1, 2025 BETWEEN 8:00 AM - 12:00 PM

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

DIRECT/SHOW SITE SHIPPING LABEL



NRG Center
Hunters Extravaganza Houston
C/O AEX Convention Services
One NRG Park - Hall A
Houston, TX 77054

EXHIBITOR/COMPANY NAME: _____

BOOTH NUMBER: _____

#

DELIVER ONLY ON: THURSDAY, JULY 31, 2025 BETWEEN 8:00 AM - 7:00 PM AND FRIDAY,
AUGUST 1, 2025 BETWEEN 8:00 AM - 12:00 PM

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

Show Name: Hunters Extravaganza Houston

Show Dates: August 1 - 3, 2025

Show Venue: NRG Center

Deadline to Receive Discount Pricing: Wednesday, July 16, 2025



HANGING BANNER LABEL

HANGING BANNER LABEL



Hunters Extravaganza Houston
C/O AEX Convention Services
4610 S Sam Houston Parkway W
Suite 520
Houston, TX 77053

EXHIBITOR/COMPANY NAME: _____

BOOTH NUMBER: _____

#

DELIVER NO LATER THAN: **WEDNESDAY, JULY 23, 2025**

Receiving 9:00 AM - 3:00 PM, Monday-Friday

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

HANGING BANNER LABEL



Hunters Extravaganza Houston
C/O AEX Convention Services
4610 S Sam Houston Parkway W
Suite 520
Houston, TX 77053

EXHIBITOR/COMPANY NAME: _____

BOOTH NUMBER: _____

#

DELIVER NO LATER THAN: **WEDNESDAY, JULY 23, 2025**

Receiving 9:00 AM - 3:00 PM, Monday-Friday

TRADE SHOW SHIPMENT - PLEASE EXPEDITE



"Delivering Freedom®"



MOVE YOUR EXHIBIT WITH PEACE OF MIND

**THE FREIGHT & CUSTOMS PARTNER YOU CAN RELY ON
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email: exhibitorservices@libertycfs.us - www.libertycfs.us
LAS VEGAS | TORONTO



UNION REGULATION

To assist you in planning your participation in your show, we are certain you will appreciate knowing in advance that union labor may be required for certain aspects of your exhibit handling. To help you understand the jurisdiction the various unions have we ask that you read the following:

BOOTH ERECTION & DISMANTLING

Exhibitors may, at their option, erect and dismantle their own booths using their own full-time employees. If their own employees are not available, labor can be ordered using the "Labor Order Form" in the kit.

MATERIAL HANDLING

Exhibitors may hand-carry their own materials into the exhibit facility. The use or rental of dollies, flat trucks and other mechanical equipment, however, is not permitted. AEX Convention Services will control access to the loading docks in order to provide for a safe and orderly move-in / move-out.

TIPPING

AEX Convention Services request that exhibitors do not tip our employees. They are paid an excellent wage scale denoting a professional stature, and we feel that tipping is not necessary. This applies to all AEX Convention Services employees. Any request for such should be brought to the attention of an AEX Convention Services representative.

SAFETY

Standing on chairs, tables, or other rental equipment is prohibited. This equipment is not engineered to support your weight. AEX Convention Services cannot be responsible for injuries or falls caused by the improper use of this equipment. If assistance is required in assembling your booth, please use the "Labor Order Form" and the necessary ladders and/or tools will be provided.

Show Name: Hunters Extravaganza Houston

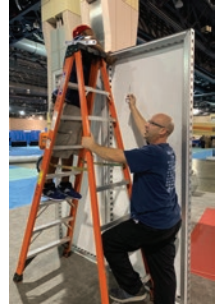
Show Dates: August 1-3, 2025

Show Venue: NRG Center

Deadline to Receive Discount Pricing: Wednesday, July 16, 2025



LABOR SERVICE FORM



☒ **EXHIBITOR SUPERVISED - INSTALL/DISMANTLE LABOR**
LET US DO THE WORK WITH YOU

☐ Install Labor ☐ Dismantle Labor

All work is done only under the supervision of the exhibitor.

Supervisor Contact: _____ Phone: _____

- On the day and time that you have requested labor, please report to the Contractor's Service Desk to pick-up and sign out your labor crew. The labor crew will not be sent to your booth without being signed out.
- Starting time can be guaranteed only in those instances where workers are requested for the start of the working day (usually 8:00 am).
- Upon completion of work, you are required to accompany the laborers to the Contractor's Service Desk and release them.

☐ **THE CONTRACTOR'S SUPERVISED - INSTALL/DISMANTLE LABOR**
LET US DO THE WORK FOR YOU

☐ Install Labor ☐ Dismantle Labor

Show Site Contact: _____ Phone: _____

- Please forward detailed instructions, blueprints or photos and complete the information on the following page.
- Our cost for this service is 35% of your total labor bill (\$35.00 minimum).
- Installation of your exhibit will be completed at our discretion prior to show opening.
- Please note: Our liability for damages, for whatever reason, is limited to our billed cost for supervision.

LABOR RATES:

		Discount	Standard
Straight Time - ST:	Monday - Friday, 8:00 AM - 4:30 PM	\$149.25 per hour	\$209.00 per hour
Overtime - OT:	Monday - Friday, Before 8:00 AM, After 4:30 PM Anytime Saturday/Sunday	\$224.25 per hour	\$313.50 per hour
Double Time - DT:	Anytime on holidays	\$298.75 per hour	\$418.00 per hour

- Please indicate the labor required by checking one of above options. If no plan is indicated, labor cannot be assigned until exhibitor's representative reports to the service desk.
- Orders canceled without 24 hour written notice will be charged a one (1) hour cancellation fee per laborer ordered
- A 30% surcharge will be assessed to orders placed after the deadline or at show-site.
- Price is per person/per hour billed in hour increments
- When scheduling dismantle labor, be sure to allow adequate time for empty containers to be returned to your booth.

	Start Date	Start Time	# of People	Approx. Hours	Total Hours	Hourly Rate	35% Supervision Fee	Estimated Total Cost
Installation						\$	\$	\$
Dismantle						\$	\$	\$

Dismantle - charge will be calculated to match the estimated hours and number of laborers for installation. In the event less chargeable time is used, we will credit you following the close of the show.

SUBTOTAL ESTIMATED LABOR SERVICE ORDER: \$ _____

☐ **YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.**

Company Name: _____ Booth#: _____

25-TX0801-T

Show Name: Hunters Extravaganza Houston

Show Dates: August 1-3, 2025

Show Venue: NRG Center

Deadline to Receive Discount Pricing: Wednesday, July 16, 2025



SUPERVISED INSTALLATION & DISMANTLE

COMPLETE THIS FORM ONLY IF YOU HAVE SELECTED

SUPERVISED - INSTALL/DISMANTLE LABOR

This information is required in order to ensure proper supervision and installation of your display.

Freight is arriving at: ☐ Advance Warehouse ☐ Show Site Loading Dock Est. Delivery Date: _____

Date Shipped: _____ Via: _____ (freight carrier)

Display shipped from: _____ (address)

Total # of: ☐ Crates _____ ☐ Cartons _____ ☐ Fibercases _____ ☐ Other _____

Estimated Weight: _____

Display Includes: _____

Booth carpet in shipment? ☐ Yes ☐ No Color _____ Size _____

Set-up instructions: ☐ Attached to this order ☐ With display

Graphics: ☐ With display ☐ Shipped separately

Electrical Placement: ☐ Drawing Attached ☐ Drawing with display ☐ Electrical under carpet

Comments: _____

Special Tools/Hardware Required: _____

OUTBOUND SHIPPING:

Return Display to the following address:

Via: _____ (carrier)

YOU MUST COORDINATE/SCHEDULE YOUR OUTBOUND SHIPMENT WITH YOUR CARRIER

In the event your selected carrier fails to arrive by the designated move-out time, please select and initial one of the following options. If no option is selected, we will re-route the shipment accordingly via the house carrier.

☐ Re-route via house carrier _____

☐ Transfer to warehouse at exhibitor's expense _____

EMERGENCY CONTACT AT SHOW SITE:

Name: _____ Phone: _____

Hotel: _____ Arrival Date: _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

Company Name: _____ Booth#: _____

25-TX0801-T

GUIDELINES AND SERVICE CONTRACTOR RESPONSIBILITIES

- The contractor certified employees ONLY will be allowed in aerial lifts.
- The contractor employees are the ONLY personnel allowed to operate mechanized equipment.
- The contractor certified employees must assemble and disassemble ALL overhead rigging including:
 - Overhead Truss
 - Attachment and removal of light fixtures for truss or signs
 - Assembly of hanging sign frame and graphics
- Additional installation required for chain motors, span sets and other packages.
- Exhibitors are REQUIRED to include hanging/setup instructions and orientation diagrams in advance.
- All ceiling rigging must conform to Show Management rules and regulations and facility limitations.
- Overhead hanging signs are to be sent in a separate container directly to the advanced warehouse using the Advanced Hanging Sign shipping labels included in this manual. The container must arrive no later than advanced warehouse deadline date. If these procedures are not followed, the contractor cannot guarantee the hanging of your sign and additional fees may apply.
- Structures weighing over 200 lbs. per point must have a rigging plot plan approved in advance.
- Electrical signs must be in working order and in accordance with National Electric Code. Electrical services must be ordered through the Electrical Service Provider (form included in manual).
- Additional charges may be applied by the contractor due to regulations at the facility, weight limits, union jurisdictions, facility contacts, and in house providers. Including but not limited to: spanner truss for load points, additional labor for power and / or lighting specifics, additional materials, facility pick point ceiling fees, facility and/or in house exclusive labor charges, etc.

CHECKLIST FOR ORDERING HANGING SIGNS

- ☐ Submit Credit Card Authorization Form
(Or Third Party Payment Authorization if paying for this service on behalf of an exhibiting company)
- ☐ Order Assembly Labor to have your sign built by the contractor riggers
(Fill out top section of the Hanging Sign/Banner Order Form)
- ☐ Order Install and Dismantle for all Hanging Signs, Truss and Motors
- ☐ Order any necessary Chain Motors, Rotating Motors and Truss
(Remember to place separate electrical order to power any motors!)
- ☐ Submit diagrams with orientation, dimensions and placement for ALL materials that will be flown overhead
- ☐ Package Hanging Sign(s) in a separate container from exhibit materials
- ☐ Label Hanging Sign(s) using the Hanging Sign Shipping Label from this service manual
- ☐ Ship Hanging Sign(s) to the Advanced Warehouse by: **Wednesday, July 23, 2025**

Show Name: Hunters Extravaganza Houston

Show Dates: August 1-3, 2025

Show Venue: NRG Center

Deadline to Receive Discount Pricing: Wednesday, July 16, 2025



HANGING SIGN/BANNER ORDER FORM

USE THIS FORM TO PLACE ORDERS FOR HANGING SIGNS & BANNERS FROM CEILING

- The contractor will install and disassemble non-electrical "Hanging Signs & Banners" with approved devices and the type of cable needed to safely handle the banner.
- All Signs & Banners Hanging Orders must be received by **Wednesday, July 23, 2025**. Orders received after the deadline or at the Service Desk are subject to availability and a 30% surcharge.
- Complete plans for hanging must be provided and forwarded to The contractor with this "Hanging Sign/Banner Order Form" form completed.
- Any signs requiring additional equipment will be billed accordingly.
- If your sign requires electrical connections, please also contact the Electrical Services Provider.

RATES:

Straight Time - ST: Monday - Friday, 8:00 AM - 4:30 PM
Overtime - OT: Monday - Friday, Before 8:00 AM, After 4:30 PM
Anytime Saturday/Sunday
Double Time - DT: Anytime on holidays

THE FOLLOWING INFORMATION MUST BE COMPLETED FOR ACCURATE HANGING OF YOUR BANNER:

Size of Sign: Height _____ Length _____ Width _____ Weight _____

Shape of Sign: ☐ Square ☐ Rectangle ☐ Circle ☐ Triangle ☐ Other _____

RATES FOR HANGING SIGNS:

Please Note: The Contractor's Certified employees are required to assemble all hanging signs to ensure structural integrity.

SIGN ASSEMBLY / DISASSEMBLY LABOR

Straight time (8:00 am to 4:30 pm, Monday through Friday):

One (1) Hour minimum, One (1) hour increments there after

Discount

\$200.25 hr/person

Standard

\$280.25 hr/person

	Start Date	Start Time	Approx. Hours	Assembly/Disassembly Rate	Hourly Rate	Estimated Total Cost
Installation				\$	\$	\$
Dismantle				\$	\$	\$

OVERHEAD SIGN HANGING CREW

Straight time (8:00 am to 4:30 pm, Monday through Friday):

One (1) Hour minimum, One (1) hour increments there after

Discount

\$808.75 hr/crew

Standard

\$1,132.25 hr/crew

	Start Date	Start Time	Approx. Hours	Hanging Crew Rate	Hourly Rate	Estimated Total Cost
Installation				\$	\$	\$
Dismantle				\$	\$	\$

SUBTOTAL ESTIMATED OVERHEAD SIGN LABOR ORDER: \$ _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

Company Name: _____ Booth#: _____

25-TX0801-T

Show Name: Hunters Extravaganza Houston

Show Dates: August 1-3, 2025

Show Venue: NRG Center

Deadline to Receive Discount Pricing: Wednesday, July 16, 2025



HANGING SIGN/BANNER EQUIPMENT

USE THIS FORM TO ORDER RIGGING EQUIPMENT FOR HANGING SIGNS & BANNERS FROM CEILING

The contractor will install and disassemble non-electrical "Hanging Signs & Banners" with approved devices and the type of cable needed to safely handle the banner. Any signs requiring additional equipment will be billed accordingly. If your sign requires electrical connections, please also contact the Electrical Services Provider.

INCLUDE THE FOLLOWING ITEMS WITH YOUR TRUSS/MOTOR ORDER:

- ☒ Overhead Rigging / Sign Hanging Order Form
- ☒ Sign/Hanging Diagram
- ☒ Placement Grid
- ☒ Hanging Sign Instructions

TRUSS (A motor must be ordered to hoist a truss)

Description	Discount	Standard	Qty.	Total
12" Silver Box Truss, per ft.	\$ 42.75	\$ 59.75	_____	\$ _____
12" Black Box Truss, per ft.	\$ 42.75	\$ 59.75	_____	\$ _____
12" Silver Corner Block	\$160.00	\$224.00	_____	\$ _____
12" Black Corner Block	\$160.00	\$224.00	_____	\$ _____
Design Fee, per hour	\$266.25	\$372.75	_____	\$ _____

Truss Details (Quantity & Size): _____

MOTORS (A motor must be ordered to hoist a truss) ☐ Rotate Clockwise (Right) ☐ Rotate Counterclockwise (Left)

Description	Discount	Standard	Qty.	Total
One Ton Hoist/Chain Motor	\$905.25	\$1,267.25	_____	\$ _____
Half Ton Hoist/Chain Motor	\$799.00	\$1,118.50	_____	\$ _____
1/4 Ton Hoist/Chain Motor	\$479.00	\$ 670.50	_____	\$ _____
Rotating Motor 500 LB limit	\$852.00	\$1,192.75	_____	\$ _____
Rotating Motor 200 LB limit	\$479.00	\$ 670.50	_____	\$ _____

SUBTOTAL MATERIAL HANDLING ORDER: \$ _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

Company Name: _____ Booth#: _____

25-TX0801-T

HANGING SIGN LAYOUT

- Use diagram below to represent your booth space. Indicate how far in from each boundary you would like your sign placed.
- The ceiling structure and relation to the support beams may require your sign to be moved from your specified location.

Back of Booth

Booth:

Booth:

Front of Booth

1 box = NaN square foot

Number of feet from floor to top of sign: _____

Supervision for assembly and disassembly of overhead hanging sign can be provided by the contractor or by your company representative, display house, independent or lighting contractor.

Company Name: _____ Booth#: _____

25-TX0801-T

Show Name: Hunters Extravaganza Houston
Show Dates: August 1-3, 2025
Show Venue: NRG Center
Deadline to Receive Discount Pricing: Wednesday, July 16, 2025



FORKLIFT/RIGGING CREW

LET US DO THE HEAVY LIFTING!



THIS SERVICE IS AVAILABLE TO ASSIST IF HEAVY OR LARGE ITEMS MUST BE MOVED WITHIN YOUR BOOTH WITH THE USE OF A FORKLIFT

(e.g. spotting equipment, elevated header signs, cantilever structures, heavy display components or machinery which cannot be manually lifted in place)

TYPE OF WORK:

Description: _____

RATES:

		Discount	Standard
Straight Time - ST:	Monday - Friday, 8:00 AM - 4:30 PM	\$472.25 hr/crew	\$661.25 hr/crew
Overtime - OT:	Monday - Friday, Before 8:00 AM, After 4:30 PM Anytime Saturday/Sunday	\$708.50 hr/crew	\$992.00 hr/crew
Double Time - DT:	Anytime on holidays	\$944.25 hr/crew	\$1,322.00 hr/crew

Rigging Crew consists of a forklift and operator.

Above rates are based on a 5,000 lb capacity forklift. If you require a larger forklift, please call Customer Service for a quote.

One (1) Hour minimum per crew, one (1) hour increments thereafter.

Orders canceled without 24 hour written notice will be charged a one (1) hour cancellation fee per crew.

INSTRUCTIONS:

- On the day and time that you have requested rigging, please report to the Contractor's Service Desk to pick-up and sign out your rigging crew. The rigging crew will not be sent to your booth without being signed out.
- Upon completion of work, you are required to accompany the crew back to the Contractor's Service Desk and release them.
- Starting time can be guaranteed only in those instances where crew is requested for the start of the working day (usually 8:00 am).

(All work is done only under the supervision of the exhibitor's representative)

Show Site Contact: _____ Phone: _____

Dismantle - charge will be calculated to match the estimated hours and number of laborers for installation. In the event less chargeable time is used, we will credit you following the close of the show.

	Start Date	Start Time	Approx. Hours	Assembly/Disassembly Rate	Hourly Rate	Estimated Total Cost
Installation				\$	\$	\$
Dismantle				\$	\$	\$

SUBTOTAL ESTIMATED FORKLIFT AND RIGGING CREW ORDER: \$ _____

☐ YES, I have completed and enclosed the Credit Card Authorization and Agreement Form and I understand that all orders are subject to State Sales Tax 8.25%.

Company Name: _____ Booth#: _____

25-TX0801-T

Show Name: Hunters Extravaganza Houston

Show Dates: August 1-3, 2025

Show Venue: NRG Center

Deadline to Receive Discount Pricing: Wednesday, July 16, 2025



REQUEST FOR SET-UP BY AN EXHIBITOR-APPOINTED CONTRACTOR

The unpacking, installation, dismantle and packing of displays and equipment must be done by a full-time, bona fide employee of the exhibiting company or the correct type of union labor. AEX Convention Services, the official contractor, will have skilled crafts available to assist exhibitors. Arrangements for labor should be made through or in advance of the show. Official labor order forms are included in this exhibitor service manual. Exhibitors may elect to use an exhibitor-appointed contractor subject to contractual obligations, security and safety requirements.

An exhibitor-appointed contractor may be used only when the following requirements have been met:

1. Exhibitor must complete and return this form to AEX Convention Services a month prior. No Request, addendum or substitutions received after the specified date will be considered.
2. AEX Convention Services is to be advised of the name, address and contact of each exhibitor-appointed contractor being used.
3. An **original certificate of insurance** from the exhibitor-appointed contractor must also be received a month in advance. The policy must name AEX Convention Services and the Exhibition Center, as additionally insured and should also include public liability and property insurance for at least \$1,000,000.00 as well as worker's compensation insurance in accordance with local laws.

The service contractor designated must be used without exception for electrical, plumbing, telephone, drayage, rigging, booth cleaning, or Teamsters.

Contracting Company Agent _____

Contracting Company Name _____

Contracting Company Address _____

City _____ State/Country _____ Zip _____

Phone _____ Fax _____

Estimated Arrival date (Show site _____ Estimated Number of Workers _____

Contractor's Cell Phone: _____ Date _____

Exhibiting Company _____ Booth No _____

Mailing Address _____ Fax No _____

City/State/Zip _____ Phone _____

Authorized by: _____ Title _____

Print Name _____ E-mail _____

Fax or mail to: AEX Convention Services
3089 English Creek Ave
Egg Harbor Twp, NJ 08234
(609)272-1600 * FAX: (609)272-1680

25-TX0801-T

Show Name: Hunters Extravaganza Houston

Show Dates: August 1-3, 2025

Show Venue: NRG Center

Deadline to Receive Discount Pricing: Wednesday, July 16, 2025



AUTHORIZATION FOR EXHIBITOR'S AGENT BILLING

An Exhibitor's Agent is anyone, other than the exhibitor's employees, engaged by the exhibitor to arrange for exhibit services. This form must be completed, signed and returned to our office, as indicated, no later than twenty-one days prior to the meeting in order for exhibitor's agent billing to be accepted. The exhibitor is ultimately responsible for payment of AEX Convention Services charges. Please be aware that if your agent fails to pay our invoice, such charges will immediately revert to you. Special note to Exhibitor's Agent - your status may be rejected if you do not provide credit card information below.

Please provide complete information:

Authorized Agent: _____

Street Address: _____

City, State & Zip: _____

Email Address: _____

Phone No. _____ Fax No. _____

We the undersigned have authorized the above agent to handle our exhibit for this event and are also authorized to receive and pay AEX Convention Services invoice for services. **We understand and further agree that we, the exhibiting firm, are primarily responsible for payment of charges. In the event that the named agent does not discharge payment by 12 Noon of the day before the meeting closes, such charges are to be paid by the exhibiting firm on demand.**

☐ Statement to Exhibitor

☐ Statement to Authorized Agent

Both parties must indicate acceptance below or request may be denied

Exhibitor will pay: ☐ Furniture ☐ Carpet ☐ Labor ☐ Cleaning ☐ Material Handling

Third Party will pay: ☐ Furniture ☐ Carpet ☐ Labor ☐ Cleaning ☐ Material Handling

Exhibiting Firm

Agent _____

Title _____

Signature _____

Exhibitor's Agent

Agent _____

Title _____

Signature _____

Invoices will be presented to exhibitors for payment unless agent settles charges at the AEX Convention Services service desk by 12:00 noon on the day before the meeting closes. AEX Convention Services suggest either the exhibiting company or its authorized agent provide credit card information on the Recap of Orders Form enclosed so that there is no question as to responsibility of payment.

This request will not be accepted without the next page, "Third Party Credit Card Authorization Form".

Exhibiting Company _____ Booth No _____

Mailing Address _____ Fax No _____

City/State/Zip _____ Phone _____

Print Name _____ E-mail _____

25-TX0801-T

Show Name: Hunters Extravaganza Houston

Show Dates: August 1-3, 2025

Show Venue: NRG Center

Deadline to Receive Discount Pricing: Wednesday, July 16, 2025



CREDIT CARD AUTHORIZATION & AGREEMENT FOR 3RD PARTIES

Please complete the information requested below and return this Authorization Form with your order. This form is required to be on file to process any orders for service.



Exhibiting Company Name

Booth#

Cardholder Name (please print)

Billing Address

City, State, Zip

Cardholder Email

Phone

METHOD OF PAYMENT

☐ Personal Card ☐ Corporate Card

☐ AMEX ☐ VISA ☐ MASTERCARD ☐ DISCOVER

Card Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Exp. Date:

--	--	--	--

M M Y Y

*A credit card authorization is required to be held on file.

Are you tax exempt for the state in which this event is held? ☐ Yes ☐ No

If yes, a tax exemption certificate is required to be submitted with this agreement.

By signing below, the Cardholder acknowledges receipt of goods and or services in the amount of such invoice and agrees to perform the obligations set forth in the Cardholder's Agreement with the issuer. Refunds cannot be given after the close of the event on items or services ordered but not received. Orders cancelled for any reason will receive a 50% refund. No refund can be provided once installation begins. Accounts past due are subject to a monthly charge of 1.5% (annual rate 18%) and all costs of collections including reasonable attorneys' fees. Rental items are only for the Exhibiting entity who has properly completed our rental forms and may not be sub-rented, "loaned" or given to other Exhibitors. If you do not need items rented or provided in a package, please contact the contractor for removal. Booth inventory is conducted daily and items not rented from the contractor will either be removed or charged to the Exhibiting company with improper possession.

PAYMENT INFORMATION

- Checks will not be accepted at show site
- All balances must be paid by the conclusion of the event.
- For your convenience, we will use this authorization to pay for any additional amounts ordered by your representative for services rendered for this event.
- A final invoice will be prepared and can be requested by contacting Exhibitor Services.
- If the credit card is declined, standard floor pricing prevails and a \$25.00 service charge will be added.

Payment Policy: 100% of amount owed including applicable tax is due in advance or at show site. Payment must be in U.S. funds. Invoices are to be paid by cash, travelers check drawn on U.S. Banks, VISA, Mastercard, Discover or American Express. Payment of all labor and services ordered by the exhibitor or their agent is the responsibility of the exhibitor. Your show site representative must be made aware of this policy and have the means to make payment. Otherwise, service will be denied unless credit card authorization is given on the Recap of Orders and Payment Policy Form. PLEASE DO NOT ASK US TO BILL YOU.

Unpaid Balance - A credit card authorization is required to settle any unpaid balance after the close of the show. Any balance outstanding as of move - out will be charged to this account.

An Authorized Signature is required for orders to be processed

You and your organization agree to all terms and conditions on the front and back of all forms, including the contractor Limits & Liabilities and Terms & Conditions.

Sign Here

X

Authorized Signature

AEX Convention Services, LLC 22-3125223 | AEX Convention Servicesession Services, LLC 27-2669260

25-TX0801-T

ACORD 1.		CERTIFICATE OF LIABILITY INSURANCE			DATE																					
PRODUCER Insurance Company Name Fax: (212) 555-6100 Insurance Company Address 1 Insurance Company Address 2 Attn: Agent Name (212) 555-6102 ext. 1234		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER, THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. <div style="text-align: center; border: 1px solid black; padding: 5px; margin: 5px 0;">INSUREERS AFFORDING COVERAGE</div>																								
INSURED 2. Exhibiting Company Name Exhibiting Company Address 1 Exhibiting Company Address 2 Attn: Exhibiting Company Contact Name Phone Number Fax Number:		INSURER A: Hartford Insurance Company of Illinois INSURER B: Aetna Casualty & Surety Company INSURER C: Travelers Insurance Company INSURER D: Royal Insurance Company INSURER E:																								
COVERAGES																										
3. THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OF CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.																										
INSR LTR	4. TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	9. LIMITS																					
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> _____ GENERAL AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	000P98298-AI1	7. 01/01/23	8. 01/0/23	<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr><td>EACH OCCURENCE</td><td>\$1,000,000</td></tr> <tr><td>FIRE DAMAGE (Any one fire)</td><td>\$ 50,000</td></tr> <tr><td>MED EXP (Any one person)</td><td>\$ 5,000</td></tr> <tr><td>PERSONAL & ADV INJURY</td><td>\$1,000,000</td></tr> <tr><td>GENERAL AGGRREGATE</td><td>\$2,000,000</td></tr> <tr><td>PRODUCTS-COMP/OP AGG</td><td>\$2,000,000</td></tr> </table>		EACH OCCURENCE	\$1,000,000	FIRE DAMAGE (Any one fire)	\$ 50,000	MED EXP (Any one person)	\$ 5,000	PERSONAL & ADV INJURY	\$1,000,000	GENERAL AGGRREGATE	\$2,000,000	PRODUCTS-COMP/OP AGG	\$2,000,000								
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PRODUCTS-COMP/OP AGG	\$2,000,000																									
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> _____	SKLS-029499S	01/01/23	01/01/23	<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr><td>COMBINED SINGLE LIMIT</td><td>\$1,000,000</td></tr> <tr><td>(Ea accident)</td><td></td></tr> <tr><td>BODILY INJURY</td><td>\$</td></tr> <tr><td>(Per person)</td><td></td></tr> <tr><td>BODILY INJURY</td><td>\$</td></tr> <tr><td>(Per accident)</td><td></td></tr> <tr><td>PROPERTY DAMAGE</td><td>\$</td></tr> <tr><td>(Per accident)</td><td></td></tr> <tr><td>AUTO ONLY-EA ACCIDENT</td><td></td></tr> <tr><td>OTHER THAN AUTO ONLY:</td><td>\$ \$</td></tr> </table>		COMBINED SINGLE LIMIT	\$1,000,000	(Ea accident)		BODILY INJURY	\$	(Per person)		BODILY INJURY	\$	(Per accident)		PROPERTY DAMAGE	\$	(Per accident)		AUTO ONLY-EA ACCIDENT		OTHER THAN AUTO ONLY:	\$ \$
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C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	A4145-SS-PJ37	01/01/23	01/01/23	<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <td><input checked="" type="checkbox"/> WC STATU- ORY LIMITS</td> <td><input type="checkbox"/> OTHER</td> <td></td> </tr> <tr><td>E.L. EACH ACCIDENT</td><td></td><td>\$1,000,000</td></tr> <tr><td>E.L. DISEASE-EA EMPLOYEE</td><td></td><td>\$1,000,000</td></tr> <tr><td>E.L. DISEASE -POLICY LIMIT</td><td></td><td>\$1,000,000</td></tr> </table>		<input checked="" type="checkbox"/> WC STATU- ORY LIMITS	<input type="checkbox"/> OTHER		E.L. EACH ACCIDENT		\$1,000,000	E.L. DISEASE-EA EMPLOYEE		\$1,000,000	E.L. DISEASE -POLICY LIMIT		\$1,000,000								
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D	OTHER				<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr><td>Each Occurrence & Aggregate</td><td></td></tr> </table>		Each Occurrence & Aggregate																			
Each Occurrence & Aggregate																										
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS 5. (Show Management), AEX Services (Official Service Provider), the (Facility), and (Show) are hereby named as additional insured, except for Workers' Compensation. (Show Management) and/or the consignor are included as Loss Payee. The insurance provided for the benefit of Emerald, shall be primary insurance as respects any claim, loss, or liability, arising out of the Named Insured's operations for which the Named Insured is liable. Any other insurance maintained by (Show Management) shall be excess and non-contributory. Show date(s) are: (00/00/0000) in (CITY, STATE).																										
CERTIFICATE HOLDER		<input checked="" type="checkbox"/> ADDITIONAL INSURED; INSURER LETTER: <u>X</u>	CANCELLATION																							
6. AEX Services 3089 English Creek Ave Ste. A Egg Harbor Township, NJ 08234			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OF REPRESENTATIONS AUTHORIZED REPRESENTATIVE <div style="text-align: center;"> 10. </div>																							

1. PRODUCER: Name, address and phone number of insurance carrier.
2. INSURED: Company name, address, phone number and booth number of company insured.
3. COVERAGES: Coverage must be provided for Comprehensive General Liability, Automotive Liability (if applicable), and Workmen's Compensation, complete with policy numbers, effective dates of Coverage and limits of coverage.
4. FORM OF COVERAGE: Must be "occurrence" form of coverage.
5. NAME OF ADDITIONAL INSUREDS: (Show Management), Texas Exposition Services (Official Service Provider), (Show) and the(Facility) as additional insureds on a primary and non-contributory basis. Show dates are (00/00/0000).

6. CERTIFICATE HOLDER: (SHOW MANAGEMENT), ADDRESS:
7. POLICY EFFECTIVE DATE: Must be prior to or coincidental with the first day of Exhibitor Move-In.
8. POLICY EXPIRATION DATE: Must be on or after the last day of Exhibitor Move-Out.
9. LIMITS OF INSURANCE: Must be the same or greater than required by contract. See Insurance Requirements.
10. AUTHORIZED REPRESENTATIVE: Must be signed (not stamped) by an authorized representative of Producer.

Electrical Services Order Form



Advanced Price Deadline Date: July 18, 2025

Hunters Extravaganza 2025

Remit to: NRG Park - Exhibitor Services

August 1-3, 2025

Mail Orders & Payment To: One NRG Park Houston, TX 77054

Phone: 832-667-1707 (option 1)

Fax: 832-667-2653

Email: houstonutilities@freeman.com

Notice of change to SMG-NRG Park credit and debit card practice effective December 1, 2018.

In our ongoing efforts to safeguard your sensitive information SMG – NRG Park is no longer accepting credit or debit card payment information via email, fax, phone or text. We now require payment be completed by the customer through our secure online third-party payment system, NRG Park Exhibitor Online Ordering at <https://nrgpark.boomerecommerce.com/>. SMG-NRG Park thanks you for your cooperation as we work to ensure you are provided the most secure online ordering experience.

CANCELLATION POLICY: If cancellation occurs before services are installed and written notice of cancellation is received by Exhibitor Services 72 hours before the first scheduled move-in date, a full refund will be issued. If cancellation occurs after installation or after the start of the first scheduled move-in date, no refund will be issued. ALL COMPLETED WORK IS SUBJECT TO FULL PAYMENT.

For assistance, please call 832-667-1707 (option 1) to speak with one of our experts. Per the NRG Park Terms & Conditions, please note that all orders are considered complete once payment is received. NRG Park requires processed payment in full by the advance ordering deadline date to receive this rate. Check payments must be received with all orders. NRG Park does not hold credit cards until check arrives. Prices are subject to change without notice.

ORDERING COMPANY CONTACT INFORMATION (PERSON PLACING ORDER)

Please Check One: ☐ Exhibiting Company ☐ EAC (3rd Party Company) ☐ Show Management

Company Name: _____

Exhibiting Company Booth #(s): _____

Company Address: _____ City: _____ State: _____ Zip: _____

Order Contact Name: _____ Phone #: _____ Fax: _____

Order Contact Email Address: _____

IMPORTANT INFORMATION

DELIVERY OF SERVICE: Power includes delivery of the service to the location at the rear of the booth in peninsula & inline booths. Please see the Electrical Labor Order Form for rates & instructions if you require outlets in other locations, have lights, other electrical items to hang or erect, have orders for power of 208V or higher, or have other electrical requirements.

MULTIPLE OUTLET LOCATIONS: A scaled floor plan is required for orders with multiple outlet locations and/or island booths. Detailed examples are provided on the following page. If a power location or main drop in an island booth is not provided prior to show move-in, a location will be determined by NRG Park in order to maintain delivery schedules. Relocation of the service will be charged on a time & material basis.

ISLAND BOOTHS: For island booths with no labor ordered, there is a 1/2 hr minimum installation charge & a 1/2 hr minimum dismantle charge.

INLINE & PENINSULA BOOTHS: Power will be placed in the back of the booth unless otherwise specified.

SEPARATE OUTLETS: Separate outlets should be ordered for each piece of equipment and/or each power location.

OVERHEAD POWER: If you require your power from overhead, additional materials & labor may be incurred. Please contact 832-667-1707, option 1.

Electrical Services Order Form



ELECTRICAL OUTLETS, LIGHTING & PRICING

Outlet Type	Quantity	Advance Price	Standard Price	Total
120 VOLT SINGLE PHASE				
1500 Watts (15 Amps)	_____	\$117.84	\$159.19	\$ _____
20 Amps	_____	\$157.60	\$212.19	\$ _____
208 VOLT SINGLE PHASE (Labor Required for Connection & Dismantle)				
20 Amps	_____	\$228.65	\$307.95	\$ _____
30 Amps	_____	\$281.18	\$379.02	\$ _____
60 Amps	_____	\$418.19	\$563.43	\$ _____
100 Amps	_____	\$665.38	\$899.19	\$ _____
200 Amps	_____	\$1,356.51	\$1,829.28	\$ _____
208 VOLT THREE PHASE (Labor Required for Connection & Dismantle)				
20 Amps	_____	\$300.76	\$405.82	\$ _____
30 Amps	_____	\$359.47	\$485.13	\$ _____
60 Amps	_____	\$614.93	\$829.17	\$ _____
100 Amps	_____	\$1,010.44	\$1,364.76	\$ _____
200 Amps	_____	\$2,021.89	\$2,729.50	\$ _____
400 Amps	_____	\$4,274.50	\$5,435.31	\$ _____
480 VOLT THREE PHASE (Labor Required for Connection & Dismantle)				
20 Amps	_____	\$533.60	\$723.07	\$ _____
30 Amps	_____	\$677.73	\$915.66	\$ _____
40 Amps	_____	\$913.61	\$1,231.88	\$ _____
60 Amps	_____	\$1,303.92	\$1,760.18	\$ _____
80 Amps	_____	\$1,597.54	\$2,155.80	\$ _____
100 Amps	_____	\$2,021.89	\$2,729.50	\$ _____
LIGHTING (Price Includes Power & Labor for Installation)				
Single Light Stand (200w)	_____	\$203.51	\$275.59	\$ _____
Double Light Stand (400w)	_____	\$206.83	\$280.55	\$ _____

*May require labor and/or lift at additional charge. Please contact 832-667-1707, opti

For single or double light stand; price includes installation along the side rails of an inline booth. Placement elsewhere will require additional labor and materials. Extension cords and power strips are available for rental at the NRG Park Service Desk.

GRAND TOTAL COST

Outlet (s): \$ _____

Lighting: \$ _____

GRAND TOTAL: \$ _____

Electrical Services Order Form



ELECTRICAL INSTRUCTIONS

HOW TO DETERMINE ELECTRICAL REQUIREMENTS:

Equipment

All electrical equipment is stamped or labeled with electrical ratings usually found on the back or bottom of the equipment. Verify voltage and either amperage or wattage from the information provided. Standard office and household items operate on 110/120 volt power. Machinery and equipment typically require 208 or 480 volt power.

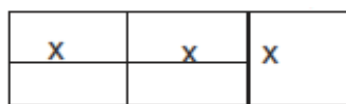
Lighting

Verify the wattage of the bulbs in the lights and multiply by the number of bulbs/lights.

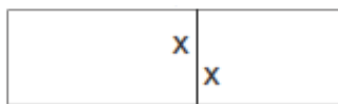
LOCATION OF POWER IN YOUR BOOTH:

In-Line & Peninsula Booths

Power will be installed in one location, typically on the floor somewhere along the back of the booth, as indicated in the following diagrams: (We cannot guarantee that the outlet will be specifically located in the middle.)



IN-LINE BOOTHS / PENINSULA

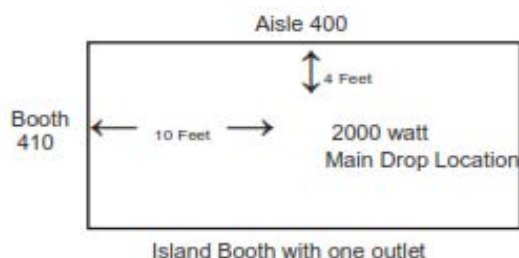


BACK TO BACK PENINSULA

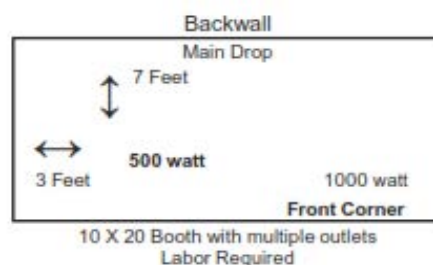
If power is required in locations other than indicated above, secondary distribution will be required and billed on a time and material basis. Please complete and submit an Electrical Labor Order Form with your power order, along with a floor plan as described below.

ISLAND BOOTHS / MULTIPLE OUTLETS:

Floor plans are always required for Island Booths and orders for multiple outlet locations. The floor plan must indicate booth dimensions, surrounding booth numbers for orientation within the facility, each outlet location, required wattage or amperage and location for main drop. If power location in an island booth is not provided prior to show move-in, a location will be determined by NRG Park in order to maintain delivery schedules. Relocation of the service will be charged on a time and material basis. See EXAMPLES below:



Island Booth with one outlet



OTHER:

1. Labor is required for any and all electrical work over and above the installation of the main power drop. Please see the Electrical Labor Form for complete details. Please complete Labor Order Form.
2. Dismantle labor will be automatically charged at 50% of the installation time and rounded to the nearest half hour.
3. All equipment regardless of power source, must comply with Federal, State and local codes. NRG Park reserves the right to inspect all electrical devices and connections to ensure compliance with all codes. NRG Park is required to refuse connections where the exhibitor wiring is not in accordance with local electrical code.
4. Standard wall and other permanent building utility outlets or sockets are not part of booth space and may not be used by exhibitors unless electrical services have been ordered.
5. Exhibitors' cords must be a minimum of 14 gauge 3 wire with ground and must be flat when used for floor work. All multi-outlet devices (eg. - power strips) must have circuit protection. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
6. Exhibitors' equipment will be modified to conform to NRG Park receptacles. Labor and materials to install or change a cord cap will be billed on a time and material basis.
7. Exhibitors with hardwall displays must arrange for power to be installed inside the booth or provide access.
8. Power sharing is not permitted between exhibitors.

Electrical Labor Order Form



Advanced Price Deadline Date: July 18, 2025

Hunters Extravaganza 2025

Remit to: NRG Park - Exhibitor Services

August 1-3, 2025

Mail Orders & Payment To: One NRG Park Houston, TX 77054

Phone: 832-667-1707 (option 1)

Fax: 832-667-2653

Email: houstonutilities@freeman.com

Order Services & Manage Orders Online At: <https://nrgpark.boomerecommerce.com/>

LABOR RATES AND SCHEDULE

Straight Time - Monday - Friday, 8:00 am - 4:30 pm (Excluding Holidays)
Overtime - Monday - Friday, 4:30 pm - 8:00 am (All Day Saturdays, Sundays & Holidays)

Description	Advance Price	Standard Price	Unit
ELECTRICIAN - STRAIGHT TIME:	\$79.99	\$79.99	Per Man/Per Hour
ELECTRICIAN - OVERTIME:	\$158.00	\$158.00	Per Man/Per Hour

- 1) Start time guaranteed only at start of each working day.
- 2) Dismantle labor will be charged at 50% of the total install time rounded to the next half hour.

Review the list of work below to determine if electrical labor is required in your booth. None of the following services may be performed by other Unions or I & D houses as it falls under electrical jurisdiction. Time and material charges will apply. Please visit the NRG Park service desk to confirm that you are ready for service.

Note: For more information and an example of a completed floorplan please see the following page.

FLOOR WORK:

Floor work is the distribution of electrical under carpet & flooring.

☐ **OK TO PROCEED WITHOUT EXHIBITOR PRESENT:**

Complete Before: Date _____ Time _____

Work is completed prior to your arrival. NRG Park must receive
detailed blue prints/floor plans for power distribution and

PRINT NAME: _____

AUTHORIZED SIGNATURE: _____

☐ **EXHIBITOR SUPERVISION (DO NOT PROCEED):**

Date _____ Time _____ # of Electricians _____

Name of Onsite Contact: _____

Cell Phone: _____

Special Instructions: _____

BOOTH WORK:

Booth work is any of the following: Please check all that apply:

- ☐ Distribution of electrical overhead (more than one drop location in your booth).
- ☐ Distribution of electrical through booth structure.
- ☐ Mounting of plasmas/LCD monitors and lights.
- ☐ Connection or hard wiring of all exhibitor equipment.
- ☐ Lighting used as spot or flood lights.
- ☐ Assembly and installation of all lighting from truss or beams (including assembly and hanging of truss). Wiring of overhead signs.
- ☐ Installation of electrical headers and/or light boxes.
- ☐ Other _____

LABOR REQUEST:

Date _____ Time _____ Est. #Hours _____ #Electricians _____

Date _____ Time _____ Est. #Hours _____ #Electricians _____

Date _____ Time _____ Est. #Hours _____ #Electricians _____

Name of Onsite Contact: _____

Special Instructions: _____

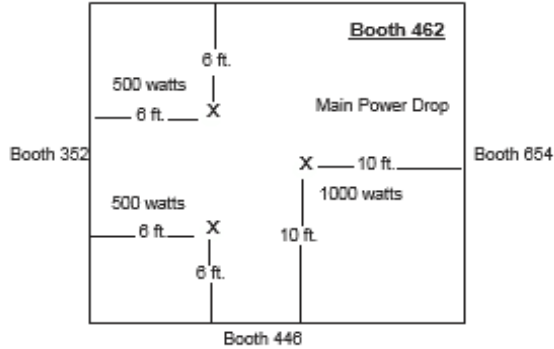
ELECTRICAL LABOR INSTRUCTIONS

1. Labor rates are based on current wage scales and are subject to change in the event of a wage increase after rates have been published.
2. A minimum charge of one hour is applicable to all labor requests. Additional time on the same day is billed in 1/2 hour increments.
3. Continuations to another day are a minimum of 1 hour.
4. Labor must be picked up at the NRG Park service desk. Charges for labor commence at time of dispatch to service the labor call. A one hour minimum will apply if an exhibitor representative is not present at the time of call or reschedules the call, unless 24 hour advance notice is received in writing.
5. Labor charges will include the time for electricians to gather the necessary tools and material for the job, have their work checked by the client and return the tools and material to the supply area.
6. Exhibitors may supply their own 14 gauge 3 wire, extension cords and/or power strips, both of which must be grounded and UL approved.

EXAMPLE OF PLAN AND INFORMATION REQUIRED TO COMPLETE FLOORWORK

Please indicate the following on the floor plan.

1. Location and load of main power drop - please provide specific dimensions and wattages/amperages.
2. Location and load of all outlets - please provide specific dimensions and wattage, amperage and voltage.
3. Booth orientation - please provide surrounding aisle and/or booth numbers.



ELECTRICAL SERVICES USAGE GUIDE

The following wattages are approximate and are provided to help you estimate your power usage. To assist in estimating we recommend that you refer to the name plate or stamp usually located on the back or bottom of any electrical apparatus and order the corresponding outlet for each piece of equipment to avoid tripping/power outages during the event.

The formula for wattage is voltage x amperage (120 volt x 1 amp = 120 watts), 5 - 100 watt light bulbs = (5x100 = 500 watts).

Please feel free to contact our electrical specialists at houstonutilities@freemanco.com with any additional questions.

WATTAGE		WATTAGE	
Card Reader (credit) / Lead Retrieval	100	Laminator	2000
Coffee Pot - Household Size	600 - 1200	Lights with Rental Booths	200 each
Coffee Pot - Large	1500 - 2000	Photo copier	Depends on Size - May require 208V
Espresso Machine	30amp/208 volt, single phase	Pizza Oven (Small)	30 Amp/ 120V Special Connection
Charging Furniture	500 - 1000	Popcorn Maker	2000
Computer Monitor - Independent	120 - 200	Portable Heater	500 - 1500
Computer - Laptop	100 - 300	Projector (Depends on Size)	1000
Computer Printer - Laser	100 - 1000	Refrigerator - Small	400
Flat Screen TV - 32" to 50"	1000	Refrigerator - Full	750
Glue Gun	300	Steamer	2000
Hair Dryer	1000 - 2000	Toaster Oven	1500
Heat Lamps (per lamp)	250	Vacuum Cleaner	1500
Hot Plate Double	1500 - 2000	Water Cooler - Hot/Cold Water	2000
Hot Plate Single	1000	Water Heater	Depends on Size - May require 208V
Imprinter for T-Shirts iPhone/Android	2000		
iPad/Tablet	25 - 50		
iPhone/Android	25 - 50		
Iron	700 - 1000		
Kitchen Appliances	500 - 2000		



BOOTH DIAGRAM LAYOUT

1. Location of the main power drop: Power needs to be distributed from one location at which a panel or other piece of electrical equipment will be installed. It is recommended that this equipment be placed in a closet, under a table/desk or in another location that keeps it out of sight. Please provide specific dimensions.
2. Location and load of all outlets: Please provide specific dimensions and wattages/amperages. *Please DO NOT place an X where power is required.*
3. Booth Orientation: Please provide surrounding aisle and/or booth numbers, particularly for island booths. Also, please try to orient your booth to the overall floor plan so that the diagram does not have to be rotated.

SHOW DATES: _____

BOOTH #: _____

Adjacent Aisle or Booth# _____

Adjacent Aisle or Booth # _____

Adjacent Aisle or Booth # _____

Adjacent Aisle or Booth # _____

A measurement scale can be applied as necessary to reflect the size of your booth.

ON-SITE WIRELESS SERVICES

NRG PARK

NEED WIRELESS CONNECTIVITY?

Smart City Networks offers on-site wireless services for both attendees and exhibitors. Our **Complimentary Internet** is offered free of charge and is available in all public spaces and meeting rooms. Our **Exhibitor Internet** is available facility-wide on a 5 GHz wireless network, at speeds of 3 Mbps up/down per device. Depending on where you are in the facility, you may see both SSIDs (network names), but only Exhibitor Internet is supported in all areas.

EXHIBITOR INTERNET

Exhibitor Internet is available throughout the facility. Each purchase is device specific.

1 day for \$79.99
3 days for \$227.97
5 days for \$359.95

HOW TO CONNECT TO EXHIBITOR INTERNET

1. Open Wi-Fi settings on your device and select "Exhibitor Internet".
2. First time users will be asked to create an account and select a purchase option.
3. Follow the on-screen instructions to get connected.

COMPLIMENTARY INTERNET

Complimentary Internet is a free service and is available for use in all public spaces and meeting rooms.

HOW TO CONNECT TO COMPLIMENTARY INTERNET

1. Open Wi-Fi settings on your device and select "Free Internet".
2. First time users will be asked to create an account and verify their email address to get connected.

For questions regarding on-site wireless services, please call Smart City Networks at 888-446-6911. To order any other services we provide, please visit us online at: orders.smartcitynetworks.com.



*** ADVANCE RATE APPLIES TO ORDERS RECEIVED WITH PAYMENT 14 DAYS PRIOR TO 1ST DAY OF SHOW**



INTERNET SERVICE CONTRACT

Order Services & Manage Orders Online at
nrgpark.boomerecommerce.com

Effective June 2, 2025 - December 31, 2026 - V06022025

Exhibitor Company Name (or EAC):		Booth/Room#:	Show Name:	
Billing Company Name (or EAC):		Show Start Date:		Show End Date:
Billing Company Address (or EAC):		Advance Order Deadline: 14 DAYS PRIOR TO 1ST DAY OF SHOW		
City, State, Zip:		Country:	On-site Authorized Contact:	On-site Cell Number:
Contact Name:	Phone Number:		Contact Email:	Cell Number:

SHARED - LIGHT WIRED INTERNET, **NOT FOR STREAMING**

QTY ADVANCE* STANDARD TOTAL

Includes: 1 Private IP Address, Routers **PROHIBITED** and will not work

Average Usage Up To 3 Mbps Burstable to 5 Mbps (DHCP), per device

\$895

\$1,140

Additional Device(s), Per Device Up to 4 [6 or more available online]

\$185

\$220

DEDICATED INTERNET, **FOR STREAMING, GAMING & WEBCAST**

QTY ADVANCE* STANDARD TOTAL

Includes: 5 Public IP Addresses, Routers **SUPPORTED**

Dedicated 3 Mbps

\$3,495

\$4,370

Dedicated 6 Mbps

\$5,900

\$7,375

Dedicated 10 Mbps

\$7,850

\$9,810

Dedicated 15 Mbps

\$11,700

\$14,630

Dedicated 20 Mbps

\$15,500

\$19,380

Upgrade to 29 Public Static IP Addresses

\$995

\$1,194

Higher bandwidth services available for uhd streaming

INTERNET EQUIPMENT & LABOR

QTY ADVANCE* STANDARD TOTAL

Switch Rental – up to 24 ports

\$185

\$225

Patch Cable (up to 100') – Cat5e

\$50

\$62

Labor / Floor Work – four lines per hour

\$125

\$125

Distance Fee for each Internet line delivered outside the facility

\$500

\$500

WIRELESS INTERNET AVAILABLE

SPECIAL QUOTE, Attachment A or Statement of Work (if applicable)

Move-In/On-Site order fee (if ordering service after show move-in begins)

(20%) x (Base Price)

IMPORTANT! Review "Product Overview / Glossary" literature to assure the services you have selected will provide the functionality for any application(s) you will be utilizing. See nrgpark.boomerecommerce.com to view the NRG Park Terms & Conditions. Please call if assistance is needed. **Please note that Wireless services are NOT included on this form – please contact us for specific rates.**

SUBTOTAL

Estimated Sales Tax 8.25%

PUC Universal Surcharge 4.3%

PUC Gross Receipts 0.1667%

GRAND TOTAL

ACCEPTANCE OF TERMS AND CONDITIONS AND AUTHORIZATION OF ORDER

Printed Name:	Signature:	Date:
(X) _____	(X) _____	____/____/____

PAYMENT IN FULL IS REQUIRED PRIOR TO THE EVENT

Remit Order Form to: **NRG Park - Exhibitor Services**
Mailing Address: **One NRG Park**
Houston, TX 77054

Phone Number: 832-667-3900
Fax Number: 832-667-3901

*** ADVANCE RATE APPLIES TO ORDERS RECEIVED WITH PAYMENT 14 DAYS PRIOR TO 1ST DAY OF SHOW**



TELEPHONE SERVICE CONTRACT

Order Services & Manage Orders Online at
nrgpark.boomerecommerce.com

Exhibitor Company Name (or EAC):		Booth/Room#:	Show Name:	
Billing Company Name (or EAC):		Show Start Date:		Show End Date:
Billing Company Address (or EAC):		Advance Order Deadline: 14 DAYS PRIOR TO 1ST DAY OF SHOW		
City, State, Zip:		Country:	On-site Authorized Contact:	On-site Cell Number:
Contact Name:	Phone Number:		Contact Email:	Cell Number:

Effective June 2, 2025 - December 31, 2026 - V06022025

VOICE SERVICES, PBX Service – Domestic Long Distance Included	QTY	ADVANCE*	STANDARD	TOTAL
Single Line <input type="checkbox"/> Instrument <input type="checkbox"/> Non Dial 9 <input type="checkbox"/> International Long Distance		\$275	\$345	
Multi Line Phone with (1) main number and (1) rollover line		\$415	\$520	
Speaker Phone Line with Polycom Instrument		\$465	\$575	
Distance Fee for each Telephone line delivered outside the facility		\$100	\$100	

SPECIAL QUOTE, Attachment A or Statement of Work (if applicable)

Move-In/On-Site order fee (if ordering service after show move-in begins) (20%) x (Base Price)

IMPORTANT! Review "Product Overview / Glossary" literature to assure the services you have selected will provide the functionality for any application(s) you will be utilizing. See nrgpark.boomerecommerce.com to view the NRG Park Terms & Conditions. Please call if assistance is needed.

SUBTOTAL	
Estimated Sales Tax 8.25%	
PUC Universal Surcharge 4.3%	
PUC Gross Receipts 0.1667%	
GRAND TOTAL	

ACCEPTANCE OF TERMS AND CONDITIONS AND AUTHORIZATION OF ORDER

Printed Name:	Signature:	Date:
(X) _____	(X) _____	____/____/____

PAYMENT IN FULL IS REQUIRED PRIOR TO THE EVENT

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Mailing Address: **One NRG Park**
Houston, TX 77054

Phone Number: 832-667-3900
Fax Number: 832-667-3901

"COMMUNICATIONS" FLOORPLAN WORKSHEET

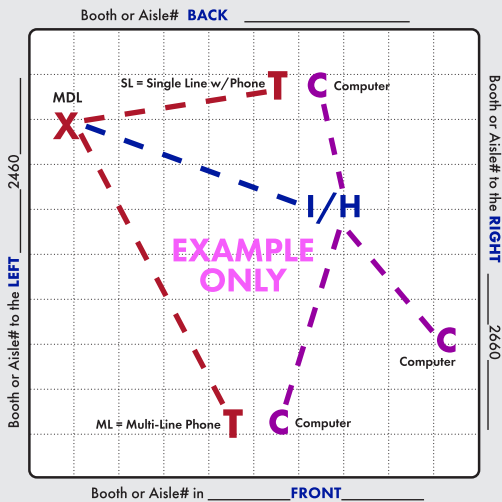
Company Name:

Show:

Booth/Room #:

Center: **NRG Park**

Customer / Ref #:



SPECIFY YOUR DESIRED LOCATION OF SERVICES

X = MAIN DISTRIBUTION LOCATION (MDL)

The originating line(s) for service, whether overhead, a floor pocket or a column, will be delivered to a "MDL" before booth distribution. Example: Storage area, back of booth, etc. Unless specified, the default for the "MDL" will be the back of the booth or where Smart City deems the most convenient. All distribution of services to their final destination within the booth will originate from the Main Distribution Location "MDL". A per line move fee will apply to relocate services within your booth after they have been engineered and/or installed.

T = TELEPHONE/FAX

I = INTERNET SERVICE

H = HUBS

PC = PATCH CABLES

C = COMPUTERS

Location of primary Internet Service "I", Hubs "H", Patch Cables "PC" and / or Computers "C". For Smart City to perform your floor work, you will need to indicate the location of each item you want cabled. Make sure to order your floor work, hubs, and patch cables early and in advance of the show moving in.

Voice and Data communications cabling. Smart City is the exclusive installer of Voice and Data communications cabling. Smart City provides cabling to booths, within booths (under carpet and flooring) and from booth-to-booth. Fiber Optic, twisted pair (Category 3, 5 and 6) and all other data and telecommunication cable fall under Smart City's area of expertise.

IMPORTANT! Prior to installation of service, a complete Floorplan is required.

Please utilize this grid should you not have your own Floorplan to send us. You may use a different Floorplan for each service group (Telephone, Internet, etc.) or combine all services on one Floorplan. For a Floorplan to be considered complete it must include all the information listed below (Main Distribution Location "MDL", designated location of items within the booth, surrounding booths, scale-length and width).

Booth Orientation: For Smart City to accurately install services a minimum of one surrounding Booth or Aisle # is required, two or more is best.

BOOTH SIZE _____ ft x _____ ft

SCALE: 1 BOX IS = TO _____ ft

BOOTH TYPE ☐ Island ☐ Inline

Booth or Aisle# **BACK** _____

Booth or Aisle# to the **LEFT** _____

Booth or Aisle# to the **RIGHT** _____

Booth or Aisle# in **FRONT** _____



You may reach us with questions at:

Call (832) 667-3900 • Email: customerservice@smartcitynetworks.com

Order online at: nrgpark.boomerecommerce.com

Or fax order to (832) 667-3901

WIRELESS PERFORMANCE AGREEMENT

Company Name:	Show:	Booth/Room #:
Center: NRG Park	Customer / Ref #:	

OVERVIEW

Smart City is the exclusive provider for wired and wireless services for the Facility and has in operation a comprehensive wireless 802.11 network. The actual maximum bandwidth available depends on how many users are accessing the network simultaneously at any given time dependent upon the type of service purchased. Router, Streaming Applications, VoIP, DHCP, NAT or Proxy Servers are not allowed with this connection. Smart City can engineer custom dedicated network(s) to achieve your company objectives. Please contact us at (888) 446-6911 to discuss your network design.

CUSTOM WIRELESS NETWORKS

If you require wireless 5 GHz access for application demonstrations, Smart City is able to build a custom 5 GHz wireless network in your booth. Please call Smart City at (888) 446-6911 for a custom wireless quote.

INTERNAL NETWORKS

Smart City is the exclusive provider of all voice, wired and wireless data services. Wireless Devices not authorized by Smart City are strictly prohibited. Smart City requires all Customers showcasing their wireless products to contact Smart City 21 days prior to the show move-in so that we may engineer a cohesive network operating without interference (all approvals will incur a Wireless Engineering Management Fee). Please provide Smart City with the make and model of your wireless router for network approval (wireless access points without adjustable power outputs cannot be authorized under any circumstances). Wireless devices need to be programmed on-site following Smart City guidelines.

CUSTOMER ACCEPTANCE

Wireless service is inherently vulnerable to interference from other devices that transmit similar radio frequency signals or that operate within the same frequency spectrum. Smart City does NOT recommend wireless service for mission critical services such as presentations or product demonstrations that can accept a wired connection. Per our Terms and Conditions listed on Smart City's Customer Contract, misuse of any wireless service may result in service interruption to yourself or other Customers and can lead to disconnection of the Customer's equipment. No service refunds will be given.

ALL WIRELESS ACCESS POINTS NOT AUTHORIZED BY SMART CITY ARE PROHIBITED.

I hereby attest that I understand the limitations and vulnerabilities of the wireless service provided by Smart City. I also understand that if I use this service for any reason including, but not limited to, demonstrating, showcasing or presenting my product(s), Smart City will not be responsible for possible interference that I may experience. Upon receipt of the completed Smart City Contract, Smart City Services will be activated / available for your use.

Printed Name: _____ Signature: _____ Date: _____

Title: _____ Email: _____ Phone #: _____



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Order online at: nrgpark.boomerecommerce.com
Or fax order to (832) 667-3901

Plumbing Services Order Form

Air - Water - Drain - Gas



Advanced Price Deadline Date: July 18, 2025

Hunters Extravaganza 2025
August 1-3, 2025

Remit to: NRG Park - Exhibitor Services

Mail Orders & Payment To: One NRG Park Houston, TX 77054

Phone: 832-667-1707 (option 1)

Fax: 832-667-2653

Email: houstonutilities@freeman.com

Notice of change to SMG-NRG Park credit and debit card practice effective December 1, 2018.

In our ongoing efforts to safeguard your sensitive information SMG-NRG Park is no longer accepting credit or debit card payment information via email, fax, phone or text. We now require payment be completed by the customer through our secure online third-party payment system, NRG Park Exhibitor Online Ordering at <https://nrgpark.boomerecommerce.com/>. SMG-NRG Park thanks you for your cooperation as we work to ensure you are provided the most secure online ordering experience.

CANCELLATION POLICY: If cancellation occurs before services are installed and written notice of cancellation is received by Exhibitor Services 72 hours before the first scheduled move-in date, a full refund will be issued. If cancellation occurs after installation or after the start of the first scheduled move-in date, no refund will be issued. ALL COMPLETED WORK IS SUBJECT TO FULL PAYMENT.

For assistance, please call 832-667-1707 (option 1) to speak with one of our experts. Per the NRG Park Terms & Conditions, please note that all orders are considered complete once payment is received. NRG Park requires processed payment in full by the advance ordering deadline date to receive this rate. Check payments must be received with all orders. NRG Park does not hold credit cards until check arrives. Prices are subject to change without notice.

ORDERING COMPANY CONTACT INFORMATION (PERSON PLACING ORDER)

Please Check One: ☐ Exhibiting Company ☐ EAC (3rd Party Company) ☐ Show Management

Company Name: _____

Exhibiting Company Booth #(s): _____

Company Address: _____ City: _____ State: _____ Zip: _____

Order Contact Name: _____ Phone #: _____ Fax: _____

Order Contact Email Address: _____

COMPRESSED AIR, WATER, DRAINS & LABOR

	<u>Quantity</u>	<u>Advance Price</u>	<u>Standard Price</u>	<u>Total</u>
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COMPRESSED AIR: 90 - 100 LBS. PSI

Service Charge For 1st Outlet:	_____	\$358.54	\$484.82	\$ _____
CFM Requirements (Minimum 5 CFM per Outlet)	_____	\$15.00 per 5 CFM	\$15.00 per 5 CFM	\$ _____
Price is Per CFM	_____			

There will be a minimum of (1) hour charged for labor. Note: Our Plumbing Department will not be responsible for moisture or water in air lines. Exhibitors should supply their own filter or other equipment to handle moisture or water. Exhibitors are not allowed to bring air compressors on the show floor.

WATER

Service Charge For 1st Outlet:	_____	\$228.13	\$307.64	\$ _____
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Note: Pressure may vary. No guarantee can be made of minimum or maximum pressures. If pressure is critical, exhibitors should arrange to have a pressure regulator valve installed.

DRAINS

Service Charge For 1st Drain Outlet At Rear of Booth	_____	\$260.99	\$552.24	\$ _____
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FILL & DRAINS

1 - 69 Gallons	_____	\$123.08	\$165.12	\$ _____
70 - 500 Gallons	_____	\$156.96	\$212.16	\$ _____
501 - 1000 Gallons	_____	\$311.87	\$422.18	\$ _____
Each Additional 100 Gal	_____	\$33.99	\$44.60	\$ _____

NOTE: Plumbing Contractor not responsible for color or sediment in water fill. If waste water for drain contains hazardous material, chemicals or metals, it cannot be drained. Prices for fill & drains are based on straight time, one hour minimum. Additional labor charges may be incurred if equipment leaks and/or endangers other property.

Ramps over utility lines in a booth are provided on a time and material basis. A minimum of one hour additional labor charge will apply to lay lines under the carpet or floor or to spot from ceiling. A minimum of 1 hour labor will apply to remove lines. Please attach floor plan with order to show location of lines.

PLUMBING LABOR

1 hour minimum charge for all services for booth installation and removal. Total 2 hours. Additional time charged in 1 hour increments.

Straight Time Monday - Friday, 8:00 am - 4:30 pm (Excluding Holidays)	\$81.36	\$81.36	\$ _____
Overtime - Monday - Friday, 4:30 pm - 8:00 am (All Day Saturdays, Sundays & Hc	\$162.73	\$162.73	\$ _____

PLUMBING CONDITIONS AND REGULATIONS

1. Credit will not be given for connections installed and not used.
2. All equipment must comply with state and local safety codes.
3. Claims will not be considered unless if led by exhibitor prior to close of show, no exceptions.
- 4. Under no circumstances shall anyone other than "Qualified Plumbing Personnel" make service connections.**
5. All equipment using water must have inlet and outlet properly tagged.
6. Unless otherwise directed, NRG Park Plumbing Personnel are authorized to cut floor coverings to permit installation of service.
7. Connection rates listed cover bringing service from main line to booth and do not include connecting equipment.
8. Service outlet size will be determined by the volume required.
9. All work performed within booth attaching lines to equipment will be charged on a time and material basis.
10. All outlets will be installed on the floor at the back wall of booth.
11. NRG Park will not be responsible for moisture or water in air lines. Exhibitors should supply their own filter or other equipment to handle moisture or water.
12. NRG Park must have 30 days notice in order to supply special regulators, strainers, traps, etc.
13. Exhibitors are not allowed to bring air compressors on the show floor.
14. Pressure may vary. No guarantee can be made of minimum or maximum pressures. If pressure is critical, exhibitors should arrange to have a pressure regulator valve installed.
15. Please contact our Plumbing Department at 832-667-1707, option 1 for an estimate regarding labor or additional footage.

Electricity or electrical labor to connect and operate any plumbing apparatus is not included

All electrical requirements must be ordered on the [NRG Park Electrical Services Order Form](#)

Parking Pass Order Form



Remit to: NRG Park - Exhibitor Services
Mailing Address: One NRG Park Houston, TX 77054
Phone: 832-667-1707
Fax: 832-667-1821
E-mail: ExhibitorServices@nrgpark.com

Hunters Extravaganza 2025
August 1-3, 2025
NRG Park
Houston, Texas

Prices are subject to change without notice.

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The regular parking fee at NRG Park is \$25.00 plus tax per entry/per event day with no unlimited in & out entries. For your convenience, a special 3-day exhibitor parking pass is available that grants unlimited in & out privileges during event days for \$87.00. There is no charge for parking during move-in days of an event. This parking pass DOES NOT ALLOW OVERNIGHT PARKING OF ANY VEHICLE. Parking passes will be held for your arrival at the NRG Park Exhibitor Services Desk during move-in if one is offered. **PARKING PASSES ARE NOT BE MAILED.**

Please Check One:

☐ Exhibiting Company

☐ EAC (3rd Party Company)

☐ Show Management

Company Name: _____

Order Contact: (PLEASE PRINT) _____ Order Date: _____

Address: _____

City: _____ State: _____ Country: _____ Zip: _____

E-mail: _____ Telephone: (____) _____ Fax: (____) _____

NUMBER OF PASSES REQUIRED: _____ @ \$87.00 (per vehicle) = \$ _____
*plus tax

Booth # (s): _____

ONSITE SERVICE DESKS:

Prepaid parking passes are to be picked up or onsite purchases are to be made at the NRG Park Exhibitor Services desk during move-in of an event if one is provided. If you are charged for first time entry on an event day, please bring your parking stub to the service desk to receive a \$25.00 credit toward the purchase of a parking pass. If a service desk is not provided by the event, please contact the NRG Park Exhibitor Services office at 832-667-1707 to retrieve any prepaid parking pass.

PARKING GATE STUBS:

If you have pre-ordered a parking pass by credit card or by check & you have been charged for first time entry on an event day, please bring your \$25.00 parking stub to the NRG Park service desk & a refund will be processed in the form of your original payment. STUBS WILL ONLY BE ACCEPTED FOR CREDIT DURING THE SCHEDULED SERVICE DESK HOURS OF THE EVENT. STUBS WILL NOT BE ACCEPTED BY NRG PARK AFTER AN EVENT HAS ENDED. If a service desk is not provided by the event, this service will not be provided.

PAYMENT MUST BE COMPLETED BY THE CUSTOMER THROUGH OUR SECURE ONLINE PAYMENT SYSTEM

PARKING PASSES NOT PICKED UP FROM THE SERVICE DESK WILL NOT BE REFUNDED.

ALL SALES ARE FINAL. NO CASH REFUNDS AVAILABLE.